



PURCHASING SECTION
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ADDENDUM NO. 1

REQUEST FOR QUOTATIONS (RFQ) NO.: 1220-040-2015-016
TITLE: Litter & Debris Removal for Park Natural Areas
ADDENDUM ISSUE DATE: JANUARY 29, 2015
CLOSING DATE: PREFER TO RECEIVE QUOTATIONS ON OR
BEFORE FEBRUARY 10, 2015

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information and clarifications to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

- Q.1.** Would it be possible to get the billed hours from previous year for the three time periods or the number of parks and acreages covered? Currently there is no way to estimate how many people it will take to accomplish the work within the time frame.
- A.1.** **The below information regarding previous hours of work performed should only be used as information and should not be interpreted as a representation of the amount of work to be expected in the future.**

Scheduled Litter Program

The scheduled litter program involves the removal of litter along forest edges and forest trails. Class 'A' and 'B' parks are picked for litter three (3) times per year (Spring, Summer, and Fall) while class 'C' and 'D' parks are picked two (2) times per year (Spring and Fall). There are approximately 251 parks and over 110kms of trail. Litter is to be picked along all natural area trails; generally, any litter visible from the trail is to be removed. Litter along all natural area perimeters adjacent to mowed grass is to be picked. This also includes the natural area perimeter around park parking lots but not the parking lot itself. In addition, any other visible litter within the natural area itself is to be removed.

A crew of two (2) with a truck take approximately four (4) weeks (160 hrs) to complete each of the Spring and Fall litter picks while the Summer litter pick takes approximately two (2) weeks (80 hrs).

Demand Refuse Program

Demand calls are typically generated by a call from the public or another City Department. Demand calls include but are not limited to such things as roadside dumping into the forest, dumping of yard waste/garbage from private property and homeless encampments. These jobs can present challenges such as but not limited to steep slopes, uneven terrain, slippery/muddy conditions, carrying heavy/awkward items, and biohazards (condoms, needles, fecal matter, etc.).

Volume of work can vary month to month but the average is approximately two (2) weeks (80 hrs) per month. Approximately 300 demand jobs are dispatched per year with roughly 80 of those being for homeless camps.

- Q.2.** The hourly rate is for what? A single person, a single person with truck, a crew of more than one person?
- A.2.** In Section B-2 of Schedule B – number 8, the table has been deleted in its entirety and substituted with the attached table included with this addendum.

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.

SECTION B-2

Fees and Payments

8. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

Note: The City will only pay for actual time worked, exclusive of lunch break. Two paid coffee breaks of 10 minutes is standard practice. The City will only pay upon arrival at first job site of the day and only up to and upon leaving last job site of the day. This means there will be no 'in and out' travel time charged to the City.

	Hourly Rate	Type, Size of Truck, Capacity (1 ton, dump, cubic yards etc.)	Type, Size of Equipment, Capacity, Cubic Yards)
Truck and employee			
Additional labourer			
Additional equipment or charges (trailer, ATV's)			
Additional Services – Description		Hourly Rate	

Note: Overheads, General Conditions and Profit are to be included in the above amounts. GST is not to be included in the hourly rate and will be extra.