



PURCHASING SECTION
13450 – 104 Avenue, Surrey, B.C. V3T 1V8
Tel: 604-590-7274 Fax: 604-599-0956
E-mail: purchasing@surrey.ca

ADDENDUM NO. 2

REQUEST FOR PROPOSALS (RFP) No.: 1220-030-2014-036

TITLE: City's Design and Construction Representative
Organic Waste Biofuel Facility

ADDENDUM ISSUE DATE: November 21, 2014

REVISED CLOSING DATE AND TIME: ON OR BEFORE THE FOLLOWING DATE AND
TIME (THE "CLOSING TIME")

TIME: 3:00 P.M. (LOCAL TIME)

DATE: January 9, 2015

INFORMATION FOR PROPONENTS

The following information is provided to answer questions raised by Potential Proponents for the above name project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-Proponent not being familiar with this addendum. This Addendum No. 2 contains two (2) pages in total.

- Q1:** Will the City be holding an information meeting for this RFP?
- A1:** **The City does not intend to host an information meeting at this time.**
- Q2:** Will the City provide a scoring matrix for the evaluation?
- A2:** **The City will not provide a scoring matrix for the evaluation.**
- Q3:** Addenda 1 indicated that the date for this RFP was extended given the anticipated evaluation schedule and subsequent selection of Preferred Proponent for the Surrey Biofuel Facility Project RFP. Does the City have an estimate of the date by which the Preferred Proponent for the project will be selected?
- A3:** **The anticipated date for the announcement of a Preferred Proponent is not publically available information at this time.**

- Q4:** Schedule C-4 requires prospective proponents to provide an estimated schedule with major item descriptions and time. Section 2.0 of the RFP indicates that overall workload will be a function of Project Co's Project Schedule and Submittal Schedule. Can the City provide further details regarding the Project Co's Project Schedule and Submittal Schedule, or any further clarification regarding the project schedule including anticipated overall project duration (ie. 24 or 30 months), to assist with the completion of Schedule C-4?
- A4:** **The City is not able to share any Project specific information at this time.**
- Q5:** Can the City provide a copy of the Biofuel Facility RFP, and all addenda, for the procurement of the Project Proponent?
- A5:** **All publically available information relative to the Biofuel Facility Project procurement documents is available at the following website: www.partnershipsbc.ca**
- Q6:** The RFP states that the City Rep will collaborate with City staff and external advisors (as required) to respond with comments to design submittals with pre-determined timelines for submittals. Can the City provide information on the number of design submittals (% complete) by the Project Proponent and the time that is allotted for the City to respond?
- A6:** **“The City would suggest that Proponent assume the following for the preparation of their proposal: the design process stage will include 3 phases: schematic design, design development, and construction (at both 50% and 95% completion, respectively). In addition, the Project Proponent may submit separate construction document packages for different elements of the Facility. All submittals will be in accordance with a schedule to be agreed between the Project Proponent and the City. The City will be allotted, at a minimum, 20 business days to review submittals corresponding with each phase of the design process. Depending on the outcome of a review of any submittal at any stage, the submittal may be the subject of further review”**
- Q7:** The scope of work including monitoring of commissioning activities. Can the City clarify that the City Rep will plan and facilitate *with the appropriate City representative*, the delivery of the City's organic waste for the purposes of commissioning the Facility?
- A7:** **The City's Design and Construction Representative will work directly with City staff on coordinating the delivery of City organic waste to the Biofuel Facility during commissioning period.**

END OF ADDENDUM