

Present:

Councillor Woods, Chair
D. Evans
B. Hol
P. Priddy
P. Sooch - Youth Representative
M. Westwood – Youth Representative

Absent:

D. Plug

Staff Present:

D. Luymes, Planning & Development
R. Gallagher, Parks, Recreation & Culture
E. Schultz, Planning & Development
N. Aven, Parks, Recreation & Culture
C. Eagles, Legislative Services

A. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes - June 22, 2016

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that the June 22, 2016 minutes be adopted.
Carried

B. DELEGATIONS

1. **Neal Aven, Urban Forestry and Environmental Programs Manager**
File: 6140-20

In attendance before the Commission to provide an update regarding hazardous tree removals required near Stewart Farmhouse.

The following comments were made:

- Tree removal work is taking place near the Stewart Farmhouse at Elgin Heritage Park. Elgin Heritage Park is a 23 hectare park located on the banks of the Nicomekl River in South Surrey that was recently evaluated for tree hazards by a qualified Tree Risk Assessor. Based on the evaluation, dead or structurally compromised trees with a high likelihood of falling into areas occupied by people or facilities will be removed. All the work complies with Environmental Best Management Practices and Environmental Regulations.

Members of the Commission noted they would like to see the City plant new trees in place of the ones that are being removed. Staff clarified that the City has a progressive program to plant approximately 5,000 shade trees on City property each year.

It was Moved by Commissioner Hol
 Seconded by Commissioner Evans
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**Tree Removal at Elgin Heritage Park Stewart
 Farmhouse**" report as information.

Carried

C. OUTSTANDING BUSINESS

1. **Conservation Plan and Structural Assessment of Old Anniedale School
 (9744 176 Street)**
 File: 6800-20

The Epoch Environmental HAZMAT report was updated to remove the inaccurate references to the demolition of the Old Anniedale School, which staff clarified is not slated for demolition.

It was Moved by Commissioner Priddy
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**Conservation Plan and Structural
 Assessment of Old Anniedale School (9744 176 Street)**" report as information.

Carried

D. NEW BUSINESS

1. **PLANNING & DEVELOPMENT**

- (a) **Surrey's Top 20 Heritage Sites**
 File: 6800-01

Staff provided images of their top favourite 20 heritage buildings that are as old as 145 years old. Many of the buildings are protected by a Heritage Revitalization Agreement, listed in the Heritage Register, or are protected by a Heritage Designation Bylaw. The 20 top Heritage buildings were as follows:

1. The Cloval Theatre c. 1946; 5732 – 176 Street
2. Meadow Ridge Farm Barn c. 1939; 16390 – 64 Avenue
3. George Snow House c. 1936; 5202 – 168 Street
4. Brooksdale Estate c. 1933; 1620 – 192 Street
5. Seventh Day Adventist Church c. 1928; 16017 – 8 Avenue
6. Kensington Prairie Elementary c. 1914; 16824 – 32 Avenue
7. 1912 Municipal Hall; 17671 – 56 Avenue
8. St. Helen's Anglican Church & Rectory c. 1911; 10787 – 128 Street
9. Thomas Joseph Brown House c. 1909; 13275 Colebrook Road
10. Joseph Thompson Brown House c. 1909; 12745 Southridge Drive
11. Hazelmere United Church c. 1903; 1614 – 184 Street
12. Dr. Sinclair House c. 1900; 17725 – 58A Avenue

13. Old Anniedale School c. 1899; 9744 – 176 Street
14. The Pillath House c. 1898; 11113 – 148 Street
15. Christopher Brown House c. 1898; 5377 Coulthard Place
16. Historic Steward Farm c. 1894-1920; 13723 Crescent Road
17. Kitzel House c. 1890 and Root House c. 1916; 216 – 184 Street
18. Collishaw House c. 1889; 16520 – 40 Avenue
19. Boothroyd House c. 1875; 16811 – 60 Avenue
20. Anderson Cabin c. 1872; 17710 – 56A Avenue

(b) **Heritage Strategic Review Implementation Plan Update - Potential Topics for Strategic Planning Session**

File: 6800-10

- The Heritage Strategic Review, approved in 2010, included a five-year Implementation Plan that identified work plan priorities from 2011-2015. The Commission has allocated funds to hire a Heritage Consultant to lead a strategic planning session and prepare an update to the Heritage Strategic Review Implementation Plan in the fall.

The following comments were made:

- Staff requested that the Commission provide suggestions for potential topics for inclusion in the strategic planning session scheduled for this fall. Some topics the Commission may want to consider include the use of the Commission's restricted funds, the process and policies for the evaluation and addition of properties to the heritage register, future priorities for the City's heritage plaque and storyboard programs, future considerations for heritage site recognition in Surrey, and the Commission's role and mandate with respect to outreach activities.
- The Commission agrees with staff that a review of the Task List through strategic planning is necessary in order to refresh the Commission's mandate. They would like to see the Strategic Planning Session agenda ordered in a way where the big picture could be brought forward first, with smaller ideas subsequently.

The Commission agreed to discuss and refresh their mandate in order for the new Commissioners to have a clear direction as to the strategy moving forward.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**Heritage Strategic Review**
Implementation Plan Update - Potential Topics for Strategic
Planning Session" report as information.
Carried

(c) **H.C. Major House (12876 Crescent Road) Heritage Revitalization Agreement (HRA) Application**

File: 6800-20

Staff noted that the purpose of this report is to inform the Commission that an application was submitted for a Heritage Revitalization Agreement for the H.C. Major House at 12876 Crescent Road.

The H.C. Major House was built in 1920 and is listed in the Surrey Heritage Register. A development application was submitted by the owner for a subdivision and Heritage Revitalization Agreement (HRA). The applicant proposes to protect the H.C. Major House through the HRA, build a second dwelling on the subject site and subdivide the property to adjust the lot line, which will address the existing encroachment issues into Crescent Park.

City staff will prepare the conservation plan for the House and complete a Statement of Significance (SOS). The SOS will cost an estimated \$1,720.00 and require a heritage consultant. The completion of an SOS will make the H.C. Major House eligible for addition to the Canadian Register of Historic Places.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the H.C. Major House (12876 Crescent Road) Heritage Revitalization Agreement (HRA) Application report as information;
2. Recommend to the General Manager, Planning and Development that staff be directed to proceed with the preparation of a Heritage Revitalization Agreement (HRA) for the H.C. Major House; and
3. Allocate up to \$2,000 from the SHAC unrestricted reserve for future expenditures for the preparation of a Statement of Significance for the H.C. Major House by a heritage professional.

Carried

(d) **Pie in the Plaza - Agricultural Awareness Event - September 17, 2016**

File: 8200-01

Pie in the Plaza is a public festival to celebrate food and farming in Surrey. The event will be fun and educational and include a mobile petting zoo, seed planting, live music, food trucks, food and craft vendors, games, and interactive informational displays and activities with community organizations. The event will feature BC's largest blueberry pie.

Pie in the Plaza is a new initiative of the City of Surrey's Agriculture and Food Security Advisory Committee (AFSAC) and Planning and Development Department. The agricultural awareness event, which replaces the Flavours of Surrey event, will be held on September 17, 2016 in Surrey Civic Plaza.

Commissioner Evans, Hol, Priddy, and Councillor Woods volunteered their time to participate in this year's Pie in the Plaza event. Funds will be allocated from the SHAC Unrestricted Reserve for the purchase of heritage candy, prizes, and display items.

It was
Moved by Commissioner Evans
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Pie in the Plaza - Agricultural Awareness Event - September 17, 2016**" report as information; and
2. Allocate \$500 from the SHAC unrestricted reserve for the purchase of heritage candy, prizes, and other supplies for the SHAC booth.

Carried

(e) **Installation and unveiling of heritage plaques for City-owned buildings**

File: 6800-01

The Commission will host an unveiling ceremony for the heritage plaques at Stewart Farm during the Olde Harvest Fair on September 24, 2016, at 12:00 pm. The Commission will allocate up to \$200 from the Unrestricted Reserve for Future Expenditure for the cost of incidentals associated with the installation of the plaques and the unveiling ceremony.

It was
Moved by Commissioner Evans
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Installation and unveiling of heritage plaques for City-owned buildings**" report as information; and
2. Allocate \$200 from the SHAC unrestricted reserve for Future expenditure for the cost of incidentals associated with the installation of the plaques and the unveiling ceremony.

Carried

- (f) **SHAC Task List**
File: 0540-20V

The purpose of this report is to bring forward the Heritage Advisory Commission's Task List for review. The task list was last reviewed by the Commission on June 22, 2016. Staff recommended the Commission to review the list and required actions for each item.

2. **PARKS, RECREATION & CULTURE**

- (a) **Old Anniedale School**
File: 6800-20

Old Anniedale School is located at 9744 – 176 Street and is listed on the City of Surrey's Community Heritage Register and is protected by Heritage Designation By-law, 1986, No. 8579. The Commission requested that staff compile a report outlining the next steps for the protected heritage building following a structural assessment and conservation plan prepared by McGinn Engineering.

City staff plan to put forward a capital budget request for funding to relocate and renovate the Anniedale School. Staff has been actively pursuing funding opportunities with the Federal Government and will continue discussions with the School Board. The request to renovate and relocate the Anniedale School will be considered by Council for the 2017 budget year.

It was
Commission (SHAC) receive the "Old Anniedale School" report as information.

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

E. CORRESPONDENCE

1. **2016 Cloverdale Heritage Road Marker Proposal**
File: 0250-20

The Business Improvement Association would like to partner with the City of Surrey and the Heritage Advisory Commission to introduce a Heritage Road Marker plan for a Historic Business District in Downtown Cloverdale. Staff will review the locations where the signs will be installed and cover the cost of installation.

It was
Commission (SHAC) refer the **2016 Cloverdale Heritage Road Marker Proposal** to staff to provide a report with recommendations for consideration.
Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Carried

F. INFORMATION ITEMS**G. OTHER BUSINESS**

On Saturday, November 19, 2016 the Surrey Museum will host an evening event which will include music, food, and a fundraiser for the Friends of Surrey Museum and Archives. This will provide an opportunity to raise awareness of the expansion of the Museum.

H. FINANCIALS

1. **Financial Summary as at June 30, 2016.**
File: 0540-20V

The Commission would like to make it a priority to have a discussion for the restricted funds.

It was
Commission (SHAC) receive the "**Financial Summary as at June 30, 2016**" as information.
Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Carried

I. NEXT MEETING

Note: No SHAC meeting in August due to Summer Recess of Council.

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **Wednesday, September 21, 2016** in **2E Committee Room B**.

The Commission thanked Puneet Sooch for her efforts involved with the Commission and wished her well in her future endeavors.

J. ADJOURNMENT

It was

Moved by Commission Hol
Seconded by Commission Evans
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:31 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson