

**Present:**

Councillor Woods, Chair  
D. Plug  
D. Evans  
P. Priddy  
L. Tannen

**Absent:**

B. Hol

**Staff Present:**

R. Gallagher, Parks, Recreation & Culture  
A. Parsons, Planning & Development  
L. Blake, Legislative Services

The following items were added to the agenda:

- G.2: John Holt House 18456 88 Avenue - Demolition Permit Application
- G.3: Museum Update

**A. ADOPTION OF MINUTES**

1. Surrey Heritage Advisory Commission Minutes - July 19, 2017

It was Moved by Commissioner Priddy  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory  
Commission (SHAC) recommend that the July 19, 2017 minutes be adopted.  
Carried

**B. DELEGATIONS**

1. **Bill Farrand**  
File: 6800-10

A delegation appeared before the Commission to request that the Commission make a recommendation to Council to initiate the process to rescind the Heritage Revitalization Agreement (HRA) from their property. The Charles Feedham Heritage House is located on the property. The delegation is trying to sell the property and feels that the heritage protection has made the property much less marketable and desirable to potential buyers. The delegation provided documentation that summarized dates and the events that have transpired since the house was listed for sale.

In response to questions from the Commission, the delegation provided the following information:

- The delegation and prospective buyers met with City staff in the Spring. The prospective buyers were interested in constructing a second dwelling on the property. During the meeting staff

indicated that they could support the construction of a second dwelling on the property.

- At the prospective buyers request the City provided a comfort letter for the property. The letter indicated that there was some work on the property that had not received final inspection due to outstanding permit issues. This created problems with the prospective buyers' financing.

Discussion ensued between the delegation, staff and Commission members regarding the details of the outstanding permits for the heritage house and the garage/studio that are located on the property. Discussion included what permits were outstanding and what would be required to rectify these, and the following comments were highlighted:

The delegation noted that the HRA was already in place when the delegation purchased the property where the house was located.

In response to the Commission the delegation noted they have received funding from the City for the restoration work, as well as heritage tax incentives.

The Commission concluded that it could not provide comments or make any recommendations to Council without additional information.

It was Moved by Commissioner Tannen  
Seconded by Commissioner Plug  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that staff provide a written report for  
further clarification regarding:

1. The process for rescinding a Heritage Revitalization Agreement from a property;
3. Any tax relief or restoration grants the delegation has received from the City; and
4. The current status of the house, including any outstanding permits.

Carried

## C. OUTSTANDING BUSINESS

**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) Lee House - 13971 Crescent Road - Proposed Heritage Revitalization Agreement**

File: 6800-10

Staff summarized the report dated September 8, 2017, regarding the proposed Heritage Revitalization Agreement (HRA) for the Lee House located 13971 Crescent Road.

Staff noted that the proposed Rezoning, Subdivision and Heritage Revitalization Agreement (HRA) was initially introduced and discussed at the SHAC meeting on June 28, 2017. The proposed HRA reflects those discussions.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory  
Commission (SHAC):

1. Receive this report as information;
2. Review the attached proposed Heritage Revitalization Agreement (HRA) for the Lee House and provide comments to staff; and
3. Recommend to the General Manager, Planning and Development that the HRA for the Lee House be forwarded to Council for consideration.

Carried**(b) Surrey Heritage Group Information Network Meeting**

File: N/A (verbal update)

- Staff noted that at the June 28th SHAC meeting, the Commission discussed the possibility of holding a Surrey Heritage Group Information meeting in the Fall of 2017. Since then staff have met internally to discuss the logistics to hold a meeting in 2017. Moving forward staff is requested input from the Commission on a potential Fall meeting date, as well as the format and agenda for the meeting.

The Commission provided the following feedback:

- Collectively the Commission selected November 29th as the preferred date for a meeting. The date falls the week after the November SHAC meeting.

- The venue location will be selected once the number of attendees is determined. The Archives was suggested as a possible venue. Staff advised there are numerous venue options in the City, including City Hall and the Archives. The Surrey Museum would not be available due to the museum expansion construction.

Discussion ensued between staff and the Commission regarding the meeting format, and the following comments were provided:

- The previous meeting in December 2015 was a 2 hour evening meeting. It was agreed that a similar time frame would work, but that the format could change.
- The previous meeting agenda centred around each group sharing highlights and projects.
- For the upcoming meeting the Commission asked staff to connect with all the heritage groups prior to the meeting to solicit feedback on the meeting format and to provide a written summary of the groups highlights for the year. The highlights could then all be shared digitally in advance of the meeting. By providing this information in advance of the meeting, there would be more time during the meeting to focus on how the groups could collaborate, etc.

Staff commented that facilitating collaboration between groups was one of the goals of the Heritage Strategic Review Implementation Plan Update.

(c) **SHAC Task List**

File: 0540-20V

Staff and the Commission advised that the following items can be removed from the SHAC Task List:

- "History of Surrey Book" Project;
- SHAC Grants & Scholarships Budget Inquiry;
- Conservation Work - Surrey Columbian Centennial Totem Pole;
- Port Kells Fire Hall No. 7, 18922 - 88 Avenue (16-0143) - Proposed Heritage Revitalization Agreement (HRA);
- Canada 150; and
- New (RFFE) Heritage Storyboard 2013-2015 Priorities.

**2. PARKS, RECREATION & CULTURE****(a) Totem Pole Update**

File: N/A (Verbal Report)

Staff advised that the restoration work to the Centennial Totem Pole has been completed. The work was carried by well-known conservation group, Andrew Todd Conservators. The final report recommended annual inspections on the totem pole's condition.

The Commission noted that they were all very impressed with the restoration work completed. There was interest from members of the Commission on the role of the original artist in the restoration and the consultation process for the restoration.

**3. ENGINEERING****4. LEGISLATIVE SERVICES****(a) 2018 SHAC Meeting Schedule**

File: 0540-20

It was Commission (SHAC) adopt the 2018 Meeting Schedule as presented.

Moved by Commissioner Priddy  
Seconded by Commissioner Evans  
That the Surrey Heritage Advisory

Carried

**E. CORRESPONDENCE****F. INFORMATION ITEMS****G. OTHER BUSINESS****1. The Heritage Fairs Program in BC**

File:N/A (verbal report)

Commissioner Tannen advised that BC Heritage Fairs Program was discussed at the 2017 BC Heritage Conference. Heritage fairs are viewed as a positive way to involve youth in heritage.

Staff advised that the Surrey Museum is scheduled to host a Heritage Fair in 2019.

2. **John Holt House 18456 88 Avenue - Demolition Permit Application (On-Table)**

File:

Staff summarized the on-table report dated September 20, 2017 regarding a demolition permit application that has been received for the John Holt house located at 18456 88 Avenue.

In response to questions from the Commission, staff provided the following information:

- The property where the John Holt heritage house is located is zoned General Agriculture Zone (A-1) and is located in the Agriculture Land Reserve (ALR). A second dwelling is not generally permitted within the ALR and cannot be used as an incentive for homeowners to protect a heritage building.
- Staff is not aware if the owners are interested in consolidating the lot with any neighbouring properties. The owner has indicated that they would like to demolish the heritage house and build a new house.
- Staff clarified that the documenting process as outlined in Option 4: Document and Demolish of the report would include the Statement of Significance, the heritage evaluation, historical photos and records. These items would capture the heritage significance of the home prior to its deterioration, and would be valuable from an archival point-of-view.

The Commission noted that property has historical significance with respect to the Port Kells pioneers.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Evans  
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the report dated September 20, 2017 for information.
2. Recommend that staff proceed with Option Four as outlined the report dated September 20, 2017.
3. Recommend that Council remove the John Holt House from Surrey's Community Heritage Register.

Carried  
With Commissioners Evans and Plug  
opposed.

### 3. Museum Update

Staff advised that the final budget and permits for the Museum expansion were approved by Council on September 11, 2017.

It was Moved by Commissioner Priddy  
 Seconded by Commissioner Evans  
 That Lynn Saffery, Museum Manager, be invited to provide a presentation to SHAC regarding the Surrey Museum expansion.

Carried

## H. FINANCIALS

### 1. Financial Summary as at August 31, 2017

File: 0540-20V

It was Moved by Commissioner Tannen  
 Seconded by Commissioner Priddy  
 That the Surrey Heritage Advisory Commission (SHAC) receive the Financial Summary as of August 31, 2017 as information.

Carried

## I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **October 18, 2017** in **2E Committee Room B**.

## J. ADJOURNMENT

It was Moved by Commissioner Tannen  
 Seconded by Commissioner Evans  
 That the Surrey Heritage Advisory Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:35 p.m.

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Jane Sullivan, City Clerk

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Councillor Woods, Chairperson