

CITY OF SURREY

BY-LAW NO. 14577

A by-law to set fees for administrative costs and municipal services.

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As amended by By-law: 14617, 01/28/02; 14833, 11/04/02; 14930, 03/24/03; 15197, 12/01/03; 15559, 11/29/04; 15933, 02/13/06; 16102, 10/16/06; 16204, 01/15/07; 16254, 02/26/07; 16140, 03/12/07; 16290, 03/12/07; 16339, 05/28/07; 16175, 06/11/07; 16524, 01/14/08; 16391, 07/28/08; 16851, 01/19/09; 16691, 03/30/09; 16693, 03/30/09; 17073, 12/14/09; 17094, 01/11/10; 17314, 01/10/11; 17560, 02 06 12; 17835, 12/17/12; 18128, 01/13/14; 18352, 01/12/15; 18584, 12/14/15; 18976, 12/19/16; 19282, 06/26/17; 19422, 12/18/17; 19480, 01/22/18; 19492, 02/06/18; 19552, 04/23/18; 19588, 05/28/18; 19707, 12/03/18; 19712, 12/19/18; 19758, 01/30/2019; 19860, 07/08/2019; 19978, 12/16/2019; 20108, 05/25/20; 20121, 07/27/20; 20217, 12/21/20

THIS IS A CONSOLIDATED BY-LAW PREPARED BY THE CITY OF SURREY FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BY-LAW PROVISIONS.

WHEREAS pursuant to the "Community Charter", S.B.C. 2003, c. 26, Council may by by-law establish fees for administrative costs and services;

AND WHEREAS Council is desirous of setting fees to defray certain administrative costs and services;

AND WHEREAS pursuant to Section 194 of the "Community Charter", S.B.C. 2003, c.26, Council may impose fees in respect of services provided by the municipality and for the use of municipal property;

NOW, THEREFORE, the Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. Pursuant to Section 15.1 of the "Liquor Control and Licensing Act" there is hereby levied a fee of \$155.00 for all Designated Food Area applications.
2. Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Administrative services provided as set out in Schedule A attached hereto and forming part of this by-law.
3. Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Police services provided as set out in Schedule B attached hereto and forming part of this by-law.
4. Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Real Estate Division services provided as set out in Schedule C attached hereto and forming part of this by-law.
5. Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Engineering Department services provided as set out in Schedule D attached hereto and forming part of this by-law.
6. Pursuant to Section 931(1)(d) of the "Local Government Act" there is hereby levied a fee for Board of Variance services provided as set out in Schedule E attached hereto and forming part of this by-law.

7. Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Cemetery services provided as set out in Schedule F attached hereto and forming part of this by-law. This Section 7 will come into force on July 1, 2007.
8. "Surrey Fee-Setting By-law, 1993, No. 11738", and all amendments thereto, is hereby repealed.
9. This By-law shall be cited for all purposes as "Surrey Fee-Setting By-law, 2001, No. 14577"

PASSED THREE READINGS by the City Council on the 26th day of November, 2001.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 3rd day of December, 2001.

_____MAYOR

_____CLERK

Schedule A

Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for administrative services as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Photocopying/Printing (except as other specified bylaw)	
Black and White	\$ 0.50 per page
Colour	\$ 0.75 per page
2. Zoning Bylaw	\$ 59.75 per bylaw
3. Official Community Plan Bylaw:	
Complete Bylaw	\$ 132.50 per bylaw
Schedule A - Land Use Designation Map	\$ 19.50 per schedule
4. Researching historical documentation	\$ 41.25 per hour (minimum)
5. Annual Financial Report	\$ 38.50 per copy
6. Annual 5-Year Financial Plan	\$ 50.00 per copy
7. Returned payments	\$ 30.00 per returned payment
8. Finance Administrative Fee – Accounts receivable invoices	5% of Invoice Amount (before applicable taxes) Minimum \$15.00 Maximum \$50.00
9. Engineering Administrative Fee	6% of Invoice Amount (before applicable taxes)
10. Fire Administrative Fee – Accounts receivable invoice for Cost Recoveries	7% of invoice Amount (before applicable taxes) – Minimum: \$ 50 for Invoices under \$2,100; \$ 300 for Invoices over \$2,100
11. Electronic copy of the annual property tax account master file	\$ 0.05 per property
12. Researching historical tax information	\$ 46.00 per hour (miniumum)
13. Refunds or fund transfers between properties	\$ 25.00 per property transfer
14. Refund, transfer or swap of securities	\$ 50.00 per project
15. Apportionment of taxable values where property has been subdivided after Land Title Office filing date.	\$ 27.00 per new lot

	<u>Services Provided</u>	<u>Fee</u>
16.	Electronic Multiple property payment lists	\$ 11.25 per property roll
17.	Hard Copy Multiple property payment lists	\$ 14.25 per property roll
18.	Tax Certificates to non-property owners	
	- Electronic	\$ 38.00 per property
	- Manual	\$ 41.00 per property
19.	Registration and removal of liens on tax sale properties as charged by the Land Title Office	\$ 104.82 per property
20.	Ownership transfer on tax sale properties as per the Land Title Office	\$ 74.87 per property
21.	Property Information to non-property owners including but not limited to:	
	a. Roll Number	\$ 3.00 per property request
	b. Legal Description	
	c. Tax Levy	
	d. Assessed Value	
	e. Mill Rates	
22.	Consultant Reports	\$ 53.00 per report
23.	Noise Extension Application Pursuant to Section C .3. of the Surrey Noise Control	\$ 85.50 per application
24.	Liquor License Temporary Change to Hours of Operation	\$ 62.25 per application
25.	Deposit research fee	\$ 300.00 per deposit
26.	Electrical Administrative fee	\$ 36.00 per amendment
27.	Plumbing Administrative fee	\$ 36.00 per amendment
28.	Tree and Landscaping Administrative fee	\$ 36.00 per amendment
29.	Merchant Fee Recovery on Credit Card Transactions (including, fees, charges, and deposits)	1.75%
	- This fee is non-refundable	of the entire transaction amount

All fees are subject to applicable taxes.

Schedule B
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for police services provided as follows:

<u>Services Provided</u>		<u>Fee</u>
1. Request for Information:		
Thefts, B&E's, MVA's Witness	\$ 68.50	Per incident
Statements	\$ 34.50	Per statement
2. MV 104's – ICBC	\$ 68.50	Per incident
3. Criminal Records Search Addition	\$ 83.00	Per application
Fingerprints Sets	\$ 15.50	Per fingerprint set
4. Chauffeur's Permit	\$ 83.00	Per application
5. Security Company Personnel Indices Checks	\$ 83.00	Per individual application
6. Mechanical Inspections	\$295.00	Per vehicle inspection
7. Measurements	\$ 52.50	Per accident scene
8. Plan Drawing	\$ 68.50	Per incident
9. Field Diagrams	\$ 68.50	Per incident
10. Photographs – Colour Laser	\$ 3.50	Per photograph
11. Court Order of Photocopying file	\$ 68.50	Per file
Photocopy Fee exceeding 50 pages	\$ 1.90	Per page
12. Full Traffic Analyst Report Preliminary	\$1,046.50	Per incident
Analyst Report	\$267.50	Per incident
13. File Research	\$ 68.50	Per hour minimum
14. Photo DVD	\$ 71.00	Per DVD
15. Crash Data Retrieval Report (ICBC) Crash	\$ 68.50	Per incident
16. Data Retrieval Report (Non-ICBC)	\$262.00	Per incident

All fees are subject to applicable taxes.

Descriptions of the police services are more particularly described as:

MV 6020 – ICBC

Accident reports requested by ICBC.

Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to everyone except volunteers.

Volunteer Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to all volunteers except Surrey-based volunteers and volunteering GVRD-based organizations.

Chauffeur's Permit

Provide a driving record check and criminal record check.

Mechanical Inspection

RCMP requires a mechanical inspection report in serious motor vehicle accidents. A certified mechanic's report is required to ascertain whether an accident was caused by human source and/or mechanical problems.

Measurements

Accident scene measurements required in serious motor vehicle accidents.

Plan Drawing

Traffic analysts provide an overview of an accident via field drawings, sketches, etc.

Analyst Report

Traffic analyst report is a certified report of the accident.

Photographs

Photographs of accident scenes, break and enters, wilful damage, property damage, etc.

File Research

Time spent to examine and investigate material.

Crash Data Retrieval Report

Report based on the data extracted from a vehicle's black box.

Schedule C
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Real Estate Division services provided as follows:

	<u>Services Provided</u>		<u>Fee</u>
1.	Road Closure	\$3,693.77	Per closure
2.	Habitat Replacement on City Lands	\$3,693.77	Per application

All fees are subject to applicable taxes.

Real Estate Division services are more particularly described as:

ROAD CLOSURE

Except where a road or lane closure is initiated by the City, applicants for a road or a lane closure shall pay a processing fee of \$3,693.77. This fee is payable after Council approval of a road closure but before introduction of the closure bylaw. This fee is non-refundable.

Schedule D
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Engineering Department services provided as follows:

<u>Services Provided</u>	<u>Fee</u>	
<u>Administration</u>		
1. GIS Map Products		
- Map Books	\$1,013.00	19" x 17" (quarter map section – 560 pages)
	\$756.00	36" x 3.2" (140 pages)
	\$257.00	19" x 17" (full map section – 140 pages)
	\$84.00	11' x 17' (560 pages)
	\$74.00	8.5' x 11' (560 pages)
- Custom Maps	\$84.00	Minimum Charge Plus Per hour beyond 1 hour
	\$74.00	
- Lamination	\$ 16.00	11" x 17"
	\$ 21.00	18.5" x 24.5"
	\$ 26.00	25" x 37"
	\$ 32.00	37" x 49"
	\$ 37.00	42" x 60"
- Large Size Photocopy Prints	\$ 5.00	Up to 11" x 17"
- Large Size Photocopy Prints	\$ 6.00	Anything above 11" x 17"
- White Foam Board	\$ 16.00	18" x 24" (in addition to cost of map)
	\$ 16.00	25" x 37" (in addition to cost of map)
	\$ 21.00	37" x 49" (in addition to cost of map)
	\$ 21.00	43" x 61" (in addition to cost of map)

- Standard Hard-Copy Map	\$ 5.00	8.5" x 11"
	\$ 6.00	11" x 17"
	\$ 11.00	19" x 17"
	\$ 16.00	18" x 24"
	\$ 26.00	24" x 36"
	\$ 32.00	36" x 48"
	\$ 37.00	42" x 60"

Roads

2.	Legal Traffic Operation Requests	\$ 458.00	Per request
3.1	Legal Signal Timing Data Requests	\$ 458.00	Per request
3.2	Traffic Camera Video Recording Search Fee	\$ 360.00	Per site (minimum charge)
		\$ 50.00	Per hour additional for large requests
3.3	Vehicle Count Data from Traffic Signal Detectors	\$ 69.00	Per traffic signal
3.4	Historical Vehicle Travel Speed, Travel Time, and Origin/Destination	\$ 220.00	Per request (minimum charge)
		\$ 91.00	Per hour additional for large requests
4.	Manual Vehicle, Cyclist and Pedestrian Count	\$ 506.00	Per intersection

Survey

5.	Replacement of Destroyed Survey Monument	\$1,945.00	Per disturbed ISA Mon
		\$3,500.00	Per disturbed SBM Mon
		\$8,057.00	Per disturbed HPN Mon

ESC Permit

6.	ESC Application Fee	\$1,124.00	Per application
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Water

7.	Connection to an existing water service connection, provided that the connection was not part of a local service area or other cost recovered project	\$2,400.00	Per connection
8.	Temporary water service turn off/on		
	- during regular City working hours	\$ 126.00	Each occurrence
	- outside regular City working hours	\$ 209.00	Each occurrence
9.	Special Water Meter Reading	\$ 47.00	Per hour
		\$ 94.00	Minimum
10.	Rain Barrel	\$ 44.64	Each
11.	For the submission of a Backflow Device Test Report and each additional report on the same property as the initial report.	\$ 37.00	Each

Soil Removal and Disposition Permits

12.	Soil Removal and Deposition Permit application fee	\$ 762.00	Per application
13.	Permit Transfer	\$ 289.00	Per transfer

Sewer

14.	Connection to an existing storm water drainage service connection or drainage "developer reimbursed" (DDR) connection, provided that the connection was not part of a local area service or other cost-recovered project.	\$4,002.00	Per connection
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| 15. | Connection to an existing sanitary sewer main connection or sanitary developer reimbursed (SDR) connection for a <i>Single Family dwelling</i> unit, provided that the connection was not part of a local area service or other cost recovered project. | \$4,002.00 | Per connection |
| 16. | <u>Branch Collection</u>
Branch chipping and removal of chips. | \$ 26.75 | 1.5 metres high by 1.5 metres wide (5ft x 5ft) pile
Branches must be less than 20 cm (8") in diameter
No stumps are permitted. |

All fees are subject to applicable taxes.

Schedule E
Surrey Fee Setting Bylaw

Pursuant to Section 194(1)(a) of the *Community Charter* there is hereby levied a fee for Board of Variance services provided as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Board of Variance Application Pursuant to Section 11 of the Surrey Board of Variance Establishment By-law, 2010, No. 17282.	\$ 476.75

All fees are subject to applicable taxes.

SCHEDULE F

Surrey Fee
Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Cemetery services provided as follows:

DEFINITIONS

1. In this Bylaw, terms shall have the meanings ascribed to them in "City of Surrey Cemetery Management Bylaw No. 16174" and as set out below:

ADULT LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the Interment of adult Human Remains.

ADULT PREMIUM LOT means an Adult Lot that has been designated in the approved Cemetery plan as having a different pricing structure due to unique location benefits and limited supply, as determined by the Administrator.

CHILD LOT means a Lot designated and appropriately sized, in the approved Cemetery plan for the Interment of Child Human Remains.

HANDLING FEE means the Fee paid for handling of Cemetery products not purchased from the City.

INFANT LOT means a Lot designated and appropriately sized, in the approved Cemetery plan for the Interment of Infant Human Remains.

MEMORIAL BOARD or PILLOW MARKER means a structure of bronze, granite or approved material, which commemorates names of decedents that may or may not be interred in the Cemetery.

NON-RESIDENT means a person who does not reside in the City at the time application is made for a Right of Interment or Interment Authorization.

PREPARATION & PLACEMENT means the process of completing an Interment including, but not limited to, administrative, legal, labour and equipment resources provided to facilitate the opening of a Lot, deposition of Human Remains or Cremated Remains and the subsequent closing of the Lot.

RESIDENT means a person who resides in the City at the time application is made for a Right of Interment or Interment Authorization. Proof of residency is required.

RIGHT OF INTERMENT means a certificate that provides for the future right to inter Human Remains or Cremated Remains in a designated Lot. Right of Interment Fees shall include required contributions to the Maintenance Care Fund.

STILLBORN LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the Interment of Stillborn Human Remains.

SURRENDER FEE means the charge for the surrender, to the City, of a Right of Interment for an unoccupied Lot.

TRANSFER FEE means the charge for the transfer of a Right of Interment for an unoccupied Lot to an immediate Family Member.

VETERAN LOT means a Lot designated in the approved Cemetery plan for the Interment of Veteran Human Remains.

FEES

2. All Fees shall be payable by the Applicant at the office of the Cemetery Administrator at the time of application.

RESIDENT INTERMENT FEES (\$) – Plus GST

Ground Burial	<i>Right of Interment</i>	<i>Preparation & Placement</i>	TOTAL
Adult Lot ^A	2,540.00	1,210.00	3,750.00
Adult Premium Lot ^{A G}	3,810.00	1,210.00	5,020.00
Veteran Lot ^A	2,020.00	1,210.00	3,230.00
Child Lot	No charge	470.00	470.00
Infant Lot or Stillborn Lot	No charge	320.00	320.00
Cremation Single Interment	1,010.00	590.00	1,600.00
Ground Lot ^B			
Cremation Double Interment	1,480.00	590.00	2,070.00
Ground Lot ^B			
Cremation - Additional	740.00	590.00	1,330.00
Interment on Full Size Lot ^B			

Cremation	<i>Right of Interment</i>	<i>Preparation & Placement</i>	TOTAL
Single Niche	2,020.00	370.00	2,390.00
Double Niche 1 st Interment	2,640.00	370.00	3,010.00
Double Niche 2 nd Interment		370.00	370.00
Family Estate	15,250.00		15,250.00
Family Estate Interment		370.00	370.00
Ossuary Placement ^C	210.00	240.00	450.00
Scattering ^C	210.00	240.00	450.00
Small Bronze Memorial	100.00	75.00	175.00
Location on Board or Pillow <i>(plus cost of bronze memorial)</i>			

^A Grave Vault is mandatory; refer to Cemetery Services & Products listing
^B Cremation Vault is mandatory; refer to Cemetery Services & Products listing
^C At Need only
^G Adult Premium Lot means an Adult Lot that has been designated in the approved Cemetery plan as having a different pricing structure due to unique location benefits and limited supply, designated upright Marker lot, as determined by the Administrator.

NON-RESIDENT INTERMENT FEES (\$) – Plus GST

Ground Burial	<i>Right of Interment</i>	<i>Preparation & Placement</i>	TOTAL
Adult Lot ^A	3,700.00	1,210.00	4,910.00
Adult Premium Lot ^{A G}	5,300.00	1,210.00	6,510.00
Veteran Lot ^A	2,590.00	1,210.00	3,800.00
Child Lot	No charge	470.00	470.00
Infant Lot or Stillborn Lot	No charge	320.00	320.00
Cremation Single Interment Ground Lot ^B	1,430.00	590.00	2,020.00
Cremation Double Interment Ground Lot ^B	1,800.00	590.00	2,390.00
Cremation - Additional Interment on Full Size Lot ^B	1,010.00	590.00	1,600.00

Cremation	<i>Right of Interment</i>	<i>Preparation & Placement</i>	TOTAL
Single Niche	2,250.00	370.00	2,620.00
Double Niche 1 st Interment	2,835.00	370.00	3,205.00
Double Niche 2 nd Interment		370.00	370.00
Family Estate	17,150.00		17,150.00
Family Estate Interment		370.00	370.00
Ossuary Placement ^C	310.00	240.00	550.00
Scattering ^C	295.00	240.00	535.00
Small Bronze Memorial	100.00	75.00	175.00
Location on Board or Pillow <i>(plus cost of bronze memorial)</i>			

^A Grave Vault is mandatory; refer to Cemetery Services & Products listing

^B Cremation Vault is mandatory; refer to Cemetery Services & Products listing

^C At Need only

^G Adult Premium Lot means an Adult Lot that has been designated in the approved Cemetery plan as having a different pricing structure due to unique location benefits and limited supply, designated upright Marker lot, as determined by the Administrator.

MISCELLANEOUS FEES FOR CEMETERY SERVICES & PRODUCTS (\$) – Plus GST

MEMORIALS

Marker Permit Fee	Permit Fee	Maintenance Care Fund	TOTAL
Flat Memorials	230.00	75.00	305.00
Upright Memorials	425.00	140.00	565.00
Memorial Levelling (<i>beyond Cemetery standards</i>)			240.00
Cremation Bronze Memorials	Memorial	Maintenance Care Fund	TOTAL
Columbarium Bronze Niche Plate	662.00	73.50	735.50
Columbarium Bronze Second Name Scroll	229.00	25.00	254.00
Bronze Memorial (<i>Right of Interment to be added</i>)	119.50	13.50	133.00
Columbarium Bud Vase			210.00

ADMINISTRATION FEES

Late Arrival (after 3:00 p.m.) Monday to Friday, all services	525.00
Right of Interment Certificate Replacement	50.00
Transfer Fee ^D	80.00
Surrender/Sell Back Fee ^E	80.00
Handling Fee - Burial Vault	420.00
Handling Fee - Cremation Vault	80.00
Saturday (Double time) ^F	Preparation & Placement Fee x two
Sunday and Statutory Holidays (Triple Time) ^F	Preparation & Placement Fee x three
Exhumation or Disinterment	Preparation & Placement Fee x two

CEMETERY PRODUCTS

Grave Vault	1,055.00
Wilbert Monticello Vault	Cost + 50%
Cremation Vault - Double	205.00
Flower Container - Black	130.00

Cemetery products not listed: Prices to be reviewed and set on a regular basis by the Administrator and set out in a Schedule of Prices available at the Cemetery Services office.

^D To Family Members only.

^E To City of Surrey only. Based on purchase price, minus Maintenance Care Fund.

^F Interment Subject to approval by Administrator, with minimum 48 hours' notice (not including weekends and observed holidays)

MINISTRY OF SOCIAL DEVELOPMENT & POVERTY REDUCTION (\$) –
Plus GST

Ground Burial	Right of Interment	Preparation & Placement	Vault	
Adult Lot ^A	2,620.00	1,210.00	1,055.00	4,885.00
Veteran Lot ^A	1,755.00	1,210.00	1,055.00	4,020.00
Child Lot		470.00	N/A	470.00
Infant Lot or Stillborn Lot		320.00	N/A	320.00
Cremation Single Interment Ground Lot ^B	1,010.00	590.00	205.00	1,805.00
Cremation Double Interment Ground Lot ^B	1,135.00	590.00	205.00	1,930.00

Cremation	Right of Interment	Preparation & Placement	Urn (if applicable)	
Single Niche	1,010.00	370.00	205.00	1,585.00
Double Niche 1 st Interment	1,190.00	370.00	205.00	1,765.00
Double Niche 2 nd Interment		370.00	205.00	575.00
Ossuary Placement or Scattering	260.00	240.00		500.00
Bronze Niche Memorial	735.00			735.00
Bronze Memorial	260.00			260.00

^A Grave Vault is mandatory

^B Cremation Vault is mandatory

ADMINISTRATION FEES

Late Arrival (after 3:00 p.m.) Monday to Friday, all services	525.00
Handling Fee - Burial Vault	420.00
Handling Fee - Cremation Vault	80.00
Handling Fee for products not purchased from the City (excluding vaults)	Cost + 50%

Schedule G
Surrey Fee Setting By-law

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Filming and Special Events services provided as follows:

	<u>Services Provided</u>	<u>Fee</u>	
1.	Permits		
	- Filming Permit	\$257.25	
	- Photography Permit	\$75.00	
2.	Parking		
	- City Block	\$250.00	Per side per day
3.	Administration Fee		15% of invoice amount (before applicable taxes)

All fees are subject to applicable taxes.

Schedule H

Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Medical Marijuana licensing as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Personal-Use Production License Application	\$ 817.25 per application
2. Designated-Person Production License Application	\$2,506.25 per application

All fees are subject to applicable taxes.

Schedule I
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Fire Department services provided as follows:

	<u>Services Provided</u>	<u>Fee</u>
1.	Structure Fire Incident/Investigation Reports and photos if applicable	\$174.00 per incident
2.	Vehicle Fire Incident/Investigation Reports and photos if applicable	\$174.00 per incident
3.	Incident Questionnaire	\$180.00 per request
4.	Motor Vehicle/Medical or Other Incident Report	\$174.00 per incident
5.	Dispatch Recording Application Fee for Vehicle Fire Incident, Motor Vehicle Incident or Other Incident	\$129.00 per incident
6.	Dispatch Recording Application Fee for Structure Fire Incident	\$551.00 per incident

Additional fees may be levied based on the actual cost of providing the services including the cost of locating and retrieving the records, preparing the records for disclosure, providing a copy of the records and shipping and handling the records. The City may provide an estimate and require payment of a deposit prior to providing the services.

Schedule J

Surrey Fee-Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Bylaw Services provided as follows:

The fees listed below are in accordance with "Controlled Substance Property By-law, 2006, No. 15820"

<u>Services Provided</u>	<u>Fee</u>
Fees	
1. Special safety inspection, including initial property research, the posting of a notice of inspection and the initial inspection.	\$6,888.00
2. After the initial inspection, each additional inspection, per inspection.	\$867.50
3. For a subsequent inspection if the owner or occupier has failed to undertake an action by the Fire Chief, the Council or a person authorized under the bylaw to order the action.	\$867.50
4. Shutting off a water service.	\$155.00
5. Re-connecting a water service.	100% of actual cost
6. Re-inspecting and re-sealing a water service after alteration or tampering.	\$843.00
7. All applicable permit fees payable under applicable City bylaws.	
<u>SERVICE COSTS</u>	
1. Item (a) in the definition of service costs – administration and overhead.	\$462.75
2. Items (b) through (i) in the definition of service costs.	Actual cost to the City

All fees are subject to applicable taxes.

The fees listed below are in accordance with "Abandoned Properties By-law, 2007, No. 16394".

<u>Services Provided</u>	<u>Fee</u>
1. Fee for initial investigation and inspection of Property, including attendance by any Inspector.	Actual costs incurred by the City for all related labour, materials or equipment
2. Fee for initial building inspection.	\$318.00
3. Fee to coordinate inspections of other authorities having jurisdiction.	\$127.25 for each agency
4. Fee for building permit authorizing remediation.	Fee for building permit as set out in the City's Building Bylaw
5. Fee to issue letter accepting final inspection of construction and authorization to re-occupy.	\$318.00
6. Attendance by Fire Services at a fire incident.	Actual costs incurred by the City for all related labour, materials and/or equipment

The fees listed below are in accordance with "Surrey Security and Fire Alarm By-law, 1997, No. 13168".

<u>Services Provided</u>	<u>Fee</u>
1. False Alarm Fee – if paid within 14 days of the date of the invoice	\$116.00
2. False Alarm Fee – if paid after 14 days of the date of the invoice	\$145.25
3. Fire False Alarm Fee	\$235.00

All fees are subject to applicable taxes.

The fees listed below are in accordance with "Surrey Spay/Neuter By-law, 1998, No. 13548".

<u>Services Provided</u>	<u>Fee</u>
1. Daily Impoundment Fee – wearing identification	\$4.00 for each full day, or fraction thereof, that the cat is held by the Poundkeeper
2. Daily Impoundment Fee –not wearing identification	\$4.00 for each full day, or fraction thereof, that the cat is held by the Poundkeeper
3. Daily Impoundment Fee – with a "notched ear"	\$4.00 for each full day, or fraction thereof, that the cat is held by the Poundkeeper
4. Cat Breeding Permit	\$43.25

The fees listed below are in accordance with "Prohibition of Nuisance Bylaw, 1996, No. 12883".

<u>Services Provided</u>	<u>Fee</u>
1. Nuisance service call response fee	\$867.50 per response
2. Administration and overhead fee	\$462.75 per response

The fees listed below are in accordance with "Surrey Community Improvement and Unsightly Property By-law, 1997, No. 16393"

<u>Services Provided</u>	<u>Fee</u>
Compliance Costs	Actual cost to the City
Administration and Overhead	\$462.50

All fees are subject to applicable taxes.

Schedule K
Surrey Fee-Setting By-law

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for administrative services provided as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Copies of attendance records for City recreation facilities with the written consent of the attendee	\$150.00

All fees are subject to applicable taxes.

Schedule L
Surrey Fee-Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Signage Regulation services provided as follows:

The fees listed below are in accordance with "Surrey Sign By-law, 1999, No. 13656".

<u>Services Provided</u>	<u>Fee</u>
1. Sign permit non-refundable processing fee (Non-refundable, but this fee will be credited towards the sign permit fee as set out below)	\$88.00
2. Sign permit fee for all new signs (based on sign area)	
Up to 3 sq. m [32 sq. ft.].....	\$190.00
Larger than 3 sq. m [32 sq. ft.] up to 6 sq. m [64 sq. ft.].....	\$281.00
Larger than 6 sq. m [64 sq. ft.] up to 10 sq. m [110 sq. ft.].....	\$373.00
Larger than 10 sq. m [110 sq. ft.] up to 15 sq. m [160 sq. ft.]...	\$470.00
Larger than 15 sq. m [160 sq. ft.] up to 18.6 sq. m [200 sq. ft.]..	\$541.00
Over 18.6 sq. m [200 sq. ft.].....	\$722.00
3. Relocating or altering an existing sign	\$170.00
4. Temporary Signs in Residential zones:	
Temporary off-site real estate development/construction signs	\$245.00 plus
Renewal Fee (each additional 6 month period beyond the first year)	\$123.00
5. Temporary Signs in Commercial/Industrial zones:	
Temporary off-site real estate development/construction signs	\$245.000 plus
Renewal Fee (each additional 6 month period beyond the first year)	\$123.00
6. Signage Minor Amendment Fee	DP \$354.00
7. The City may cancel an application for a permit, and the fees paid in support of the application will be forfeited, if the permit cannot be issued within 180 days from the date of notification to the applicant, by the City, regarding deficiencies with the permit application.	

All fees are subject to applicable taxes.

Schedule M Surrey Fee-Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there hereby levied fees for parking services provided as follows:

Location	Address	# of Stalls or Spaces	Hours of Operation	Hourly Rate	Daily Rate	Evening Rate	Other Rate(s)
Off-Street Pay Parking Locations							
City Centre Main (formerly North Surrey Rec Centre)	10275 City Parkway	48	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$2.00 each Hour	\$8.00 Daily Max (to Midnight)	-	-
SFU - City Centre South	10290 University Drive	57	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.50 each Hour	\$7.00 Daily Max (to Midnight)	-	\$100.00 Monthly Unreserved Staff: \$75.00 Monthly Unreserved
City Centre West	10262 133A Street	58	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$0.75 each Hour	\$5.00 Daily Max (to Midnight)	-	-
City Hall Parkade	13450 - 104 Avenue	830	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.50 each Hour Staff: \$.75 each Hour 2 Hours Free Parking on P1 During City Hall & Library business hours	City Hall & Library Visitors: \$4.00 Weekend Flat Rate	\$3.00 Evening Flat Rate (4:30pm-Midnight, Mon-Thu)	\$130.00 Monthly Reserved (M-F 6a-6p) \$240.00 Monthly Reserved (24/7) Staff: \$130.00 Monthly Reserved Staff: \$75.00 Monthly Unreserved Staff: \$75.00 Monthly Carpool Staff: \$40.00 Monthly Motorcycle
Holland Park	9987 King George Boulevard	39	6:00am to 6:00pm, Mon-Fri (incl. Stat Holidays) Free parking outside of Operating Hours	2 Hours Free Parking, \$2.00 each Additional Hour	\$7.00 Daily Max (to 6pm)	-	-
Surrey Central SkyTrain	10277 City Parkway	9	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.50 each Hour	\$7.00 Daily Max (to Midnight)	-	-
Green Timbers (Monthly Parking Only)	14150 Green Timbers Way	25	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	-	-	-	\$90.00 Monthly Unreserved
Surrey Nature Centre (Monthly Parking Only)	14225 Green Timbers Way	30	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	Staff: \$.75 each Hour	Staff: \$5.00 Daily Max (10 Hours)	-	\$90.00 Monthly Unreserved Staff: \$40.00 Monthly Unreserved
Armtec Off-Street (HLA - Armtec Employees)	5401 - 192 Street	54	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	-	-	-	-

Location	Address	# of Stalls or Spaces	Hours of Operation	Hourly Rate	Daily Rate	Evening Rate	Other Rate(s)
Off-Street Pay Parking Locations							
Surrey Eye Care Centre	13484 - 104 Avenue	22	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.00 each Hour	\$5.00 Daily Max (to Midnight)	-	-
King George SkyTrain	9855 Whalley Boulevard	34 (Approx.)	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.00 each Hour			
City Hall DC Fast Charging	13450 – 104 Avenue	2	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$2.00 for the first Hour or Portion, \$5.00 each additional Hour or Portion	-	-	-
Fraser Heights Recreation Centre DC Fast Charging	10588 – 160 Street	1	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$2.00 for the first Hour or Portion, \$5.00 each additional Hour or Portion	-	-	-
On-Street Pay Parking Locations		On-Street Spaces Approximate					
Gateway North On-Street	10800-10900 Blk University Drive/13400-13500 Blk Gateway Drive/10800 Blk City Parkway/13400 Blk 108 Avenue/13555 Blk King George Boulevard	174	8:00am to 6:00pm, 7 Days per Week (incl. Stat Holidays) Free parking outside of Operating Hours	\$1.25 each Hour	\$5.00 Daily Max (to 6pm)	-	-
Gateway South On-Street	10600-10700 Blk City Parkway/13400 Blk 107A Avenue/13300 Blk 108 Avenue/10700 Blk University Drive	77	8:00am to 6:00pm, 7 Days per Week (incl. Stat Holidays) Free parking outside of Operating Hours	\$0.25 each 15 Mins	\$3.00 Daily Max (to 6pm) (2 Hours Max at SW corner of 108 Avenue & University Drive)	-	\$1.00 each Hour at SW corner of 108 Avenue & University Drive
133/133A/102A On-Street Parking	10200-10300 Blk 133 Street/10200-10300 Blk 133A Street/13300 Blk 102A Street	128	8:00am to 6:00pm, Monday to Friday (incl. Stat Holidays) Free parking outside of Operating Hours	\$1.00 each Hour	\$4.00 Daily Max (to 6pm)	-	-
105/105A/134A On-Street Parking	13400 Blk 105 Avenue/13400 Blk 105A Avenue/10500 Blk 134A Street	76	8:00am to 6:00pm, Monday to Friday (incl. Stat Holidays) Free parking outside of Operating Hours	\$1.00 each Hour	\$4.00 Daily Max (to 6pm)	-	-
City Parkway On-Street Parking	10300 Blk City Parkway	15	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.25 each Hour	\$5.00 Daily Max (12 Hours)	-	-
Innovation Boulevard On-Street Parking	9600-9700 Blk 136A Street/13600 Blk 97A Avenue/9600-9700 Blk 137 Street/9600-9700 Blk 137A Street	36	6:00am to 8:00pm, 7 Days per Week (incl. Stat Holidays) Free parking outside of Operating Hours	\$1.25 each Hour	\$5.00 Daily Max (to 8pm)	-	-
102 Avenue On-Street Parking	13400 Blk 102 Avenue	2	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.50 each Hour	\$7.00 Daily Max (to Midnight)	-	-
Central Avenue On-Street Parking	Central Avenue (between City Parkway and King George Boulevard)	7	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.50 each Hour	\$7.00 Daily Max (to Midnight)	-	-
Scott Rd. SkyTrain (110 Ave.)	12500-12600 Blk 110 Avenue	59	8:00am to 6:00pm, 7 Days per Week (incl. Stat Holidays)	\$1.00 each Hour	\$3.00 Daily Max (to Midnight)	-	-

On-Street Parking	Free parking outside of Operating Hours
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Location	Address	# of Stalls or Spaces	Hours of Operation	Hourly Rate	Daily Rate	Evening Rate	Other Rate(s)
On-Street Pay Parking Locations		On-Street Spaces Approximate					
17 Avenue On-Street Parking	15200 Blk 17 Avenue	12	8:00am to 8:00pm, 7 Days per Week (incl. Stat Holidays) Free parking outside of Operating Hours	\$0.25 each 15 Mins	-	-	-
Marine Drive (8 Ave.) On-Street Parking	15600-15700 Blk 8 Avenue	53	8:00am to 11:00pm, 7 Days per Week (incl. Stat Holidays) Free parking outside of Operating Hours	\$0.25 each 15 Mins	\$6.00 Daily Max (5 Hours)	-	-
Newton Town Centre On-Street Parking	13700 Blk 72 Avenue/ 13700 Blk 72A Avenue	107	8:00am to 4:30pm, Monday to Friday (incl. Stat Holidays) Free parking outside of Operating Hours	\$0.25 each 15 Mins	\$2.00 Daily Max (8am to 4:30pm, Mon-Fri)	-	-
Guildford Centre On-Street Parking	15200-15300 Blk 105 Avenue/10400 Blk 153 Street	61	24 Hours a Day, 7 Days a Week (incl. Stat Holidays)	\$1.75 each Hour 24/7 (N. Side 105 Avenue: 8am-5pm Monday-Friday)	-	-	-

Schedule N

Surrey Fee Setting Bylaw

	<u>Services Provided</u>		<u>Fee</u>
1.	Street Tree – Single Family Residential Development	\$515.00	Per tree
2.	Street Tree – Arterial Roads, Industrial, Commercial, and Multi-Family Developments	\$530.00	Per tree

All fees are subject to applicable taxes.