



PURCHASING SECTION
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ADDENDUM NO. 1

REQUEST FOR QUOTATIONS (RFQ) NO.: 1220-040-2015-053

TITLE: Water Meter Maintenance Services

ADDENDUM ISSUE DATE: May 29, 2015

REVISED CLOSING DATE: PREFER TO RECEIVE QUOTATIONS ON OR BEFORE JUNE 8th, 2015.

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 1 **contains two (2) pages in total.**

NEW CLOSING DATE

The City would prefer to receive Quotations on or before Monday, June 8, 2015. The City's office hours are 8:30 a.m. to 4:00 p.m., Monday to Friday, except statutory holidays.

Q.1. Many of the items have a bid sheet quantity of "1". Do you have updated past actual quantities from the work that has been undertaken from the last 3 years?

A.1. No. The items assigned quantity of 1 represents least likely to be required.

Q.2. Item "11 Replace Water Meter" distinguishes between various meter types. Is there a specific reason why the contractor should be aware of the type of meter that is being replaced? In addition, is there a reason for the wide variety of quantities by type (i.e. iPerl at QTY 150 and Omni at QTY 50.....these are much higher in quantity than all other meter brands and types)?

A.2. We have had good successes with these meters and want to continue to use them, hence greater quantity in RFQ.

Q.3. How will Surrey evaluate submissions to determine the successful proponent? What is the evaluation matrix? Having a quantity of "1" can complicate overall pricing in the evaluation.

A.3. The evaluation is based on the contractor's qualifications, resources, and relevant experience and the best overall value to the City. Submit pricing quote for 1 item and provide a cost saving quote for multiple orders.

Q.4. In the past, how often was “emergency work” required (i.e. call out and attend within 2 hours)?

A.4. Approximately 6 to 16 call-outs per month.

Q.5. For items under “10 Replace Register”, “11 Replace Water Meter”, it does not differentiate between indoor and outdoor installations. Some vendor’s indoor meters are less expensive than pit meters. How is this to be handled for bidding? Please advise.

A.5. Outdoor meters only.

Q.6. Asphalt replacement. Will the city accept cold patch installations (as opposed to hot patch)?

A.6. Hot patch only.

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.
