

CITY OF SURREY BUILDING BYLAW FEES

Effective January 4, 2016

Miscellaneous Fee

Minimum Fee – Tenant Improvement	\$ 182.00
Building Permit Fee	<i>35% of permit fee</i>
Damage Deposit	\$2,500.00
Demolition Permit	\$ 165.00
Building without Permit	<i>Double permit fee</i>
Alternative Solution Review	\$ 492.00 <i>per hour</i>
Revisions to Approved Plans (Minimum 1 hour)	\$ 242.00 <i>per hour</i>
DP Minor Amendment Fee (If Applicable)	\$1,304.00
Transfer of Building Permit	\$ 82.00
Extension of Building Permit	\$ 82.00
Space Heaters or Chimneys	\$ 87.00
Site Visit Prior to Building Move	\$ 162.00
Strata Conversion Application	\$ 800.00

Site Attendance Fee

Site Inspection (Safety) Request for Residential/Commercial (min. 1 hour)	\$ 87.00 <i>per hour</i>
Change of Use	\$ 87.00 <i>per hour</i>

Re-inspection Fee

Re-inspection	\$ 87.00
Second and further re-inspection	\$ 148.00

Special Inspection

During Normal Business Hours	\$ 87.00
Outside City Business Hours	\$ 605.00 + \$ 150.00 <i>per hour</i> <i>after first four hours</i>
Community Care Building Inspection	\$ 113.00

Printing

Access to Plans/Drawings (Commercial/Industrial/Multi-Family).....	\$ 35.00 <i>per hour</i> <i>(1 hour minimum) +</i>
Plans 24" x 36" (large plotter)	\$ 16.50 <i>per page + taxes</i>
Other Plans/Drawing Records – obtained from microfiche or laserfiche....	\$ 4.00 <i>per page</i>
Photocopies (letter, legal, tabloid)	\$ 0.25 <i>per page</i>

Letter of Inquiry (Comfort Letters)

Residential	\$ 175.00 <i>each</i>
Base Building – Multiple Residential/Commercial/Industrial	\$ 250.00 <i>each</i>
Additional Unit in a Multiple Residential/Commercial/Industrial.....	\$ 140.00 <i>each</i>
Other (Agricultural/Environmental)	\$ 190.00 <i>each</i>

The Refund Policies

Scenario	Refund
1. Permit applied for but not issued yet	35% permit application fee is non-refundable
2. Permit applied for and issued (no construction commenced)	50% refund
3. Permit applied for and issued + Revision permit(s) taken Only revision(s) cancelled but original stays the same	No refund of Revision fee which are non-refundable
4. Permit applied for and issued + Revision permit(s) taken All permits are cancelled including original permit & revision(s)	50 % refund of all fees with the exception of Revision fee(s) which are non-refundable