

LAND DEVELOPMENT PROJECTS

PRE-CONSTRUCTION CONTRACTOR SAFETY MEETING CHECKLIST

This Pre-Construction Checklist is to be used to facilitate communication of known site hazards to the contractors working with City of Surrey LAND DEVELOPMENT PROJECTS.

Address/Location of Project: _____ Date: _____

Description of Project: _____

Servicing Agreement #: _____

City of Surrey Inspector (Print Name): _____ Phone: _____

Contractor: _____ Phone: _____

Contractor Representative (Print Name): _____ Phone: _____

Contractor Safety Representative (Print Name): _____ Phone: _____

Has the Contractor been designated the Prime Contractor in writing for the purposes of the Workers Compensation Act? YES NO

POTENTIAL OWNER KNOWN HAZARDS AT THE JOB SITE	CONTROL MEASURES IN PLACE
<input type="checkbox"/> Construction	<input type="checkbox"/> Personal Protective Equipment (ie. safety boots, hard hat, safety vests, hearing protection, gloves, respirators, etc.) <input type="checkbox"/> First-Aid services on site <input type="checkbox"/> Emergency Response Plan <input type="checkbox"/> Site Safety Supervision <input type="checkbox"/> Pre-Construction Meeting/Crew Talk <input type="checkbox"/> Maintain House Keeping <input type="checkbox"/> Notice of Project to WorkSafeBC
<input type="checkbox"/> Excavation	<input type="checkbox"/> Geotech report, sloping, benching, shoring
<input type="checkbox"/> Overhead Utility Hazards	<input type="checkbox"/> Submit completed Form 30M33 to WorkSafeBC <input type="checkbox"/> Clearance Controls
<input type="checkbox"/> Underground Utility Hazards	<input type="checkbox"/> Obtain BC One Call Ticket before any ground disturbance, Utility locates, hydro-vac or hand dig in the 1m no-dig zone
<input type="checkbox"/> Mobile & Heavy Equipment	<input type="checkbox"/> Eye contact/signals when in bite zone, situational awareness, hoisting/rigging and equipment procedures <input type="checkbox"/> Seatbelts usage and ROPS in place
<input type="checkbox"/> Traffic	<input type="checkbox"/> Traffic Control Plan & signage
<input type="checkbox"/> Working at Heights	<input type="checkbox"/> Fall Protection Plan
<input type="checkbox"/> Confined Space	<input type="checkbox"/> Confined Space Entry Plan & Procedure
<input type="checkbox"/> Hazardous Materials (ie. Asbestos Pipe, Silica, Biological, etc.)	<input type="checkbox"/> Asbestos Exposure Control Plan & Procedure

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	<input type="checkbox"/> Silica Exposure Control Plan & Procedure <input type="checkbox"/> Bloodborne Pathogens Exposure Control Plan & Procedure
<input type="checkbox"/> Small Powered Equipment	<input type="checkbox"/> Safe Work Procedures/Manufacturer's Instructions
<input type="checkbox"/> Electrical	<input type="checkbox"/> Lock-Out Procedures
<input type="checkbox"/> Workplace Hazardous Materials	<input type="checkbox"/> Safety Data Sheets, Workplace Labels, PPE, etc.
<input type="checkbox"/> Environmental Conditions	<input type="checkbox"/> Cold Stress/Heat Stress -Safe Work Procedures
<input type="checkbox"/> Violence	<input type="checkbox"/> Violence Prevention Training and Verbal De-escalation
<input type="checkbox"/> Animals – Wasps, Bees, Insects, Dogs, Cats, etc.	<input type="checkbox"/> Animal Awareness -Call Surrey Animal Control
<input type="checkbox"/> Other Hazards:	
<p>Please contact WorkSafeBC (1-800-276-3100) if you need to understand what is required to comply with the Workers Compensation Act and WorkSafeBC Occupational Health & Safety regulation. WorkSafeBC can also assist in clarifying the appropriate Hazard control measures.</p>	

Comments: _____

City of Surrey Inspector Signature: _____

Contractor Representative Signature: _____

All safety related injuries or incidents that must be reported to WorkSafeBC must also be reported to the Engineering Inspector and Manager, Occupational Health and Safety immediately.

Manager, Occupational Health and Safety: Sam Chauhan – T: 604.591.4658 C: 778.846.0673

Occupational Health and Safety Specialist: T: 604.591.4329 C: 778.846.0562