



PURCHASING SECTION
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ADDENDUM No. 1

REQUEST FOR QUOTATIONS (RFQ) NO.: 1220-040-2017-004

TITLE: RENTAL AND SERVICING OF WASTE BINS & PORTABLE TOILETS – SURREY MAJOR EVENTS

ADDENDUM ISSUE DATE: JANUARY 10, 2017

DATE: **PREFER TO RECEIVE QUOTATIONS ON OR BEFORE JANUARY 24, 2017**

INFORMATION FOR PRE-QUALIFIED CONTRACTORS

This Addendum is issued to provide answers to questions raised by potential Contractor for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractor not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

1. QUESTIONS & ANSWERS

Q1. As waste hauler, are we able to quote portion of the work just for waste removal?

A1. Yes, as long as the Contractor meets the requirements specified in Schedule A Section 3 Scope of Services.

Q2. If the first question is true, Schedule A, 3.2, section b states, the contractor will have to supply the cleaning staff. Would a driver that cleans up any debris on site suffice for this one?

A2. Yes, as long as the Contractor's cleaning staff/personnel meets the requirements specified in the RFQ.

Q3. Schedule A-1 Time Schedule states the time of setup as well as the removal time. As the contractor is delivering the bins to the sites, are the hauler responsible for dropping off individual bins on different locations, or is the City responsible for distribution of inventory?

A3. How Party for the Planet and Tree Lighting one drop spot would be acceptable. The event sites for Canada Day and Fusion Festival are much larger and would need to have bins dropped off in specific locations

Q4. Also, for the removal schedule, are these times that we have to pick up the garbage and remove the bin? Or are we able to pick up and remove the bins on later dates as many of the dates include Sunday services.

A4. If Sunday is not an option for pick up we would be able to extend pick up to Monday morning. The only event that requires Sunday pick up is Fusion Festival as it is a 2 day event.

Q5. For Schedule A-2, it seems like there are 400 garbage bags as well as 600 garbage bags that will require removal. Are you able to clarify whether they will be in a can? Or will these be in a City owned Totes?

A5. They will be in the individual bins.

Q5. In Appendix 3, Contractor Health & Safety Expectations Responsibility of Contractor, General Rules, section 1 state all secured worksites require sign in and sign out. Do you consider these events sites to be secured sites?

A6. We do have 24 hour security onsite however not all of the event sites are fully fenced

Q7. In Section B – Quotation, Section B-2 Fees and Payment states only a unit price for Roll Off bin. As the disposal facility charge by Metric Tonne, are we able to separate hauling and disposal price (per Metric Tonne)?

A7. Yes, if you would prefer to separate hauling and disposal pricing that is fine.

2. REFER TO SCHEDULE A

Delete in its entirety SECTION 3. SCOPE AND SERVICES and substitute with:

3.1 The Contractor should provide:

- (a) waste bins, portable toilets as listed in **Schedule A-2** List of Waste Bins & Portable Toilets for each major cultural even. All goods should be of good commercial quality, not damaged or defective, and of the best quality for the purposes intended. All goods are subject to approval of the City;
- (b) manpower and equipment to ensure the delivery, installation and dismantling, and removal of all waste bins and portable toilets are carried out according to the Time Schedule in **Schedule A-1**.
- (c) furnish, pay for and maintain an adequate inventory of toilet paper, hand sanitizers. All portable units should be stocked with at least 4 rolls of toilet paper.
- (d) cleaning staff to provide periodic cleaning, emptying of waste bins, portable toilets, refill toilet paper and hand sanitizers supplies as required.

END OF ADDENDUM