



PURCHASING SECTION
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ADDENDUM 1

REQUEST FOR PROPOSALS (RFP) No.: 1220-030-2014-024

TITLE: DESIGN OF PARK IMPROVEMENTS AT CENTRAL SOUTH SURREY ATHLETIC PARK

ADDENDUM ISSUE DATE: August 21, 2014

CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):

TIME: 3:00 P.M. (LOCAL TIME)

DATE: AUGUST 27, 2014

INFORMATION FOR PROPONENTS

The following information is provided to answer questions raised by Potential Proponents for the above name project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-Proponent not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

QUESTIONS AND ANSWERS

- Q1. What is the scope of work for the mechanical engineer for these phases of work?
A1. **Waterpark controls if needed.**
- Q2. Will Health Approval drawings be required for the waterpark?
A2. **Yes, in phase 2.**
- Q3. Will the new trails and park features require additional lighting?
A3. **Yes.**
- Q4. Is the City considering this waterpark as a drain-to-waste system?
A4. **Surrey's waterparks are currently connected to both storm and sanitary with diverters for winter flows. The City is open to other options including grey water uses or infiltration. Sanitary capacity may be an issue for this site.**
- Q5. Does the waterpark have access to public washroom facilities during hours of operation?
A5. **There are washroom facilities located in the adjacent Rotary Fieldhouse to the southeast.**
- Q6. The date of October 2013 is listed in the proposal schedule for start-up. We assume this was meant to be October 2014.
A6. **Yes, October 2014.**

Q7. Will the City be tendering the toy supply for the waterpark or will the toy supply be as per design with approved equals?

A7. Per design with approved equals.

Q8. I would like clarification of Item 3.3 in the RFP which says "Lead a public consultation process for the project including meeting with park user groups and public open houses." I would like to know what support we could expect to receive from the City in the public consultation process, and what resources would be available to the team in advertising and hosting public events. For example, would the team be responsible for logistics for the public open house (preparing and delivering invitations, booking a public house venue, providing snacks etc.) or only preparing materials and presentations for a City organized public open house.

A8. When we have consultants involved typically the City provides a basic level of support for public engagement, including the mailing out of invitation to residents, booking of a City of School Board facility to host a public event and some, if needed, graphic design support for posters, ads or other marketing materials. Consultant's teams are typically responsible for coordinating the format and process, as well as leading the preparation of all materials and/or presentations.

END OF ADDENDUM

All Addenda will become part of the RFP Documents.
