



PROCUREMENT SERVICES SECTION
13450 – 104 Avenue, Surrey B.C., V3T 1V8
Tel: 604-590-7274

E-mail: purchasing@surrey.ca

ADDENDUM #1

REQUEST FOR PROPOSALS (RFP) NO.:	1220-030-2019-050
TITLE:	FACILITY CONDITION ASSESSMENTS AND ASSET MANAGEMENT/ CAPITAL PLANNING SYSTEM
ADDENDUM ISSUE DATE:	October 11, 2019
CLOSING TIME:	on or before the following date and time: October 29, 2019, 3:00 p.m., local time

INFORMATION FOR PROPONENTS

This Addendum is issued to provide additional information to the RFP for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent not being familiar with this Addendum. This Addendum No. 1 contains two (2) pages in total.

CLARIFICATIONS:

- 1) The City prefers to have the Facility Condition Assessments completed by the Expected "Go Live" Date of April 1, 2020 for the Asset Management/ Capital Planning System.

QUESTIONS AND ANSWERS:

Q1: As the RFP is for both condition assessments and software, is the City of Surrey willing to consider responses from a software firm or expecting a subcontractor arrangement?

A1: Proponents may partner with other companies to deliver the requirements of the RFP. The City would consider Proposals from a software firm or a subcontractor arrangement to deliver the requirements of the RFP.

Q2: I reviewed the RFP for the assessment services, and the City is linking the software with the consulting services.

We are not in the software selling/support business- but have a solid reputation for providing quality assessments nationally which meet all of the criteria of the RFP. Our standard document is a Microsoft word and Excel format.

It seems that based on the RFP document – it is a requirement to provide both components. Can you verify this is true- and why you did not separate the two levels of service.

A2: While the facility conditional assessments will meet the current needs of the City, the City requires software that will allow for strategic capital decision making into the future.

Proponents may partner with other companies to deliver the requirements of the RFP.

END OF ADDENDUM #1

All Addenda will become part of the RFP Documents.
