

Present:

Councillor Woods, Chair
D. Evans, Vice-Chair
B. Hol
D. Plug
L. Tannen
P. Priddy

Absent:

Staff Present:

R. Gallagher, Parks, Recreation & Culture
E. Schultz, Planning & Development
N. Aven, Parks, Recreation & Culture
T. Mueller, Legislative Services

A. ELECTIONS AND APPOINTMENTS

1. **It is in order for the Commission to elect a "Vice-Chair" for the 2017 calendar year.**

Note: The Vice-Chair would be responsible for chairing the SHAC meeting if Councillor Woods is unavailable.

It was

Commission (SHAC) recommends that Commissioner Evans serve as the SHAC Vice-Chair for the 2017 calendar year.

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

2. **It is in order for the Commission to appoint a "Representative" to serve on the Heritage Services Community Advisory Board for the 2017 calendar year.**

It was

Commission (SHAC) recommends that Commissioner Plug serve as SHAC Representative to serve on the Heritage Services Community Advisory Board for the 2017 calendar year.

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

3. **It is in order for the Commission to appoint an "Alternate" to serve on the Heritage Services Community Advisory Board for the 2017 calendar year.**

Note: The Alternate would attend if the Representative is unavailable.

It was
Commission (SHAC) recommends that Commissioner Priddy serve as Alternate to the SHAC Representative on the Heritage Services Community Advisory Board for the 2017 calendar year.

Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Carried

B. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes - November 16, 2016

It was
Commission (SHAC) recommends that the November 16, 2016 minutes be adopted.

Moved by Commissioner Plug
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Carried

C. DELEGATIONS

1. **Neal Aven, Urban Forestry Manager**
File: 6300-01

In attendance as a delegation before the Commission to provide an update regarding Revitalization Pruning of a Heritage Tree at The Glades.

The following comments were made:

- Staff noted that the recommendations of the report are to carry out some significant pruning on a California Bay tree that was identified as being on the decline. In subsequent years there will be additional new growth pruning required to ensure the tree has sound structure in the long-term.
- In response to a question from the Commission, staff clarified that given the nature of the work required, there is no guarantee that the California Bay tree will live; however, staff believe that the prescribed work is a worthwhile to attempt to revitalize the tree.

- The Commission requested clarification as to what would happen if the pruning program did not work out and the tree died. Staff noted that if the tree was to die, they would then prepare a report for the SHAC to recommend that Council removal of the tree from the Surrey Tree Protection Bylaw.
- The City has established a successful tree propagation program and that is something that can be explored for the California Bay as an alternative.
- The Arborist who was engaged to conduct the evaluation of the tree determined that the damage was caused due to the removal of two adjacent trees. The tree has not been cored to determine the age; the estimate is that it is approximately 50 years of age.

The Commission suggested that an attempt should be made at propagation before the pruning work commences.

It was

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC) receive the "Revitalization Pruning of a Heritage Tree at the Glades" report as information.

Carried

D. OUTSTANDING BUSINESS

E. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) Community Heritage Register - Draft Bulletin

File: 6800-10

The following comments were made:

- The Commission suggested consideration be given to reworking the bulletin to enhance the positives and include a caption box to bridge the messaging.
- It was discussed that it is important to show the potential benefits to the individual property owners and to include the pride of ownership in having a heritage property.
- The Chair suggested including a "caption" under the photograph and to relocate the photo to the front page of the bulletin if space permits.

It was Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission (SHAC) receive the "Community Heritage Register - Draft
Bulletin" report as information.

Carried

**(b) George Whitehead Farmhouse (18717 74 Avenue) - Demolition Permit
Application**

File: 6800-10

The following comments were made:

- The Commission noted there have been dramatic alterations made to the property that have compromised the heritage integrity of the House.
- The Commission suggested that thought should be given to creating a storyboard at this location as the property will be located in a walkable neighbourhood.
- Staff clarified that the "heritage inventory" is an internal list of properties with potential heritage value. It is used by the Planning Department and is not a public list.
- After much discussion the Commission noted they would endorse Option 4 - Document and Demolish.

It was Moved by Commissioner Evans
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) receive the "George Whitehead Farmhouse (18717 74
Avenue) - Demolition Permit Application" report as information.

Carried

It was Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) endorse Option 4 - Document and Demolish the
George Whitehead Farmhouse with the "as found" report and other
documentation forwarded to the City of Surrey Archives.

Carried

with Commissioner Priddy opposed

(c) **John Lamb House (5909 168 Street) - Demolition Permit Application**
File: 6800-10

The following comments were made:

- The Commission requested that staff defer issuance of the Demolition Permit until more information can be garnered based on the owner's intention for the site.
- Staff noted that there have been several changes to the building since it was first assessed including the replacement of the original wood windows with vinyl windows. Staffs clarified that withholding the demolition permit will provide additional opportunities to have dialogue with the owner.
- It was discussed that the John Lamb House (5909 168 Street) was in close proximity and Old Surrey Centre has a lot of history and that the property was originally purchased by William Henry Hicks.

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) receive the "John Lamb House (5909 168 Street) -
Demolition Permit Application" report as information.
Carried

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) endorse Option 2 - Withhold the Demolition Permit
until other approvals issues (*Section 605 of the Local Government Act*).
Carried

(d) **Heritage Strategic Review Implementation Plan Update - Final Draft**
File: 6800-01

The following comments were made:

- Councillor Woods explained that the Mayor has requested that each Committee provide goals and aspirations as well as a work plan for 2017 and beyond.

- Staff clarified that some of the work outlined within the project plan are tasks that staff already carry out in their day-to-day duties; therefore, no additional costs will be incurred. In the event the Commission requires the services of a Consultant for a "special project", staff will put together Terms of Reference (TOR) and issue a formal Request for Proposal.

It was Moved by Commissioner Evans
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "Heritage Strategic Review Implementation Plan Update - Final Draft" report as information; and
2. Endorse the Final Draft of the "Heritage Strategic Review Implementation Plan Update" and recommend that it be published on the City of Surrey website.

Carried

Proposed Heritage Advisory Commission 2017 Priority Tasks and Initiatives

File: 6800-01 (On-table memo)

Note: This memorandum was emailed to members of the Commission and provided on-table as supplemental information to Item E.1.(d) - Heritage Strategic Review Implementation Plan Update - Final Draft.

It was Moved by Commissioner Priddy
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "Proposed Heritage Advisory Commission 2017 Priority Tasks and Initiatives" report be received as information; and
2. Endorse the report as the general work plan for 2017.

Carried

- The Chair explained that it is a plan for 2017 to give an overarching idea of the goals and objectives of the Commission. Staff carefully reviewed the Heritage Strategic Review Implementation Plan Update and provided a suggested list of 2017 goals and objectives.
- Staff clarified that restricted reserve funds are collected when a developer does something untoward and they are "fined" and that wherever the loss occurred, the funds would be spent within that community.

It was Moved by Commissioner Tannen
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC) requested that staff and the Commission prioritize:

1. Reviewing Surrey's heritage incentives program including the existing approved policy for the use of the Commissions Restricted Reserve for Future Expenditures (Item 2.2.1 - Goal 2: Heritage Planning); and
 2. Developing a Surrey Historic Context Statement and Thematic Framework including reviewing existing heritage register sites using the new framework (Item 2.3.1 - Goal 2: Heritage Planning).
- Carried

The Commission requested staff to bring back the "Proposed Heritage Advisory Commission 2017 Priority Tasks and Initiatives" report for further discussion in February. The Chair reiterated that the purpose of the exercise is to provide the Commission with a high-level work plan.

It was Moved by Commissioner Tannen
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC) request that staff provide a quotation and proposal in support of developing a "Heritage Context Statement and Thematic Framework".

Carried

(e) **SHAC Task List**
 File: 0540-20V

- **Surrey Stories Winter / Spring 2017** - Staff proposed another article addressing the Building Preservation Program to bring it to the attention. Bert's article will be republished and updated with more recent examples.
- **Verna Porter Residence** - Staff noted that a mid-century house was added to the register and that it is the first house on the heritage register named after a woman.

It was Moved by Commissioner Hol
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "SHAC Task list" as information.

Carried

2. **PARKS, RECREATION & CULTURE**

(a) **SHAC Legacy Book Project**
File: 8200-01 (Verbal Update)

The following comments were made:

- Staff presented preliminary design examples and noted that each page will have photos and vibrant colours and where possible images will be spread over two pages and introduce modern photos for interest.
- It was discussed that the book project team just 72 days away from having all files in and finalized.
- Staff noted that as part of the consultation process, the book was reviewed with teachers to ensure that the book was versatile and suitable for classroom use and lesson planning.

The Chair thanked staff and Commissioner Priddy for the work on the project. The Chair requested this item be brought back for the February meeting for a further progress update.

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

F. **CORRESPONDENCE**

G. INFORMATION ITEMS**1. 2017 Heritage Conferences**

File: 0390-20

(a) 2017 Heritage BC: Narrating Pasts, Imagining Futures**May 4 - 6, 2017, Victoria, BC**

File: 0390-20

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Endorse that Commissioner Priddy and Tannen, attend the **2017 Heritage BC: Narrating Pasts, Imagining Futures conference, May 4 - 6, 2017, Victoria, BC**; and
2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

(b) BCHF Annual Conference, May 25 - 28, 2017, Chilliwack, BC

File: 0390-20

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Endorse that Commissioner Plug attend the **BCHF Annual Conference, May 25 - 28, 2017, Chilliwack, BC**; and
2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

- (c) **National Trust Conference 2017, October 11 - 14, 2017, Ottawa, ON**
File: 0390-20

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Endorse that Commissioners Priddy, Hol, Plug, Tannen and Evans attend the **National Trust Conference 2017, October 11 - 14, 2017, Ottawa, ON**; and
2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

H. OTHER BUSINESS

1. **Theme for Heritage Week 2017 (Feb 20 - 26)**
File: N/A

The following comments were made:

- Staff noted a social media plan will be developed in Surrey and that once the plan is complete it will be shared with the Commission.
- Surrey will unveil plans for Canada 150 as a special event and any details will be provided to the Commission in advance.

2. **New Grant Program: British Columbia | Canada 150: Celebrating B.C. Communities and their Contributions to Canada**
File: N/A

The following comments were made:

- The Chair noted that staff will explore if there are possibilities for funding projects in Surrey and that there might be an opportunity through Old Anniedale School.
- The Application form is not onerous and staff will look internally for projects that can be submitted.

Staff noted they would report back at the February meeting regarding the status.

It was Moved by Commissioner Tannen
Seconded by Commissioner Evans
That the Surrey Heritage Advisory
Commission (SHAC) receive the "New Grant Program: British Columbia | Canada
150: Celebrating B.C. Communities and their Contributions to Canada"
correspondence as information.

Carried

3. **Commission Updates**

File: N/A (Verbal)

Commissioner Tannen recommended, in the spirit of Canada's 150th birthday, that members of the Commission read a novel entitled: "*A Number of Things - Stories About Canada Told Through 50 Objects*" by Jane Urquhart.

A brief overview of the book is as follows:

"The fifty artifacts range from a Nobel Peace Prize medal, a literary cherry tree, a royal cowcatcher, a Beothuk legging, a famous skull and an iconic artist's shoe, as well as an Innu tea doll, a Sikh RCMP turban, a Cree basket, a Massey-Harris tractor and a hanging rope, among an array of unexpected and intriguing objects."
- HarperCollins Canada

4. **Heritage Services Updates**

File: N/A (Verbal)

- Heritage BC Awards Gala is scheduled for Wednesday, February 15, 2017 Heritage Hall 3102 Main St, Vancouver. Doors open at: 6:30 PM, Ceremony: 7:30 PM.
- Fraser Valley Railway won an award in education and awareness and Anniedale School received \$100,000 in funding.

I. **FINANCIALS**

1. **Financial Summary as at December 31, 2016**

File: 0540-20V

The following comments were made:

- The Commission requested that staff provide a finalized version of the Surrey Heritage Advisory Commission Revised Draft Restricted Reserve Fund Policy that was adopted by Council at the Regular Council Public Hearing on September 28, 2015.

It was Commission (SHAC) receive Financial Summary as at December 31, 2016 as information.

Moved by Commissioner Tannen
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

It was Commission (SHAC) recommends that staff provide a report with respect to the Surrey Heritage Advisory Commission Restricted Reserve Fund Policy and the historical background relative to the restricted funds on file.

Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

J. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **Wednesday, February 22, 2017** in **2E Committee Room B**.

K. ADJOURNMENT

It was Commission meeting do now adjourn.

Moved by Commissioner Plug
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 7:10 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson