

Present:

Councillor Woods, Chair
D. Plug, Vice-chair
D. Evans
B. Hol
P. Priddy

Absent:**Staff Present:**

E. Schultz, Planning & Development
K. Tiede, Transportation Planning
M. Westwood, Parks, Recreation & Culture
R. Gallagher, Parks, Recreation & Culture
T. Mueller, Legislative Services

A. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as presented.

1. Surrey Heritage Advisory Commission Minutes - October 26, 2016

It was

Moved by Commissioner Evans
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Commission (SHAC) recommends that the October 26, 2016 minutes be adopted
as presented.

Carried

B. DELEGATIONS**C. OUTSTANDING BUSINESS****D. NEW BUSINESS****1. PLANNING & DEVELOPMENT**

- (a) **Stagecoach House (10658 125A Street) Demolition Permit Application**
File: 6800-10

The following comments were made:

- The Commission noted that the report indicated that the Stagecoach House requires approximately \$1M in conservation work and that it is unfortunate the building is in such derelict condition.

Commissioner Priddy arrived at 5:06 PM.

- Staff clarified that the Applicant intends to build another single family house on the site. They are not seeking any rezoning of the property.
- After much discussion, the Commission noted that it would be safer to document the Stagecoach House immediately and issue the demolition permit as soon as possible.
- The Commission noted there were heritage materials in the house that may be worth salvaging. Staff clarified that the SHAC recommendation for the Applicant to salvage heritage materials, where possible, can be passed along to the Applicant for their consideration.

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) Council:

1. Receive the "Stagecoach House Demolition Permit Application" report as information; and
2. Remove the Stagecoach House from the Surrey Heritage Register.
Carried

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that:

1. That the Stagecoach House be documented immediately (with photographs, surveys, aerial photographs, Statement of Significance, etc.) and the "as found" report and other documentation be forwarded to the City of Surrey Archives; and
2. That staff contact the Applicant and encourage them to salvage character-defining materials where possible.
Carried

(b) **Addition of "Lambert Residence" (16544 10 Avenue) to Surrey's Heritage Register**

File: 6800-10

The following comments were made:

- The Commission noted that the new evaluation form is much more progressive than the numeric style of evaluation that has been used in the past.
- The Commission noted that it is setting an example for others given the proactive approach of this Applicant and is worthy of recognition.
- It was discussed that the addition of this property to the Heritage Register would be an excellent opportunity for communicating the good news stories of heritage preservation.

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the "**Addition of "Lambert Residence" (16544 10 Avenue) to Surrey's Heritage Register**" report as information; and
2. Endorse adding the Lambert Residence (16544 10 Avenue) to the Heritage Register.

Carried

(c) **Heritage Strategic Review Implementation Plan Update - Draft for Review**

File: 6800-01

The Chair noted that this report is a result of the two workshops led by Heritage Consultant Donald Luxton.

Staff noted that supplemental feedback from the group can be forwarded offline, and that all comments are requested no later than November 25, 2016.

The following comments were received:

- **Pages 3 - 8** - Preamble regarding past policies should be shortened and/or included as an Appendix to improve clarity and help contextualize the policies.

The report touches on many City of Surrey goals and values. It would be interesting to find a way for Council to highlight how the strategy fits into the day-to-day work and make it useable for others aside from members of SHAC.

- *Staff noted that applicable OCP policies will be included with the implementing strategies in the table.*
- *Once the plan is finalized, it will be included on the City of Surrey website.*
- **Page 12** - Only some of the BIA's were mentioned with Fleetwood and Newton excluded.
- **Page 13 - Strategy 2.3: Develop a Surrey Heritage Context Statement and Thematic Framework** - Staff noted that the framework will touch on all of the themes and the history of the City and will provide a framework for reviewing heritage sites in the City.
- **Page 14** - The Commission requested that the wording in the last Paragraph be changed to "consider" undertaking. Discussion ensued, and it was determined that the SHAC makes recommendations to Council; however, it is at the discretion of Council if they act upon the recommendations.
 - *The Commission noted that the City of Surrey is falling behind compared to other similar sized municipalities within the Lower Mainland with respect to the development of heritage context statements and thematic frameworks.*
 - *Staff noted that the SHAC is unique in that it has its own budget to undertake projects like Context Statements and Thematic Frameworks so the completion of this work would not require any additional Council funding.*
- **Page 15 - Action 2.4.1** - Should be included in the Chart in order to assist with prioritizing.
 - *The Commission noted that the Executive Summary, Goals, Strategies, and the Chart will be used as the day-to-day tool. Bolder headlines or a box around goals would be helpful.*
- It was discussed that the document should be easy to look at and understand what the Actions and Implementations are. The contents need to be more clearly presented; the goal should be clear with the strategies and actions easily pulled out.

Staff noted that in terms of moving forward, the final Heritage Strategic Implementation Plan prepared for the SHAC meeting in January 2017.

The Commission discussed that the existing SHAC Task List should be revised against the updated Strategy document to ensure it aligns.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) receive the "**Heritage Strategic Review
Implementation Plan Update - Draft for Review**" report as information.
Carried

(d) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Heritage Strategic Review and Implementation Plan Update** - Staff will bring the revised draft, with Executive Summary to the January 2017 SHAC for final approval before it is posted to the web.
- **Canada 150 (1867 - 2017) Book Update** - Staff noted preliminary design will be provided in January.
- **Robert D. MacKenzie House, 1644 - 10 Avenue** – Staff has contacted the Applicants and informed them that the demolition permit will be withheld until all other approvals are in order. Staff also provided the Applicant with a list with alternative options for consideration. To-date, there has been no further dialogue with the Applicant.
- **Heritage Inventory Review** - Staff clarified that given that the Commission has indicated a strong interest is having a thematic framework prepared, a recommendation could be made to Council to reallocate the \$43,750 currently ear-marked for Phase II of the Inventory Review.
- **Storyboards - Sullivan Station.** Staff clarified that placement of this Storyboard was on hold pending additional works required by the Fraser Valley Heritage Rail Society (FVHRS). SHAC requested an update from SHAC at the January meeting.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) receive the "**SHAC Task List**" as information.
Carried

2. PARKS, RECREATION & CULTURE**(a) Arts & Culture Map Overview****File: N/A - Verbal Update**

The following comments were made:

- Staff noted that the City has developed an Arts and Culture map that includes information about the Cultural Corridor, Cultural Venues, Public Art, Indigenous Art, artWalk, Event, and Heritage Sites. 130 heritage sites were selected to be profiled throughout the City.
- In response to a question from the Commission, staff clarified that when the sites were selected, they made sure that they were representative of all geographic locations across the City. The base data used all comes from COSMOS. All the links to Heritage Sites are in the process of a redesign to make them more visually appealing and interesting.
- The Commission thanked staff for the presentation and requested that staff remove the Walking Tour "App" from the SHAC Task List.

The Chair requested staff provide another brief presentation on the Arts and Culture Map once the redesigned webpages are complete; the Commission thanked staff for the efforts associated with the project.

3. ENGINEERING**4. LEGISLATIVE SERVICES****E. CORRESPONDENCE****1. Invitation Received from Office of John Aldag, MP, Cloverdale-Langley City
Surrey Museum & Archives, Dec. 2, 2016, from 10 AM - 12 PM****File: 0330-20**

MP John Aldag invited members of the Commission to participate in an introduction to Historic Sites & Monuments Board of Canada discussion on how to identify potential nominations in the City of Surrey.

SHAC noted that this was an opportunity for Surrey to be a part of the dialogue and the first meeting is talking about different sites across the country and the intent is information sharing to stimulate some thought.

Councillor Woods noted that he will be in attendance and will provide a report back to SHAC regarding the criteria.

F. INFORMATION ITEMS

G. OTHER BUSINESS

H. FINANCIALS

1. **Financial Summary as at October 31, 2016**

File: 0540-20V

The following comments were made:

- In response to a question from the Commission, staff noted that previous Commissions have discussed the Restricted Reserve Fund and the notion is that the community that experienced the loss should receive the benefit.
- In terms of developing a policy regarding the use of the Restricted Reserves Funds, it was discussed that any recommendations must be vetted through Legal and Finance for approval before going to Council.
- Staff noted they would clarify monies allocated to Storyboards, what has been spent to-date and provide an update at the January 2017 SHAC meeting

It was

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary of October 31, 2016 as information.

Carried

I. NEXT MEETING

The next SHAC meeting will be held on **Wednesday, January 25, 2017 at 5:00 p.m.,
2E Community Room B.**

J. ADJOURNMENT

It was

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:41 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson