

Present:

Councillor Woods, Chair
D. Plug, Vice-chair
B. Hol
P. Priddy

Absent:

D. Evans
M. Westwood – Youth Representative

Staff Present:

E. Schultz, Planning & Development
D. Ho, Planning & Development
K. Tiede, Transportation Planning
R. Gallagher, Parks, Recreation & Culture
L. Anderson, Legislative Services

Before the start of the meeting Commissioner Priddy requested that the following items be added under **Section G. Other Business** as follows:

1. **G.2 - Youth Representative Program Continued Support; and**
2. **G. 3- SHAC Youth Representative Attendance of Local Heritage Informative Events.**

It was

Moved by Commissioner Priddy
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Commission (SHAC) agenda be varied to insert the following items under **Section G. Other Business** as follows:

1. **G.2. - Youth Representative Program Continued Support; and**
2. **G.3. - SHAC Youth Representative Attendance of Local Heritage Informational Events.**

Carried

A. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes - September 21, 2016

It was

Moved by Commissioner Priddy
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Commission (SHAC) recommends that the September 21, 2016 minutes be adopted.

Carried

B. DELEGATIONS

C. OUTSTANDING BUSINESS**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) House at 13539 16 Avenue Proposed Subdivision and Heritage Revitalization Agreement (HRA)**

File: 6800-10

The following comments were made:

- The purpose of this report is to advise the SHAC that the owner of 13539 16 Avenue has submitted an application to subdivide the property into four lots and relocate the house onto one of the four lots.
- Staff noted that the garage will be either relocated or rebuilt; however, that will be determined only once the building has been assessed. Typically this would have been a three lot configuration, but because the owner is retaining the heritage house, they are proposing four lots.

Members of the Commission noted that that form and character of the home are worthy of preserving and noted that the HRA serves as a "good news" story for Surrey Heritage.

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**House at 13539 16 Avenue Proposed Subdivision and Heritage Revitalization Agreement (HRA)**" as information;
2. Recommend that the General Manager, Planning and Development direct staff to proceed with a Heritage Revitalization Agreement (HRA) for the House at 13539 16 Avenue; and
3. Recommend that Council add the House at 13539 16 Avenue to the Surrey Heritage Register.

Carried

(b) **Crescent Beach Study**

File: 6800-01

The following comments were made:

- Staff noted that of the 20 sites recommended for immediate addition to the City's heritage register, 19 have been assessed and qualify for addition to the heritage register. Blackie Spit, has not yet been evaluated as it was included as part of the Heritage Inventory Review conducted in 2015 and funds were set aside for the evaluation of this site.
- The Commission expressed concern that the cost to retain a heritage consultant to evaluate the 36 potential heritage sites would be approximately \$40,000. Staff indicated that an internal preliminary review of these sites could be conducted and the sites could be brought forward in small groups for the Commission's preliminary review as was done during the 2015 Heritage Inventory Review.
- The Commission noted that the Crescent Beach Study report presents an opportunity to look at different planning tools such as interpretation and partnerships to try to create a historic area concept and capture the "intangible heritage".
- The Commission noted that consideration should be given to enacting partnerships and recognizing and preserving the heritage value of the neighbourhood as opposed to only pursuing the preservation of individual houses.
- The Chair noted the Crescent Beach Study covers multiple facets, such as heritage buildings, sites, zoning guidelines and interpretive signs; there are multiple areas to report and the SHAC should consider reviewing them individually.
- Staff clarified that the purpose of the Crescent Beach Heritage Study was to inform the planning process in terms of developing the land use plan.
- In response to a question from the Commission, staff noted that in the past, the City has attempted to initiate heritage conservation areas within the City of Surrey and they were not supported by area residents.
- The Commission indicated preliminary support for adding the recommended sites (19) to the Heritage Register immediately and requested that staff prepare an information bulletin that explains what the Heritage Register is to owners of properties proposed for addition to the heritage register for the Commission's review.

The Chair noted that the 19 properties should be considered in greater detail before adding them to the Heritage Register. Staff noted that they would bring them back in a separate report with supporting information.

It was Moved by Commissioner Hol
 Seconded by Commissioner Plug
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**Crescent Beach Study**" as information.
Carried

(c) **Elgin Hall 14250 Crescent Road Proposed Heritage Alteration Permit (HAP)**
 File: 6800-10

The following comments were made:

- Staff noted that the proposed HAP features new landscaping, paved parking, light fixtures, a new front porch and stairs, new front doors and possibly some minor exterior repairs and paint.
- In terms of interior changes, the only change that will be subject to the HAP is the refinishing of the original maple floors. It appears that none of the interior or exterior doors are original.
- Staff clarified that when the HAP is drafted, all the drawings submitted by the Applicant will be included.

It was Moved by Commissioner Hol
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC):

1. Receive the "**Elgin Hall 14250 Crescent Road Proposed Heritage Alteration Permit**" report as information; and
2. Recommend that the General Manager, Planning and Development direct staff to prepare a Heritage Alteration Permit (HAP) for Elgin Hall, based on submitted plans, and forward to Council for consideration following staff and Legal review.

Carried

(d) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Robert D. MacKenzie House - 5634 182 Street - Demolition Permit Application** - Staff noted that in September the Demolition Permit Application for the Robert D. MacKenzie House was referred back to staff at the request of the Commission. Staff indicated that the demolition permit will be withheld under Section 605 of the *Local Government Act* until all other approvals are in order. At that time, the City will have no choice but to release the demolition permit if the retention the House has not been negotiated through an HRA.
- **Storyboards Update** - Staff noted that at the September 21, 2016 SHAC, the Commission voted to replace the storyboards that were deteriorating; once the recommendations are received and approved by Council staff will proceed with commencing the work.
- **Surrey Stories Winter / Spring 2017** - Councillor Woods will be submitting an article; staff will assist with the research.
- **Heritage Education & Marketing** - Staff noted that Planning and the Parks Departments will meet to determine a strategy and will provide an update at a future SHAC with a recommended approach and timelines.
- **Canada 150 "Heritage Book Project"** - Staff noted the project is on track and that the goal is to bring a design sample to the next SHAC.

It was Moved by Commissioner Priddy
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**SHAC Task List**" as information.
Carried

2. **PARKS, RECREATION & CULTURE**3. **ENGINEERING**(a) **Cloverdale Town Centre - Request for Heritage Road Markers**

File: 5460-30

The following comments were made:

- Staff noted that the proposal from the Cloverdale Town Centre Business Improvement Association (BIA) was thorough.

- The next steps are that staff will develop a design for the signs that is consistent with City standards for heritage road markers and prepare a Corporate Report for Council approval. Once approval is granted; the Cloverdale BIA will pay for the production and installation of the signs which will be coordinated through staff.

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Cloverdale Town Centre - Request for Heritage Road Markers**" report as information; and
2. Endorse the installation of Heritage Road Markers in the Cloverdale Town Centre.

Carried

4. LEGISLATIVE SERVICES

E. CORRESPONDENCE

F. INFORMATION ITEMS

G. OTHER BUSINESS

1. **Heritage Rising - National Trust Conference 2016 (Oct. 20-22)
Hamilton, Ontario**
File: 0390-20 (Verbal Update)

Commissioners Hol and Plug attended the National Trust Conference in Hamilton, Ontario on behalf of the Commission from October 20 - 22, 2016.

The following comments were made:

- It would be beneficial for staff to attend the next National Trust Conference, schedule permitting, as there are tremendous learning and networking opportunities.
- Indigenous Heritage should become higher profile in the City of Surrey. There are opportunities to tie in our city heritage with First Nations heritage in terms of placemaking and storytelling.

- The Commission should consider opportunities for celebrating the legacy of a home. As an example, in Philadelphia, a heritage preservation group identified a house that was going to be demolished, so they celebrated all the history of the house over the year and then that cultivated interest, adding credence to the value associated with the intangible side to records and history.
- Heritage Gardens are an opportunity that can be expanded upon; if the Commission partnered with the Parks Department we could explore how we work with parks and emphasize the gardens and parks and historical importance and include information in Surrey walking tours and brochures.
- The Commission should explore strategies in engaging youth as there is more work that can be done in terms of youth engagement and social media.
- The next Conference will be held in Ottawa, from October 11 - 14, 2017 and will be a combined effort with the National Trust and Association for Preservation Technology International.

The Chair thanked Commissioners Hol and Plug for providing a detailed overview of their conference experience and sharing opportunities.

2. **Youth Representative Program Continued Support**

File: N/A - Verbal Update

Commissioner Priddy expressed appreciation for the Youth Representatives assigned to SHAC; noting that the Youth Representatives appointed to SHAC have been long standing, engaged, and active participants in Commission business.

Commissioner Priddy noted that she will be writing a letter to Council, for endorsement from other members of the Commission as a show of support for the continued success of the Youth Representative program.

3. **SHAC Youth Representative Attendance of Local Heritage Informative Events**

File: N/A - Verbal Update

Commissioner Priddy noted the importance of local heritage information sessions and suggested that the SHAC Youth Representatives be invited to attend local heritage educational opportunities when possible.

It was

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC) request that staff provide information regarding opportunities for SHAC Youth Representatives to attend local heritage educational opportunities.

Carried

H. FINANCIALS

1. Financial Summary as at September 30, 2016.

File: 0540-20V

It was

Commission (SHAC) receive Financial Summary as at September 30, 2016 as information.

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **Wednesday, November 16, 2016** in **2E Committee Room B**.

J. ADJOURNMENT

It was

Commission meeting do now adjourn.

Moved by Commissioner Hol
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 7:07 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson