



**PURCHASING SECTION**  
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**ADDENDUM No. 1**

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**REQUEST FOR QUOTATIONS (RFQ) NO.:** 1220-040-2013-019

**TITLE:** Tent Supplier & Other Event Supplies for City of Surrey Major Events

**ADDENDUM ISSUE DATE:** April 08, 2013

**DATE:** prefer to receive Quotations on or before April 15, 2013

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#### **INFORMATION FOR CONTRACTORS**

The following information is provided to answer questions raised by Contractors for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor or any subcontractor not being familiar with this addendum. This Addendum No. 1 contains three (3) pages in total:

Note: Q1 through Q10 provides answers to questions for the rental/purchase of the 25 meter x 75 meter clearspan structure.

Q1. You ask for a 25meter x 75meter-what is the leg height required 3m? 4m?

**A1. A 4m leg height is required.**

Q2. Anchor points have been point in for the eve sides of this structure-what is the design of these anchors (for which base plate design?) What is the engineering of the anchor points? Can you please provide drawings?

**A2. Engineered drawings are attached.**

- Q3. Wall for the structure-clear? Window? Hard/glass?
- A3. Please quote with the regular solid walls. In addition, please itemize the unit cost for all other types of wall structures that you have available.**
- Q4. Will the structure be used for other events and if so will it need to get bigger or smaller? (This is to figure the beam profile required for future uses)
- A4. Other uses for the tent are being considered, but nothing is confirmed. We do envision the need for a smaller tent footprint (in length) depending on the event.**
- Q5. Roof/gable fabric-do you want clear? White? Custom colour? Please clarify.
- A5. All fabric is to be opaque with the standard white. In addition, please itemize the unit cost for all other types of roof/gable structures that you have available.**
- Q6. What is the needed or desired dead hang load for the building (again asking for beam profile and extra brace bars to ensure structure can accommodate proposed set up and design)
- A6. The desired dead hang load is between 500-750lbs per arch.**
- Q7. What is needed in terms of doors and entrances?
- A7. Our exact needs for doors/entrances are still being evaluated. Please itemize the unit cost for all other types of door structures that you have available.**
- Q8. Can a zoom boom/fork lift be driven on new plaza?
- A8. Vehicles can be driven onto the plaza on the north end of the site only. There is a road that parallels the plaza where all other lifts can be parked.**
- Q9. The event services include: Clear span tent w/walls – 25mx75m. Will this include or need doors? Do you want the walls to be white vinyl, clear vinyl, or hard glass wall?
- A9. Refer to A3, A5 and A7 above.**
- Q10. The event services include: Clear span tent w/walls – 25mx75m. (40) Tent Sand Bags for this side of tent: we would make the suggestion that this is incorrect weight amount to secure the structure of this size.
- A10. The sandbags are for other applications used by the festival and do not pertain to the clear span tent.**
- Q11. (20000) Ultra deck (must be type with drain holes): we are assuming is square footage for structure, the actually amount needed for this structure would be 20,181 square feet of ultra-deck.
- A11. The Ultra Deck quantity is an approximate figure and is subject to change depending on the final layout.**
- Q12. We are looking at the RFQ and we were wondering if we would be able to bid directly on a single event, the Mayors Charity Ball for 2013 & 2014.
- A12. While the City prefers one Contractor for all events for consistency, we will consider quotations for single events. Clearly note the event(s) you are quoting for in your submission.**