



PURCHASING SECTION
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ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) No.: 1220-030-2018-016
TITLE: PARKING TICKET MANAGEMENT SOLUTION
ADDENDUM ISSUE DATE: MARCH 7, 2018
CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND TIME
(THE “CLOSING TIME”):
TIME: 3:00 P.M. (LOCAL TIME)
DATE: MARCH 13, 2018

INFORMATION FOR PROPONENTS

Proponents are advised that Addendum No. 1 to RFP 1220-030-2018-016 is hereby issued by the City. This addendum shall form part of the Contract Documents and is to be read, interpreted and coordinated with all other parts. The following information is provided to answer questions raised by Proponents for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-proponent not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

QUESTIONS AND ANSWERS

- Q1. How old is the data (550,000 records) that need to be migrated? Is any of the data that will be converted in compliance with BC privacy law? We're looking to ensure that the data is currently compliant with respect to the age of the data.
- A1. The data is from 1998 and has a permanent file retention. The data is in compliance with the Freedom of Information and Protection of Privacy Act (FIPPA).**
- Q2. How Can you provide details about your expectations regarding the integration with the City current adjudication process? (functionalities)
- A2. We expect the solution to be integrated with our Parking Payment and Adjudication Portal (<https://my.surrey.ca/parking-ticket>) and to be fully functioning. The portal application utilizes a DB link on an Oracle database server, which currently points to the Progress database that the ticket manager application sits on. Any future application, on-premise/cloud, is required to expose its database to our backend services so we can continue the current parking payment and dispute process.**
- Q3. Number of handheld required?

A3. 15

Q4. Number of back office user?

A4. Up to 50

Q5. Rugged devices required? (yes / no)

A5. Yes

Q6. Rugged devices sourced by the Contractor? (yes / no)

A6. The Contractor must provide associated peripheral devices, or a recommendation for which devices to purchase that are best suited for the Ticketing System.

Q7. Mobile printer sourced by Contractor? (yes / no)

A7. The Contractor must provide associated peripheral devices, or a recommendation for which devices to purchase that are best suited for the Ticketing System

Q8. Consumer grade device sourced by the City? (yes / no)

A8. The Contractor must provide associated peripheral devices, or a recommendation for which devices to purchase that are best suited for the Ticketing System.

Q9. Mapping of activity to be done in the proposed application or ticket data exported to Tempest for mapping? (yes / no)

A9. Mapping activities should be done in the proposed application.

Q10. Does the City wish to use both ArcGIS and the heat map module of the Contractor's application? (yes /no)

A10. Data artifacts of a Mapping function should be able to integrate with the City's current GIS solution, COSMOS. COSMOS is an application layer. The heat map module may be considered if it fulfills the requirements outlined in the RFP.

Q11. Does the City wish to manage scofflaw enforcement?

A11. No

Q12. How many tickets are printed each year?

A12. 50,000-60,000

END OF ADDENDUM

All Addenda will become part of the RFP Documents.
