



PURCHASING SECTION
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ADDENDUM No. 1

REQUEST FOR QUOTATIONS (RFQ) NO.: 1220-040-2015-100
TITLE: TREE PRUNING SERVICES
ADDENDUM ISSUE DATE: NOVEMBER 3, 2015
CLOSING DATE: PREFER TO RECEIVE QUOTATIONS ON
OR BEFORE: NOVEMBER 13, 2015

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractor not being familiar with this Addendum. This Addendum No. 1 contains three (3) pages in total.

- (1) This addendum clarifies the traffic control services and rates. Traffic control services are to be identified as separate rates and not part of tree pruning crew rates.
- (2) Section 3.1 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

The Contractor will provide all qualified personnel, supervision, materials, tools, equipment, insurance, overhead expense, inspection costs, all profits, and all other work, services and conditions necessarily to prune trees. It is required that the Contractor provide the necessary equipment and crews in combination as set out in Section B-2 of Schedule B to complete the tree pruning services.

- (3) Section 3.12 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

The Contractor is required, once pruning is complete for each tree, to deliver an informational pruning door hanger that is provided by the City to every residence at which a City street tree was pruned.

- (4) Section 3.13 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

The Contractor will ensure that lower tree base protectors or arbor guards are not girdling the tree trunk and adjust accordingly. Broken arbor guards will be collected and

discarded and new arbor guards that are provided by the City will be re-installed on trees under the age of ten (10).

- (5) Section 8.1 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

The normal hours of operation for this contract are 7:30 a.m. to 5:30 p.m. - Monday to Friday. The City will endeavor to provide work so the Contractor can conduct the Services on at least an eight hour work day schedule.

- (6) Section 12.1 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

The Contractor is responsible to provide qualified and trained Traffic Control Personnel for traffic flagging services, all temporary traffic marking, flashing arrow boards, cones, adequate barricades, signage, and/or other warning devices during the performance of the Services to protect motorists and pedestrians. The Contractor shall take full responsibility to ensure that traffic control is carried out in accordance with the most recent copy of the Ministry of Transportation and Highways *Traffic Control Manual for Works on Roadways* and any applicable WorkSafeBC Regulations for Services performed on City roads.

- (7) Section 12.3 of Schedule A – Scope of Services, delete in its entirety and substitute with the following:

Arterial and Collector Roads – where any traffic flow is impeded or road is obstructed by works on roads that are considered to be an Arterial or Collector Road, a Traffic Obstruction Permit must be applied for and approved by the City prior to any works proceeding. A custom traffic management plan may be required to obtain the Traffic Obstruction Permit. The Contractor will notify the City each time custom traffic management plans are required.

- (8) Section B-2 of Schedule B – Quotation, delete in its entirety and substitute with the following:

8. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

F.O.B. Destination, Freight Prepaid	Payment Terms: A cash discount of ____% will be allowed if invoices are paid within ____ days, or the ____ day of the month following, or net 30 days, on a best effort basis.		Ship Via:
Item	Item Description	Normal Services Hourly Rates	Outside Normal Services Hourly Rates
	Climbing Crew – Chip Truck (14-16 cubic yard capacity minimum) and chipper (capable of chipping 8 inch diameter wood). Note: This crew would provide pruning of trees to ANSI A300 standards, primarily young tree training and some mature tree pruning.		
1	One ISA Certified Arborist, One Grounds person	\$	\$
2	Additional ISA Certified Arborist	\$	\$
3	Additional Grounds person	\$	\$

	Aerial Lift Crew – includes 50 ft. Aerial Lift Bucket Truck with Chipper (capable of chipping 8 inch diameter wood). This crew would provide pruning of trees to ANSI A300 standards, primarily mature tree pruning.		
4	One ISA Certified Arborist, One Grounds person	\$	\$
	Certified Utility Arborist Crew – Utility Line Work – includes 50 ft. Aerial Lift Bucket Truck with Chipper (capable of chipping 8 inch diameter wood). This crew would provide pruning of trees where utility lines are present and Utility/ISA Arborist Certification is necessary.		
5	One Certified Utility Arborist with ISA Certification, with One Grounds person.	\$	\$
	Traffic Control		
6	Traffic Control Person with Traffic Control Vehicle	\$	\$
7	Additional Traffic Control Flag Person (no vehicle)	\$	\$
8	Traffic Control Administration (when applying for Traffic Obstruction Permits)	\$	\$
9	Traffic Control Management Plans (cost per plan – not hourly rate)	\$	\$
CURRENCY: Canadian			

END OF ADDENDUM #1

All Addenda will become part of the RFQ Documents.
