

**Present:**

Councillor Woods, Chair  
D. Plug  
D. Evans  
B. Hol  
P. Priddy  
L. Tannen

**Absent:****Staff Present:**

K. Baglo, Heritage Planner  
R. Gallagher, Heritage Administration and  
Facilities Manager  
L. Blake, Administrative Assistant

**A. ADOPTION OF MINUTES**

1. Surrey Heritage Advisory Commission Minutes - April 18, 2018

It was Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on April 18, 2018, be adopted.  
Carried

**B. DELEGATIONS**

1. Kelsey Baglo, Heritage Planner

Kelsey Baglo, Heritage Planner, provided a presentation regarding the Cloverdale Town Centre Plan (the Plan) and highlighted the following information:

- The existing Plan was approved by Council in 2000. There have been many changes in the area that were not reflected in the existing plan, such as the Surrey Museum expansion.
- The Cloverdale Chamber of Commerce and Cloverdale Business Improvement Association encouraged the City to review the Plan.
- The review process is currently at the public review and feedback stage. There is an open house scheduled for June 14, 2018 and an on-line survey will be available.
- Three priorities have been identified out of the public consultation:
  - A more vibrant commercial core with greater variety of local retail businesses and restaurants.
  - An improved and revitalized streetscape that builds upon and celebrates Cloverdale's heritage character.
  - More and improved public places, open spaces and plazas.
- A vision statement has been developed with seven key recommendations to achieve the goals of the statement.

- The preferred draft Land Use Plan addresses residential and core commercial properties, as well as place making.
- As per the recommendations, design guidelines for the Town Centre have been created to maintain the character of 176 Street. The guidelines include a two-storey height limit, specific design guidelines, prioritization of the preservation of heritage building and blending of new buildings with existing neighbourhood context.
- A Heritage Study for the Town Centre was completed by Donald Luxton & Associates. The Study identified three houses that may have heritage value and the houses were added to the Heritage Inventory; however, one of the homes was later removed due to poor condition.
- There are five recommendations associated with heritage: conserve identified heritage sites; documentation & commemoration; promote & enhance heritage assets; heritage interpretation & events; and add sites to the Community Heritage Register.

Daniela Evans entered the meeting at 5:20 p.m.

In response to questions from the Commission, Ms. Baglo provided the following information:

- The Doctor Sinclair House is proposed to be included as part of a park.
- The property located at 5811 176A Avenue is currently owned by the City; however, a heritage evaluation has not been completed.
- Many of the homes located along 182 Street that were identified in the Heritage Study have since been demolished.

The Commission noted the following comments:

- It was suggested that heritage homes located on the north side of 56A Avenue could be purchased by the City and relocated to create a heritage district.
- Various types of access to the area should be considered. For example, heritage signage should be provided in braille.
- Any First Nations' sites in the Cloverdale area should be identified.

## C. OUTSTANDING BUSINESS

**D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) Demolition Permit Applications and Development Variance Permits (DVP)**

File: 6800-01

Kelsey Baglo, Heritage Planner, summarized the report dated May 3, 2018, regarding the expiration timeline for demolition permits and the circumstances in which a Development Variance Permit (DVP) application may be denied.

It was  
Commission receive the report dated May 3, 2018, for information.  
Carried

Moved by Commissioner Hol  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory

**(b) Welsh House - Withholding of Approvals Until Other Approvals are Issued**

File: 6800-10

Kelsey Baglo, Heritage Planner, summarized the report dated May 8, 2018, regarding the completion of photographs for the Welsh House.

In response to questions from the Commission, Ms. Baglo advised that staff would have to request permission from the homeowner to photograph the interior of the home, or the owner could be requested to provide personal photos.

The Commission questioned why a building permit would be provided to a property in the flood plain.

It was  
House - Withholding of Approvals Until Other Approvals are Issued" be amended to reflect that the Commission acknowledges that the General Manager, Planning and Development, will move forward with the demolition permit.  
Carried

Moved by Commissioner Tannen  
Seconded by Commissioner Evans  
That the recommendation regarding "Welsh

It was Moved by Commissioner Priddy  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory

Commission:

1. Receive the report dated May 8, 2018, for information; and
2. Acknowledge that the General Manager, Planning and Development, will move forward with the demolition permit for the Welsh House.

Carried

(c) **Rickshaw Sign Update**  
File: N/A (Verbal Report)

Kelsey Baglo, Heritage Planner, advised that there is organic growth on the Rickshaw sign. The owner has received a Neighbourhood Enhancement Grant to clean the sign. The owner is interested in retaining and preserving the sign.

(d) **Surrey Heritage Advisory Commission - Education Scholarship**  
**(Deferred from April 18, 2018)**  
File: 0290-20

Kelsey Baglo, Heritage Planner, summarized the report dated February 27, 2018 regarding the Surrey Heritage Advisory Commission (SHAC) education scholarship. It was clarified that the line item in the budget is "Grants and Sponsorships" and not "Grants and Scholarships".

In response to questions from the Commission, Ms. Baglo advised that \$4500 is the suggested budgeted amount for grants and sponsorships; however, the Commission can allocate additional funding if desired.

The Commission advised that moving forward the budget item should be referred to as grants and sponsorships. The Commission requested that a policy be developed with respect to awarding the grants and sponsorship funds. The policy should be flexible, focus on supporting and be relevant to heritage in Surrey, promote heritage education.

Commissioners Evans, Priddy and Tannen volunteered to develop criteria for the grants and sponsorships that will be presented to the Commission at the July 18, 2018 meeting.

It was Moved by Commissioner Plug  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory  
Commission (SHAC) receive the report dated February 27, 2018 for  
information.

Before the question was put:

It was Moved by Commissioner Tannen  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Commission (SHAC):

1. Acknowledge the line item as "Grants & Sponsorships" instead of "Grants & Scholarships" and the allocation of \$4500 in the SHAC budget for Grants & Sponsorships;
2. Direct Commission members to develop a policy regarding the Grants & Sponsorships budget item.

Carried

(e) **HAC Task List**

File: 0540-20V

Staff and the Commission review the Surrey Heritage Advisory Commission (SHAC) Task List and noted the following comments:

**Welsh House (2566 Maple Street) Demolition Permit Application**

Staff advised that the Welsh House can be removed from the Task List due to the permit being issued.

**Surrey Columbian Centennial Totem Pole**

In response to a question from the Commission, staff suggested that the Surrey Columbia Centennial Totem Pole should remain on the Task List as there are storeyboards to be installed.

**SHAC Scholarship Inquiry**

The SHAC Scholarship Inquiry will be amended to reflect the motion from the May 23, 2018 meeting.

(f) **1881 Town Hall and Old Anniedale School Heritage Revitalization Agreement (HRA) and Heritage Alteration Permit (On-Table)**

File: N/A

Kelsey Baglo, Heritage Planner, summarized the on-table report dated May 22, 2018, regarding the 1881 Town Hall and Old Anniedale School Heritage Revitalization Agreement (HRA) and Heritage Alteration Permit (HAP).

In response to questions from the Commission, staff advised that the Museum is scheduled to be opened in September 2018 and the 1881 Town Hall and Old Anniedale School are scheduled to be relocated in August 2018.

It was Moved by Commissioner Evans  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory

Commission:

1. Receive the report dated May 22, 2018, for information;
2. Recommend to the General Manager, Planning and Development, that the Heritage Revitalization Agreements for the 1881 Town Hall and Old Anniedale School be forwarded to Council for consideration; and
3. Recommend that the Heritage Alteration Permits for the 1881 Town Hall and Old Anniedale School be forwarded to the General Manager, Planning and Development, for consideration.

Carried

2. **PARKS, RECREATION & CULTURE**

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

**E. CORRESPONDENCE**

**F. INFORMATION ITEMS**

**G. OTHER BUSINESS**

1. **Book Update**

Staff reported that Surrey: A City of Stories did not win the BC Book Prize May 4, 2018; however, the book won the Heritage BC Award for education and awareness at the Heritage BC Conference. The book's author, Jane Watt, has expressed an interest in a book tour..

Staff noted that future editions of the book can include a sticker indicating the book's achievements and accolades.

The Commission noted that the book was the highlight of Canada 150 and an excellent legacy project.

H. FINANCIALS

1. Financial Summary as at April 30, 2018

File: 0540-20V

It was

Moved by Commissioner Tannen

Seconded by Commissioner Hol

That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary as of April 30, 2018 as information.

Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **June 27, 2018** in **2E Committee Room B**.

J. ADJOURNMENT

It was

Moved by Commissioner Hol

Seconded by Commissioner Tannen

That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:36 p.m.

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Jane Sullivan, City Clerk

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Councillor Woods, Chairperson