



PURCHASING SECTION
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ADDENDUM NO. 1

REQUEST FOR QUOTATION (RFQ) NO.: 1220-040-2017-055
TITLE: SUPPLY AND DELIVERY OF RAIN BARRELS
ADDENDUM ISSUE DATE: MAY 4, 2017
REVISED CLOSING DATE: PREFER TO RECEIVE RESPONSES ON OR BEFORE MAY 9th, 2017

INFORMATION FOR CONTRACTORS

This Addendum is issued to provide additional information and clarifications to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the contractor not being familiar with this addendum. This Addendum No. 1 contains **two (2)** pages in total.

1. REVISED CLOSING:

PREFER TO RECEIVE QUOTATIONS ON OR BEFORE MAY 9th, 2017

Q.1. What is the term “Start Date” and “End Date”?

A.1. Refer to Section 6 and 7 - Term:

Delete Section 6 & 7 (Term) in its entirety and substitute with the following:

“TERM

6. The Contractor will provide the Goods for a one (1) year period with an anticipated start date commencing June 2017 (the "Term").
7. The City may at any time prior to thirty (30) days before the end of the Term, by written notice to the Contractor, extend the Term for a period of time not to exceed four (4) additional one (1) year renewal periods. If the City elects to extend the Term, the provisions of this Agreement will remain in force, including the Fees, except where amended in writing by the parties.”

Q.2. What name and address should invoices be sent to?

A.2. Details for invoices will be provided upon the first purchase order.

Refer to Schedule B – Form of Quotation

Delete Quotation table in Section 1 of Schedule B – Form of Quotation in its entirety and substitute with the following:

- The Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

F.O.B.	Payment Terms:				
Destination	A cash discount of ____% will be allowed if invoices are paid within ____ days, or the				
Freight Prepaid	____ day of the month following, or net 30 days, on a best effort basis.				
Item Name		Unit Price (Excluding GST & PST)			
		FOR YEAR: 2017 – 2018			
Supply and Delivery Rain Barrels		Up to 100 units	Up to 250 units	Up to 500 units	500 plus units
		\$	\$	\$	\$
Specify:					
Manufacturer: _____					
Model #: _____					
Lead Time After Receipt of Order: _____					
Note: Please include SCHEDULE B-1 – PREFERRED SPECIFICATIONS RESPONSE FORM.		FOR YEAR: 2018 - 2019			
		Up to 100 units	Up to 250 units	Up to 500 units	500 plus units
		\$	\$	\$	\$
		FOR YEAR: 2019 - 2020			
		Up to 100 units	Up to 250 units	Up to 500 units	500 plus units
		\$	\$	\$	\$

END OF ADDENDUM

All Addenda will become part of the RFQ Documents.
