NEW CITY HALL - ATRIUM
PUBLIC ART PROJECT
Artist Call for Expressions of Interest
CPA # 1220-050-2011-003
Due: Tuesday, March 15, 2011 4pm PST

This is a Call for Expressions of Interest (EOI) from the City of Surrey Public Art Program seeking a professional artist or artist team for an artwork in the New City Hall Atrium.

PROJECT VISION
This Public Art Project will be highly visible within the Atrium, which serves as the main entrance/lobby of New City Hall. Inspired by the theme of “Democracy” the artwork will anticipate Surrey’s diverse community, and the various use of this facility. The artwork may be suspended from, or attach to, the interior structure of the Atrium. It will be compatible with various uses of the floor space for concerts, announcements and large public gatherings.

BUDGET
The project budget is $500,000, inclusive of all costs including artist fees, design, materials, insurance, all engineering expenses, fabrication, delivery, installation, travel and taxes.

ELIGIBILITY
This Call is open to all professional artists and artist teams, regionally, nationally and internationally.

DEADLINE FOR APPLICATION
EOI submissions will be accepted until 4 pm PST, Tuesday, March 15, 2011.

SELECTION PROCESS
Phase I: Expressions of Interest:
A Selection Panel of art and design professionals and community representatives will review all eligible Expressions of Interest submissions, and from these will recommend a shortlist of up to three artists or artist teams to be contracted to create a concept proposal.
Phase II: Concept proposal:
Shortlisted artists will be offered a design fee of $1000.00 to develop their concepts in detail. In advance of the selection panel meeting, artists will receive feedback from a preliminary technical review. Artists will be invited to make a personal presentation to the Selection Panel on their concept and to answer any questions. The Selection Panel will recommend one proposal to be commissioned to be approved by the Public Art Advisory Committee and Surrey City Council.
BACKGROUND

The City of Surrey is located in the south of Metro Vancouver, British Columbia. It is geographically the largest city in Metro Vancouver with a current population of 470,000 and growing by approximately 10,000 annually. One-third of the population is under the age of 19 and 40% of residents have a mother tongue other than English. The City is an economic and geographic gateway to the Fraser Valley, the Lower Mainland, the United States and the Pacific Rim.

Growth and transformation of the City Centre neighbourhood in north Surrey is anticipated to expand with high density development from its current population of 28,000 to an estimated 65,000 by 2031. This area will become in effect Surrey’s “downtown.” Surrey’s new City Hall will share a large outdoor plaza with the soon to be completed, main branch of the Surrey Public Library. Together they are the first phase of the Surrey’s Civic Centre Project and will become the heart of Surrey’s new City Centre - a vibrant business, residential, education and cultural district. The plaza is designed as a place for celebrations and events and is expected to accommodate up to 5000 people. This dense urban core is also home to the Surrey campus of Simon Fraser University (SFU) in the Central City building and the North Surrey Recreation Centre.

Phases 2 and 3 of development will include an office building, a portion of which will be for the expansion of City Hall, and a mixed use building that will be primarily residential. The Plaza pathway will extend south through the adjoining block to connect with the existing City Centre plaza at 102nd Avenue. A grand view will be created by this corridor between the Central City building at the south and the Atrium of City Hall at the north. A Performance Centre is being considered for property adjoining the Plaza.
Major beautification of King George Boulevard nearby, and upgrades to City Centre SkyTrain station and bus transit exchange will be undertaken. A pedestrian-friendly network of greenways will wind through the area and support access to Holland Park, Surrey’s largest urban park and site for many outdoor festivals.

NEW CITY HALL
Surrey’s new City Hall is designed by Kasian and Moriyama + Teshima Architects with 180,000 square feet in three distinct spaces for public business, public space/events; and staff/legislative business. Terraced steps will lead from the exterior plaza to the second floor offices. To the north of the building is 104th Avenue, a four-lane roadway; to the south is the Civic Plaza.

The central, transparent atrium is an open expanse with natural light, concrete paved floors and wood finishing. The ceiling opens with a giant skylight at the height of six storeys, above steel truss supports and sun-louver panels. A series of cantilevered stairs on the west side of the Atrium, begin on the 2nd floor level and link to bridges connecting the staircase and public business on the west to the staff offices on the east. It is anticipated these bridges will be steel with glass railings to appear light weight. The stairs and bridges will not be readily accessible to the public.
PUBLIC ART OPPORTUNITY

Expressions of Interest are sought for an interior artwork to be located in the Atrium of the new City Hall. It is desirable that the work be visible both day and night, not interfere with the floor as a public thoroughfare, respond to Surrey’s diverse demographics, have an identifiable presence and be highly visible. It may be attached to the building structure of this specific area of the City Hall. Artists may consider as part of their proposal, light, volume, suspension, sound, and public interaction.

THEME

Artists and artist teams are invited to respond to the theme of “democracy.”

DIMENSIONS OF THE ATRIUM

Height: 27 m. / 88’ 7”
Width (east to west): 16.8 m / 55’
Length (north to south, window to window): 33.5 m / 110’
Floor to underside of first Bridge: 4.8 m / 15’ 9”
Bridge Floor to Bridge Floor: 4.2 m / 13.9’
Bridge Floor to underside of Bridge Floor: 3.3 m / 10’ 10” (Clearance of 9’ required from walking surface of bridge)
Bridge to south glass window: 25.8 m / 84’ 8”
Bridge to north glass window: 5.8 m / 19’

An information meeting for interested artists will be held Tuesday, February 22nd, 7 – 9 pm at the Surrey Arts Centre (13750 - 88th Ave., Surrey)

Additional images of the design for a new Surrey City Hall can be downloaded from the City of Surrey’s Public Art website www.surrey.ca/arts

SELECTION PROCESS

Eligibility:
This call is open to qualified professionals and artist teams, defined as having specialized training in the field or a history of having exhibitions as an artist, and who are recognized as artists by peers and arts professionals. Priority is given to artists who have not received commissions from the City of Surrey in the past two years.

Selection Panels:
A panel of art and design professionals and community residents will review the EOI (Expression of Interest) responses and qualifications submitted. Based on the criteria below, the panel will recommend a short list of up to three artists/artist teams.

The short listed artists will be contracted to develop their preliminary concept proposal in detail, for presentation to the second meeting of the selection panel. The City reserves the right to choose not to make a selection from the EOI submissions received.
Selection Criteria for Expressions of Interest

- Artistic excellence and innovation as demonstrated in past work and shown in submitted materials.
- Quality of recently completed projects, including demonstrated adherence to schedules, deadlines, project requirements and budgets.
- Previous experience working efficiently, collegially and collaboratively with design professionals and civic agencies in design and execution.
- Ability to create artwork appropriate in concept, materials and scale for the identified opportunities.
- Availability to begin design work in May 2011 and install the artwork by spring 2013.

Selection Schedule:

- Expressions of Interest by: March 15, 2011
- First meeting Selection panel: March 16 - 18, 2011 (TBC)
- Final meeting Selection panel: May 2 - 6, 2011 (TBC)
- Contract negotiations: May 16 - 30, 2011

SUBMISSIONS

- Artists are to submit the documents listed below on one PDF Acrobat format file, no more than 5 MB. Please do not secure the PDF file as we may need to extract an image for presentation. We recommend the PDF be formatted horizontally as it will be presented to the selection panel projected on a horizontal screen.
- Images need to include the artist’s last name and be numbered indicating viewing order.
- E-mail to arrive at Purchasing by March 15, 2011. Office hours 8:30am - 4 pm.
- As a backup, a PC compatible CD may be mailed or delivered to arrive by March 14.
- CDs to be labelled with the artist’s last name and the title City Hall Atrium.

Page 1. Letter of Interest (1 page)

- This letter should explain your interest in the project, provide a brief perspective on your practice and the materials you generally work with. Please cite any relevant experience.
- If submitting as a team, the letter should include a description of how the team works together, and describe any previous collaborative work experience. Your letter is to confirm that you have read, accept and will abide by the terms and conditions outlined herein.
- Please note in your letter how you were notified of this call and, if you received notice by listserv, please specify which listserv.

Pages 2 and 3. Preliminary idea (max. 2 pages)

- In the PDF, describe and/or illustrate your preliminary idea for the artwork at this facility.

Pages 4 and 5. Artist’s Résumé (max. 2 pages)
• Include a professional artist’s résumé. For team applications please include résumés for all team members (and contact information including email addresses). All team members to have confirmed participation prior to submission.

Pages 6-15. Images of your Work

• Submit up to 10 images of your past work within the one PDF file requested.
• Note: We recommend the PDF be formatted horizontally, as your images will presented as a projection to the panel

Page 16. Information on image included (1 page)

• Please include detailed information about each artwork including: the artist’s name, artwork title, medium/materials, completion date, dimensions, total budget and project contact information.
• State your role in the creation of the artwork.

E-MAIL SUBMISSIONS TO:
purchasing@surrey.ca with ‘subject line’ CPA# 1220-050-2011-003
Deadline: Tuesday, March 15th, 2011.
Office hours are 8:30 AM to 4 PM at Surrey City Hall. Only shortlisted artists will be notified.

MAILING a backup CD?
Note CPA#1220-050-2011-003 on the label and send to:
Attention: Kam Grewal
City of Surrey, Purchasing,
6645 – 148th Street,
Surrey, BC Canada, V3S 3C7

QUESTIONS?
Send questions only by e-mail to: purchasing@surrey.ca
All Q&A will be posted on the Public Art website www.arts.surrey.ca See: City Hall Atrium

OTHER INFORMATION
• Future calls for other projects will be posted on Artist Calls page of the City’s Public Art website www.surrey.ca/arts
• Please note in your EOI if your credentials can be retained for inclusion in other City of Surrey Public Art processes.

CITY PRACTICES
Interested artists are advised that neither the City nor the selection panel are obliged to review or accept any of the EOI submissions, and may reject all submissions. Each artist is advised and by responding with an EOI submission, agrees with the City, that the City will not be responsible for any costs, expenses, losses, damages (including damages for loss of anticipated profit) or liabilities incurred by the artist as a result of or arising out of an EOI submission, or due to the City’s acceptance or non-acceptance of their EOI, or
arising out of any contract award not made in accordance with the expressed or implied terms of the EOI.

Until a written contract, in a form satisfactory to the City, is executed by both the City and artist, no legal rights or responsibility will be created between the artist and the City.

Artists & Artist Teams and their agents will not contact any member of the City Council or City staff with respect to this EOI, other than the contact person named in this EOI, at any time prior to the award of any contracts or the cancellation of the EOI.

An Artist and Artist Team is to disclose in its EOI response any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

All EOI responses become the property of the City and will not be returned to the Artist or Artist Teams. All submissions will be held in confidence by the City unless otherwise required by law.