



PURCHASING SECTION
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ADDENDUM NO. 4

REQUEST FOR QUOTATIONS (RFQ) NO.: 1220-040-2016-080

TITLE: ROOF REPLACEMENT AT
NEWTON PUBLIC LIBRARY

ADDENDUM ISSUE DATE: AUGUST 9, 2016

REVISED CLOSING DATE: PREFER TO RECEIVE QUOTATIONS ON OR
BEFORE **AUGUST 16**, 2016.

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 4 contains three (3) pages plus attached Revised Schedule C – Form of Quotation eight (8) pages for eleven (11) pages in total.

1.0 CLOSING DATE

- .1 Revised Closing Date: prefer to receive quotations on or before August 16, 2016.

2.0 CLARIFICATION TO SPECIFICATION

- .1 In response to questions, the existing cladding system has not been positively identified. It is reasonable to expect the cladding to be Alucobond or Alpolic.
 - .1 It is further reasonable to believe it is a KPS Product or Horizon.
 - .2 Assembly as determined via cut test is panel system, over felt, over studs. Studs are insulated with expanded polystyrene board.
 - .3 Original installer of cladding system is not identified.
 - .4 Original construction of the building was 1991/92.
 - .5 Attached is reference photo, as viewed from above with metal cap flashing removed:



- .2 Panels do not need to be cut to 8" at the base of the RA6.1 tower. Roofing membrane is required to be installed 12" up vertical.
 - .1 Do not install fasteners within 8" of primary roofing membrane surface. If existing panel system is required to be attached below 8" to match existing conditions, the item can and should be brought to the attention of the design authority for discussion.
 - .2 Of note, RCABC Guarantee Standards only require metal to be 1" above finished roof surface with no fasteners within 3.5" of primary roofing membrane.

3.0 MODIFICATION TO SPECIFICATION

- .1 See modified section 11 of Schedule C – Quotation attached to include a table to include for unit rate pricing.
- .2 DELETE 1.4.1 of Section 01110 SUMMARY OF WORK
 - .1 *Bid Pricing: Provide a breakdown of Stipulated Lump Sum Price as itemized and indicated on Bid Form under Appendix "C" - Stipulated Price Breakdown.*
- .3 REPLACE with:
 - .1 Bid Pricing: Provide a breakdown of Stipulated Lump Sum Price as itemized and indicated on SCHEDULE C QUOTATION.
- .4 DELETE 1.4.2 of Section 01110 SUMMARY OF WORK
 - .1 *Provide Appendix "E" – List of Separate Prices. Provide a breakdown of Stipulated Lump Sum Price as itemized and indicated on Bid Form under Appendix "E" - Stipulated Price Breakdown.*

- .5 REPLACE with:
 - .1 Provide List of Separate Prices. Provide a breakdown of Stipulated Lump Sum Price as itemized and indicated on SCHEDULE C QUOTATION.

- .6 DELETE 1.4.3 of Section 01110 SUMMARY OF WORK
 - .1 *Provide Appendix "D" – List of Unit Prices. Items to be performed as required and endorsed by Consultant and Owner where exposed during performance of Work or where directed on site by Consultant, and added to Contract Price.*

- .7 REPLACE with:
 - .1 *Provide List of Unit Prices. Items to be performed as required and endorsed by Consultant and Owner where exposed during performance of Work or where directed on site by Consultant, and added to Contract Price, as itemized and indicated on SCHEDULE C QUOTATION.*

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.



REVISED
SCHEDULE C - QUOTATION

RFQ Title: Roof Replacement at Newton Public Library

RFQ No: 1220-040-2016-080

CONTRACTOR

Legal Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

TO:

City Representative: Richard D. Oppelt, Purchasing Manager

Address: Surrey City Hall
Finance & Technology Department – Purchasing Section
Reception Counter 5th Floor West
13450 – 104 Avenue, Surrey, B.C., Canada, V3T 1V8

Email for PDF Files: purchasing@surrey.ca

1. If this Quotation is accepted by the City, a contract will be created as described in:
 - (a) the Agreement;
 - (b) the RFQ; and
 - (c) other terms, if any, that are agreed to by the parties in writing.

2. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the Agreement and RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the Agreement and RFQ will remain in full force and effect.

3. I/We have reviewed the Sample Agreement (Schedule B). If requested by the City, I/we would be prepared to enter into the Sample Agreement, amended by the following departures (list, if any):

Section

Requested Departure(s) / Alternative(s)

4. The City requires that the successful Contractor have the following in place **before providing the Work:**

- (a) Workers' Compensation Board coverage in good standing and further, if an "Owner Operator" is involved, personal operator protection (P.O.P.) will be provided,
Workers' Compensation Registration Number _____;
- (b) Prime Contractor qualified coordinator is Name: _____
and Contact Number: _____;
- (c) Insurance coverage for the amounts required in the proposed Agreement as a minimum, naming the City as additional insured and generally in compliance with the City's sample insurance certificate form available on the City's Website at www.surrey.ca. search [Standard Certificate of Insurance](#);
- (d) City of Surrey or Intermunicipal Business License: Number _____;
- (e) If the Contractor's goods and services are subject to GST, the Contractor's GST Number is _____; and
- (f) If the Contractor is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number _____.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

Section

Requested Departure(s) / Alternative(s)

5. The Contractor acknowledges that the departures it has requested in Sections 3 and 4 of this Quotation will not form part of the Contract unless and until the City agrees to them in writing by initialing or otherwise specifically consenting in writing to be bound by any of them.

Changes and Additions to Specifications and Scope:

6. In addition to the warranties provided in the Agreement, this Quotation includes the

7. I/We have reviewed the RFQ, Schedule A – Scope of Work and Drawings. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures and additions (list, if any):

Requested Departure(s) / Alternative(s) / Addition(s)

Fees and Payments

8. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

F.O.B. Destination	Payment Terms: A cash discount of ____% will be allowed if invoices are paid within ____ days, or the ____ day of the month following, or net 30 days, on a best effort basis.	Ship Via:
Item	Item Name	Amount
	The Contractor will provide all labour, materials, equipment and plant and all other relevant services necessary for the performance of the Work as stated in the specifications and drawings. (location: 13795 70 Avenue, Surrey, BC, V3W 0E1)	
1.	Roof Replacement specified on Roof Areas 1.1, 2.1, 3.1, 4.1, 5.1, 5.2 and 6.1.	\$ _____
2.	Price to perform removal and reinstatement of wall cladding on penthouse:	\$ _____
3.	Price to perform infrared thermal scan on to determine location of wet and/or deteriorated existing roof system requiring repair:	\$ _____
	Note: Overheads, General Conditions and Profit are to be included in the above amounts.	
		Subtotal: \$
		GST (5%): \$
CURRENCY: Canadian		TOTAL QUOTATION PRICE: \$

List of Optional Prices:

9. The following is a list of Optional Price(s) to the Work and forms part of this RFQ, upon the acceptance of any or all of the Optional Price(s). The Optional Prices are an addition or a deduction to the Total Quotation Price and do not include GST. DO NOT state a revised Total Quotation Price.

Description of Alternate Prices	Addition	Deduction
OP-1.	\$ []	\$ []
OP-2.	\$ []	\$ []

List of Separate Prices:

10. The following is a list of Separate Price(s) to the Work and forms part of this RFQ, upon the acceptance of any or all of the Separate Price(s). The Separate Prices are an addition or a deduction to the Total Quotation Price and do not include GST. DO NOT state a revised Total Quotation Price.

Item No.	Description of Separate Price Items	Addition	Deduction
1.	SP-1. Separate Price to install a new sloped metal-frame skylight as per Section 08630 and 08800 and IRC drawings and details.	\$ _____	\$ _____
2.	SP-1. Separate Price to supply a manufacturer's Labour, Material and Workmanship NDL System Warranty (Platinum Privilege) for a period of fifteen (15) years on roof replacement areas	\$ _____	\$ _____

List of Unit Rates:

11. The following is a list of Unit Prices to perform select parts of the Work as specified and forms part of this RFQ, upon the acceptance of any or all of the Unit Rate(s). The itemized prices quoted include the specified cost, overhead, profit, and any applicable taxes in force at the date of Quotation with the exception of the Goods and Services Tax (GST). The Unit Rates are an addition or a deduction to the Total Quotation Price and do not include GST. DO NOT state a revised Total Quotation Price.

Item No.	Description of Unit Rate Items	Addition	Deduction
1.	<u>Wood Blocking Replacement:</u> Price to add to Contract to supply and install new matching wood blocking as required to replace any damaged and/or deteriorated existing wood blocking, per board foot. Replacement of wood blocking to be endorsed by QA Observer	\$ _____	\$ _____
2.	<u>Wood Decking Replacement:</u> Price to add to Contract to supply and install new matching wood decking as required to replace any damaged and/or deteriorated existing wood decking, per square foot. Replacement of wood decking to be endorsed by QA Observer	\$ _____	\$ _____
3.	<u>Existing Insulation Replacement:</u> Price to add to Contract to supply and install new vapour retarder, insulation and plywood overlay to match identified areas where wet insulation exists. Replacement of existing roofing components to be endorsed by QA Observer.	\$ _____	\$ _____

Force Account Labour and Equipment Rates:

12. Contractors should complete the following tables setting out the all-inclusive hourly labour rates including overhead and profit for approved extras/credits for all applicable categories of labour (use the spaces provided and/or attach additional pages, if necessary):

Table 1 – Hourly Labour Rate Schedule:

Labour Category	Straight Time/hr (Plus GST)	Overtime Rate/hr (Plus GST)
.1 Superintendent	\$ _____	\$ _____
.2 Foreman	\$ _____	\$ _____
.3 Journeyman	\$ _____	\$ _____
.4 Apprentice	\$ _____	\$ _____
.5 Skilled Labourer	\$ _____	\$ _____
.6	\$ _____	\$ _____
.7	\$ _____	\$ _____

Table 2 – Hourly Equipment Rate Schedule:

No.	Equipment Description (<i>State</i>)	Hourly Equipment Rate
		\$
		\$

Construction Schedule:

13. Contractors should provide an estimated schedule, with major item descriptions and time indicating a commitment to perform the Contract within the time specified:
- (a) Commence the Work on or before: _____; and
 - (b) Substantial Performance: _____.

Contractor may provide a Microsoft Project (or similar) schedule outlining the Critical Path and should include all major phases of the Work and indicate start and substantial completion dates for each (use the spaces provided and/or attach additional pages, if necessary).

ACTIVITY	SCHEDULE									
	1	2	3	4	5	6	7	8	9	10
	SAMPLE									

Proposed Disposal Site: _____

Key Personnel & Subcontractors:

14. Contractor to provide information on the background and experience of all key personnel proposed for the performance of the Work (use the spaces provided and/or attach additional pages, if necessary):

Key Personnel

Name: _____
 Experience: _____
 Dates: _____
 Project Name: _____
 Responsibility: _____

15. Contractor to provide the following information on the background and experience of all proposed subcontractors and material suppliers for the divisions or sections of the work/or supply listed below: [Note: It is not necessary for the Contractor to list all subcontractors and material suppliers that the Contractor proposes to use – only those for the divisions or sections of work / supply listed below] (use the spaces provided and/or attach additional pages, if necessary):

<i>Description Of Work/supply</i>	<i>Subcontractor & Material Supplier Names</i>	<i>Years Of Working With Contractor</i>	<i>Telephone Number and Email</i>

The City reserves the right of approval for each of the subcontractors and material suppliers. The Contractor will be given the opportunity to substitute an acceptable subcontractor and material supplier, if necessary.

Experience and References:

16. Contractor’s relevant **experience and qualifications** for the performance of the Work similar to those required by the Agreement (use the spaces provided and/or attach additional pages, if necessary):

17. Contractor’s **references** for work performed by your firm of a similar nature and value (name and telephone number). The City’s preference is to have a minimum of three references. Previous clients of the Contractor may be contacted at the City’s discretion (use the spaces provided and/or attach additional pages, if necessary)

18. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

This Quotation is executed by the Contractor this _____ day of _____, 20__.

CONTRACTOR

I/We have the authority to bind the Contractor.

(Legal Name of Contractor)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)