

NO: F004

COUNCIL DATE: December 2, 2019

FINANCE COMMITTEE

TO: **Mayor & Council**

DATE: **November 14, 2019**

FROM: **General Manager, Finance & Technology**

FILE: **1850-20**

SUBJECT: **City Grants for 2020**

RECOMMENDATION

It is recommended the Finance Committee recommend Council approve the 2020 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II” and “III” attached to this report.

BACKGROUND

Each year, Council provides support to local non-profit organizations, community-based organizations through the City Grants Program. These include On-going Leases and Property Taxes, Business and Tourism Grants, Crime Prevention Grants, Community Grants, which includes Community Events Policing Grants, Sport Tourism Grants, Community Enhancement Partnership Program Grants, and other community-based programs; and One-time Grants. A cross departmental team reviews the applications for each program and makes recommendations to Council.

During 2019, Council has provided approximately \$1.56 million in financial support through the City Grants Program under the following categories:

Ongoing Leases and Property Taxes

The Ongoing Leases component of the City Grants budget refers to City-owned land and/or space that is being used by not-for-profit organizations and for which the lease payments are forgiven. In 2019, Council approved “in-kind” grant amounts totalling \$234,125 as forgiven lease payments.

An allocation for property taxes is included in the City Grants budget for non-for-profit organizations that would have qualified for a Permissive Property Tax Exemption but did not meet the submission deadline for such exemptions. Grants that are provided from this allocation are intended to be One-time Grants and are restricted to the municipal portion of the not-for-profit organization’s property taxes.

Ongoing Business & Tourism

The Business & Tourism component of the City Grants budget includes the Cloverdale District of Commerce, South Surrey Chamber of Commerce, and Surrey Tourism and Convention Association. The two Chambers of Commerce play an important role in encouraging businesses

to locate in Surrey and this grant supports their ongoing success. The Surrey Tourism and Convention Association is a recognized destination marketing organization, with a mandate to market and promote the entire City through marketing initiatives and programs. In 2019, Council approved grants totalling \$40,000 under the Business and Tourism category.

Ongoing Crime Prevention

The Crime Prevention component supports the City's Crime Reduction Strategy and includes, Surrey Crime Prevention Society ("SCPS"), Crime Stoppers, and the Lookout Emergency Aid Society ("Lookout").

SCPS is a committed partner in the enhancement of community safety in the City of Surrey. SCPS's dedicated and trained volunteers contribute their time to support the following programs in the City of Surrey: Community Safety tours, Mentorship and Leadership Program, Citizens' Community Safety Watch, and Learn Experience Achieve Participate ("LEAP") High School Work Experience Program. Over time, SCPS has increased its programs and supported many projects in partnership with the City of Surrey, Surrey RCMP and Surrey Fire Department.

Crime Stoppers is a non-profit society that receives anonymous tip information about criminal activity and provides it to Surrey RCMP which helps to reduce investigation time and expenses. Furthermore, Crime Stoppers works with police to help with unsolved crimes in the community. Funding assessments to Crime Stoppers are based on each benefiting jurisdiction's population.

Lookout provides outreach, in-house and referral services for at risk Surrey youth living in poverty. Lookout's Surrey Street Youth Services ("SSYS") program assists youth who are alienated from caregivers and are unable to meet their basic needs for food, shelter, health and safety. SSYS works in partnership with other Surrey based youth agencies helping to reduce youth poverty and youth homelessness by connecting individuals to services.

In 2019, Council approved grants totalling \$330,000 under the Crime Prevention category.

Ongoing Community

The Community component includes the Lower Fraser Valley Exhibition Association ("LFVEA"), Cloverdale Curling Club, Community Events Policing Grants, Sport & Tourism Grants, Community Enhancement Partnership ("CEP") Program Grants, Arts Council of Surrey, Vancouver Cancer Drivers Society, Honey Hooser Scholarship Fund, Dry Grad Grants, and Special Recognition Fund

The LFVEA operates the Cloverdale Fairgrounds and all facilities located on the grounds under an operating agreement with the City. The Cloverdale Fairgrounds serves as a venue for a number of community celebrations, festivals, and local community programs in addition to the annual Cloverdale Rodeo. On September 16, 2019, Council approved the renewal of the Cloverdale Fairgrounds Operating Agreement between the City and the LFVEA for a three-year period beginning from January 1, 2020 to December 31, 2022. Under the new agreement, the City will provide an annual base payment of \$407,000 to LFVEA in 2020 and will adjust this payment in each of 2021 and 2022 by the change in the Consumer Price Index ("CPI"). A \$200,000 line of credit will remain available to LFVEA. In addition, LFVEA will continue to receive a grant of \$225,000 to stage the annual Rodeo and Exhibition.

The Cloverdale Curling Club (“Club”) provides recreational and social opportunities for Surrey residents through learn to curl programs, leagues and other community events. The Club also provides curling opportunities for several hundred elementary and secondary students each year, as well as seniors. As per the operating agreement, Council approved a grant of \$70,000 to the Club in 2019.

Community Events Policing Grants

The Community Events Policing Grant program was introduced in 2015 to reduce the burden of policing costs borne by community groups for events, parades and festivals with free admission for the general public. This Grant program has an ongoing intake through the City’s Festival & Event Support Team application process. All applications are reviewed and evaluated by a cross departmental Policing Grant Committee. Unused funding of \$4,160 from 2018 was added to the 2019 Community Event Policing Grant Budget of \$55,000 for a total of \$59,160. In 2019, Council approved an increase to the maximum grant limit per eligible event under this grants program from \$35,000 to \$55,000. Due to this increase, the overall budget for this grant program has been proposed to be increased from \$55,000 in 2019 to \$125,000 in 2020. Year to date, Council has approved two grants totalling \$60,980 from the Community Events Policing Grants Program.

Sport Tourism Grants

The Sport Tourism Grant program was introduced in April 2015 to formalize the granting process for sport tourism events that had previously been funded from the Council Initiatives Fund (“CIF”) on an as requested basis. The Sport Tourism Grant program receives an annual funding of \$50,000 each year from the City Grants Program. The City and Discover Surrey accept applications for Sport Tourism grants on a biannual basis which are evaluated by the Sport Tourism Grant Committee. Unused funding of \$39,100 from 2018 was added to the 2019 budget of \$50,000 for a total of \$89,100. Year to date, Council has approved 17 grants totalling \$79,900 from the Sport Tourism Grant Program.

Community Enhancement Partnership (“CEP”) Program Grants

The CEP Program was introduced in 2010 to support community engagement and beautification projects. The CEP Program receives an annual funding of \$45,000 each year from the City Grants Program and has an ongoing intake through an open application process. All applications are reviewed and evaluated by a cross departmental committee. Year to date, Council has approved \$34,700 in grants to residents and organizations under two separate categories: Small Project Grants, with a maximum allocation of \$3,000, and Activity and Celebration Grants, with a maximum allocation of \$1,000.

The purpose of the Arts Council of Surrey is to promote and foster arts and cultural services in Surrey. Over time the Arts Council has initiated, developed and sponsored groups that have become self-sustainable, some of which are: Surrey Festival of Dance, the Surrey Youth Orchestra, Surrey International Writer’s Conference, and Surrey Rockhound Club. In 2019, Arts Council of Surrey received a grant of \$5,000 from the City Grants Program.

In February 2016, Volunteer Cancer Drivers Society (“Society”) re-launched a volunteer driver program for cancer patients in the Metro Vancouver area. The Society transports approximately 300 cancer patients for treatment, diagnosis, and follow-up care each month. In 2019, Council approved a grant of \$5,000 to the Society from the City Grants Program.

The City has established a \$500 Honey Hooser Scholarship to be awarded each year to a graduating post-secondary arts student, to a student with an interest in arts and crafts graduating from a secondary school in Surrey, or to a disabled person with an interest in arts and crafts. The purpose of this scholarship is to benefit the community by encouraging persons having an interest in arts and crafts, to pursue studies in these areas. In addition, \$500 is approved annually to the Peace Arch Weavers & Spinners Guild.

The budget for City Grants Program includes an allocation of \$5,000 to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments as determined by City Council. In this regard, individuals and groups/teams occasionally request financial assistance when they qualify for or are invited to attend a competition at a higher level such as a provincial, national, or world championship event. In 2018, no allocations have been made from the Special Recognition Fund.

One-Time Grants

The One-time grants program is designed to support local non-profit groups or organizations. Grant applications are received each year in September. All applications are reviewed by a cross departmental Grants Evaluation Committee comprised of representatives from: Legislative Services, Social Planning, Parks, Recreation & Culture, and Finance. In 2019, Council approved 51 One-time grants totalling \$78,910 ranging in value from \$500 to \$3,000.

DISCUSSION

The City Grants Program was advertised on the City's website and social media channels to notify the public about the application deadline. Interested parties were invited to apply for grants within certain parameters.

Grants Evaluation Process

The yearly submission deadline for City Grants applications is September 30th. Staff received 68 grant requests for 2020, which have been aggregated into the following categories:

- A. Ongoing Leases and Property Taxes;
- B. Ongoing Business & Tourism;
- C. Ongoing Crime Prevention;
- D. Ongoing Community; and
- E. One-time Grants.

Each request was evaluated using the Policy on Municipal Grants and the Guidelines for Grant Priorities, which are attached as Appendix "IV".

Organizations that apply for funding under the City Grants Program, most often propose valuable and worthwhile projects; however, funding cannot always be allocated as requested because either the project does not meet the criteria of the Grants Policy, or the scope of the project exceeds the funding capabilities of the Grants Budget. In such circumstances, Council has the option to consider alternative funding sources such as the Council Initiatives Fund. The attached Appendices "I", "II" and "III" provide a brief description of the grant requests that have been received by the City for 2019 and the grant amounts recommended by the Grants Committee.

Appendix “IV” sets out the City’s policy on grants, which provides guidance to the Grants Committee in making its recommendations, and Appendix “V” provides a listing of organizations that were approved a grant in 2019, a brief description of the purpose of the grant and the amount of each grant.

	Allocated	Unallocated	Total
A. Leases and Property Taxes	\$ 234,336	4,764	239,100
B. Business & Tourism	30,000	0	30,000
C. Crime Prevention	335,000	0	335,000
D. Community	1,134,650	9,250	1,143,900
E. One-time Grants	<u>72,700</u>	<u>18,300</u>	<u>91,000</u>
Total City Grants	<u>\$1,806,686</u>	<u>\$32,314</u>	<u>\$1,839,000</u>

SUSTAINABILITY CONSIDERATIONS

The City Grants Program supports the objectives of the City’s Sustainability Charter 2.0. In particular, this program relates to the Sustainability Charter 2.0 theme of Inclusion, Built Environment and Neighbourhoods, Public Safety, Education & Culture and Health & Wellness. Specifically, this program supports the following Desired Outcomes (“DO”):

- Inclusion DO2: Surrey is a caring and compassionate City that supports its residents of all backgrounds, demographics and life experiences;
- Inclusion DO6: Residents with disabilities are supported and able to participate fully in community life;
- Built Environment and Neighbourhoods DO10: Opportunities for community food production are integrated into the private and public realm;
- Public Safety DO4: Local residents and businesses are connected and engaged within their neighbourhoods and with the broader community-including police, public safety partners, and social service agencies-to enhance safety;
- Education & Culture DO1: Surrey has a culture of learning, with a broad range of diverse learning opportunities available and accessible to meet the needs of all residents;
- Health & Wellness DO3: Surrey has health services and programs to meet the current and changing needs of its diverse and growing population; and
- Health & Wellness DO6: Residents participate in a wide range of recreational and leisure opportunities.

CONCLUSION

Based on the above discussion, it is recommended the Finance Committee recommend Council approve the 2020 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II” and “III” attached to this report.

Kam Grewal, CPA, CMA
General Manager, Finance

Appendix “I”:	2020 Proposed City Grants
Appendix “II”:	2020 Proposed City Grants – One-time
Appendix “III”:	2020 Proposed City Grants – Not Recommended
Appendix “IV”:	Policy on City Grants
Appendix “V”:	2019 Approved City Grants



**2020 FINANCIAL PLAN
PROPOSED CITY GRANTS**

Appendix "I"

Non-profit Organization	Description	Request	2020 Proposed Amounts	Comments, Actions or Recommendations
1. Fraser Valley Heritage Railway Society	2020 Lease-in-kind	112,000	112,000	5554 176 Street
2. Surrey Sailing Club	2020 Lease-in-kind	26,000	24,000	3140 McBride Avenue
3. Surrey Heritage Society	2020 Lease-in-kind	57,000	57,000	6022 Highway 15
4. Panorama Ridge Riding Club	2020 Lease-in-kind	22,500	22,500	5381 125A Street
5. Lower Mainland German Shepherd Dog Club	2020 Lease-in-kind	6,000	6,000	19461 36 Avenue
6. Action BMX Association	2020 Lease-in-kind	12,000	12,000	12624 75 Avenue
7. Crescent Beach Swim Club	2020 Lease-in-kind	625	625	foot of McBride Avenue
8. Christians' Gospel Society	2019 Property Taxes	211	211	18780 58 Avenue
9. Unallocated Property Taxes		4,764	4,764	
A. Total Leases and Property Taxes		241,100	239,100	
10. Cloverdale District Chamber of Commerce	Business Tradeshow & Awards	15,000	10,000	
11. South Surrey/White Rock Chamber of Commerce	Business Referral Service & Festival, Awards	40,000	10,000	
12. Surrey Tourism & Convention Association	City Wide Tourism	10,000	10,000	
B. Total Business & Tourism		65,000	30,000	
13. Surrey Crime Prevention Society	Crime Prevention, Community Safety	260,000	260,000	
14. Crime Stoppers	TIPS Line	55,000	50,000	Supports increase in population
15. Lookout Housing and Health Society	Street Youth Services	36,000	25,000	
C. Total Crime Prevention		351,000	335,000	
16. Lower Fraser Valley Exhibition	2020 Operations	407,000	407,000	as per operating agreement
17. Lower Fraser Valley Exhibition	2020 Operations	200,000	200,000	Line of credit
18. Cloverdale Rodeo	Event Support	225,000	225,000	as per operating agreement
19. Cloverdale Curling Club	2020 Operations	71,400	71,400	as per operating agreement
20. Community Events Policing	Matching Grant	125,000	125,000	\$70K increase from prior year
21. Sports Tourism	Matching Grant	100,000	50,000	
22. Community Enhancement Partnership Program	Matching Grant	45,000	45,000	
23. Arts Council of Surrey	BC Arts Council	5,000	5,000	\$5000 matching grant
24. Volunteer Cancer Drivers Society	Free Transportation Services	20,000	5,000	
25. Honey Hooser Scholarship & Peace Arch Weavers and Spinners Guild	Scholarship	1,000	1,000	
26. Dry Grad Events		250	250	
27. Unallocated Dry Grad Events		4,250	4,250	
28. Unallocated Special Recognition		5,000	5,000	
D. Total Community		1,208,900	1,143,900	
Total On-going Grants		1,866,000	1,748,000	
29. One-time Grants		269,100	72,700	
30. Unallocated One-time Grants			18,300	
E. One-Time Grants		269,100	91,000	
Total City Grants		\$ 2,135,000	\$ 1,839,000	

Appendix "II-1"



2020 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2020 Proposed Amount	Recommendations and Comments
1. 767 Dearman Royal Canadian Air Cadet Squadron	Environment	Funding towards replacing old generators and "disposable" FRS radios with more efficient, green alternatives to reduce their carbon footprint and replacing their bus used to transport Cadets to various events.	51,800	11,800	1,600	Solar panel purchase
2. Air Cadet League of Canada	Culture & Rec	To support Air Cadet program that provides training, skill building activities and community events hosted by 907 Squadron Sponsoring Committee.	78,675	1,200	1,200	Program training costs
3. Al Mustafa Academy Society	Health & Social	Funding towards "The Wellness Program" training sessions for additional mental health ambassadors as a support system to those people with the Muslim community who have mental health challenges.	10,050	9,450	1,000	Program training costs
4. Alexandra Neighbourhood House	Community Promotion	Funding to support and expand "Neighbourhood Fun Night" that provides affordable dinner to low-income families	5,000	2,500	2,000	Event Supplies
5. Athletics for Kids	Culture & Rec	Provides grants towards youth sports for children of low-income families in Surrey.	515,000	7,500	1,500	Marketing and promotion
6. Better Cause Society	Health & Social	Funding towards increasing their equipment and storage space in order serve more Surrey residents in need of good condition, used, donated furniture.	130,000	110,000	1,500	Program Supplies
7. Big Brothers of Greater Vancouver	Culture & Rec	Funding towards The Surrey Volunteer Recruitment Project Program, the multi-channel advertising campaign and recruitment event seeking more volunteer mentors for the expanded Big Brothers program in Surrey.	4,000	2,000	2,000	Marketing and promotion
8. Big Sisters of BC Lower Mainland	Health & Social	To support the "Big Sisters" and "Study Buddy" one on one mentoring programs that focus on social, life and academic skills for female, transgender and nonbinary youth aged 7 - 17.	205,773	2,000	2,000	Program costs
9. Boys and Girls Clubs of South Coast BC	Health & Social	Funding to support the day camp programs at the Surrey Boys and Girls Club during Spring Break 2020 (March 16 - 27)	15,450	5,000	2,000	Program costs
10. Bright Beginnings Foundation	Health & Social	Funding towards computers for two low income students awarded BBF bursaries for post-secondary education.	20,000	5,000	500	Computer costs
11. Camp We Empower Foundation	Health & Social	Funding towards youth and civic engagement, empowerment and life skill building over night camp March 26 - 29, 2020, down payment on venue, workshop material and food for grades 6 - 12 Surrey students.	20,000	5,000	2,000	Program costs
12. Canadian Mental Health Association, Vancouver - Fraser Branch	Health & Social	Funding towards the Surrey Super Fun Group which provides recreational, educational and supportive programs for children who have parents with mental health challenges.	62,500	5,500	2,000	Program supplies



**2020 FINANCIAL PLAN
PROPOSED CITY GRANTS
One-time**

Appendix "II-2"

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2020 Proposed Amount	Recommendations and Comments
13. Cloverdale Community Kitchen	Health & Social	Funding towards the Cloverdale Christmas Hamper Program costs of food, gift cards and gifts for the hampers.	50,000	1,500	1,500	Program costs
14. Community First Foundation	Health & Social	Funding towards the Backpack Buddies program which provides healthy weekend meals and food to school age children living in poverty.	164,000	3,000	3,000	Program supplies
15. Downtown Surrey Business Improvement Association	Community Promotion	Movies Under the Stars 2020 - Saturday, August 1, 8, 15, 22, 2020 at Holland Park.	39,900	4,000	3,250	Venue rental and advertising
16. Downtown Surrey Business Improvement Association	Community Promotion	Funding towards supplies for the "Art Cart", a fully stocked cart for placemaking activities in Downtown Surrey for public participation in July and August.	3,750	750	750	Program supplies
17. Folk Star Arts Academy Society	Culture & Rec	Funding towards the Bhangra final dance event which includes all the youth participants from the 3 month long dance workshops.	17,000	5,000	1,000	Venue rental
18. Fraser Region Community Justice Initiatives Association	Health & Social	To replenish the wallet-sized information cards of online "The Little Black Book" which provides at-risk Surrey youth resource websites and phone numbers for services including violence prevention, education and counselling.	11,500	2,500	1,000	Printing and distribution
19. Leave Out Violence (LOVE) Society BC	Health & Social	Funding towards the Violence Prevention Committees program of media arts and anti-oppression based leadership training creating long lasting positive change for multi-barrier at-risk youth ages 13 - 19 impacted by violence.	33,670	3,000	2,000	Program supplies
20. Muslim Food Bank and Community Services	Health & Social	Funding towards the "Seniors Support Program" to reduce isolation and loneliness among seniors by volunteers who assist them with day to day transportation, wellness, and community involvement.	26,200	5,000	2,000	Program supplies
21. Muslim Food Bank and Community Services	Health & Social	Funding towards the 3 month "Summer Literacy Program" which helps young refugee and low-income students better understand Canadian Classroom etiquette to ease their transition into the BC school system.	12,000	5,000	2,000	Program supplies
22. New Hope Community Services	Health & Social	Funding towards the Men's and Women's Conversation Groups pilot program	12,000	2,000	1,000	Program supplies
23. Newton Business Improvement Association	Community Promotion	To support "Spooktacular" Halloween event on October 24, 2020 in Newton. The event includes many fun activities and a BBQ.	32,000	5,000	2,000	Event supplies & equipment
24. Newton Business Improvement Association	Community Promotion	Funding towards the "Car Free Day" community festival and market on June 20, 2020	52,000	5,000	2,000	Entertainment and promotion

Appendix "II-3"



2020 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2020 Proposed Amount	Recommendations and Comments
25. Pacific Community Resources Society	Health & Social	Funding towards the City Centre Youth Hub "Food for Youth" program that provides cooking lessons and nutritious meals 3 times/week and snacks to low income youth in Surrey.	26,420	11,000	2,000	Program supplies
26. Pacific Post Partum Support Society	Health & Social	Funding towards the free telephone support line program that provides counselling and information for women suffering from post partum depression or anxiety, their caregivers and family members.	116,995	3,000	2,000	Program supplies
27. Paws for Hope Animal Foundation	Health & Social	Funding towards the one health care clinic in Surrey in 2020 providing free veterinary care for pets of vulnerable, homeless and low income people.	37,375	2,000	1,000	Medical supplies
28. Peace Arch Hospice Society	Health & Social	Funding towards two "Cooking Together" program sessions which promote social connection, support and healing to participants grieving from the death of a loved one.	3,700	3,500	1,000	Program supplies
29. Phoenix Drug & Alcohol Recovery & Education Society	Community Promotion	Funding towards the Community Block Party (formerly known as Eat Play Live Well Street Fair) taking place in July 2020 in Surrey.	12,000	3,000	1,500	Event supplies & equipment
30. PLEA Community Services Society of BC	Health & Social	Funding towards the Taking Care of Ourselves, Taking Care of Others workshops for children aged 10 - 18 about protecting themselves from sexual exploitation and human trafficking.	359,477	2,000	2,000	Program costs
31. PLEA Community Services Society of BC	Health & Social	Funding towards first aid training for volunteer mentors with the KidStart mentorship program for vulnerable children in Surrey.	488,681	2,000	2,000	Volunteer training and support
32. Semiahmoo Family Place	Health & Social	Funding towards the parent education programs "Sing Me a Story" and "The Nobody's Perfect Parenting Workshop" for parents and caregivers with babies and children up to age 5.	6,476	1,500	500	Program costs
33. Seniors Come Share Society	Health & Social	Funding towards their Cooking Up Connections service for isolated seniors promoting social participation in an inclusive environment preparing healthy meals together.	5,100	2,000	2,000	Contingent on program extension
34. Solid State Community Society	Health & Social	To support the growing network of co-operative enterprises with youth from newcomer and migrant families	300,860	5,000	2,000	Program costs
35. Spinal Cord Injury BC	Health & Social	Funding towards various community events during the year encouraging peer support and mentoring for people with spinal cord injury and related physical disabilities.	9,599	1,500	1,000	Program supplies
36. St. John Society (British Columbia & Yukon)	Health & Social	Funding towards the supply of the MFR first aid kits and a new MFR event tent for the Surrey Medical First Responders teams of volunteers.	15,000	4,000	2,000	Equipment cost

Appendix "II-4"



2020 FINANCIAL PLAN PROPOSED CITY GRANTS One-time

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2020 Proposed Amount	Recommendations and Comments
37. Stigma-Free Society	Health & Social	Funding towards the Stigma-Free Zone School Program with highschool presentations and activities to educate, support and reduce stigmas among youth towards acceptance of each other.	40,185	4,000	2,000	Education and promotional costs
38. Surrey Amateur Radio Communications	Culture & Rec	Funding towards Field Day event June 26 - 28, 2020	750	500	500	Program costs
39. Surrey Christmas Bureau Society	Health & Social	To support the grocery voucher program for low income and struggling families for the Christmas season.	270,351	5,000	2,000	Grocery gift cards
40. Surrey Community Cat Coalition Foundation	Health & Social	To support the spay program for surgeries for 10 cats owned by low income residents in Surrey.	57,400	1,400	1,400	Medical supplies
41. Surrey Sea Lions Summer Swim Club	Culture & Rec	Hosting annual swim competition from July 17 - 19, 2020	8,500	500	500	Program supplies
42. Whalley Community Association	Community Promotion	To support the 22nd annual Surrey Fest Downtown to be held on June 20, 2020 at Holland Park.	16,453	3,000	2,000	Program supplies
43. You Wear it Well...Just for Grads Society	Health & Social	Funding towards venue rent and insurance for the "Boutique Day" event March 8, 2020, for graduation attire for at-risk students, encouraging them to stay in school and attend their graduation ceremonies.	10,000	2,500	2,500	Program supplies
44. YWCA Metro Vancouver	Health & Social	Funding towards youth education after-school programming for grade seven girls "That's Just Me" and "Being Me" and boys "Boys 4 Real" in Surrey to support transition to high school and teaching positive decision making and responsible behaviours.	274,506	3,000	2,000	Program supplies
			3,632,096	269,100	72,700	



**2020 FINANCIAL PLAN
PROPOSED CITY GRANTS
NOT RECOMMENDED**

Appendix "III"

Non-profit Organization	Grant Type	Request	Project Cost	Request Amount	2020 Proposed Amount	Recommendations and Comments
1. CreatorsWay Spiritual Centre	Health & Social	Funding towards the maintenance and continuance of the outreach and spiritual guidance of the spiritual centre, CreatorsWay.	3,000,000	1,000,000	0	Limited funding
2. Cwenengitel Aboriginal Society (Seven Sacred Fires Society)	Community Promotion	Funding towards "Warrior Walk" community event on December 21, 2019	39,000	39,000	0	Insufficient organizational support
3. Fraser Valley Heritage Railway Centre	Culture & Rec	Funding towards the completion of restoration of the historic BC Electric interurban BCER 1231, specifically its motors and running gear.	250,000	100,000	0	Limited funding
4. Mann Park Lawn Bowling Club	Culture & Rec	Funding towards repair of the retaining walls due to deterioration surrounding the walkway staging area of the bowling green field of play.	73,500	9,000	0	Limited community benefit
			\$ 3,362,500	\$ 1,148,000	\$ 0	

No. D-26 (1)

POLICY ON CITY GRANTS

1. That two categories of grants be established:
 - Category A - ongoing grants from year-to-year.
 - Category B - all other grants generally for one-time requests.
2. That a Global Grants Budget be placed in the Annual Financial Plan.
3. That total grants not exceed the Global Grants Budget.
4. That grants be intended for specific programs, capital projects, or special events.
5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
6. That grants not be provided to groups for travel, save and except for groups travelling under the Sister City Program.
7. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.
8. That organizations providing services that are the responsibility of other levels of government will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself. (Example: An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
9. That grants not be provided to cover deficits or on-going operating costs.
10. Criteria For Grant Eligibility:
 - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
 - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fund-raising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.

POLICY ON CITY GRANTS (cont'd)

- (c) All organizations shall have the following or similar clauses in their constitution and bylaws:
 - i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
 - ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
- (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
- (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
- (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
- (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
- (h) The organization must not view the grant as an automatic on-going source of

GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

1. The need addressed by the program/project/event, and its value to the community:
 - To what degree will the grant promote the well-being of Surrey residents?
 - How many residents will benefit?
 - Why is it important that it be done this year?
 - How severe are the consequences to Surrey residents of not providing a grant?
 - Is there overall community support?
2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
3. The cost of the program/project/event:
 - What is the total cost?
 - What is the per capita cost (residents served)?
 - What are the sources of funding, and what percentage would Surrey be contributing?
 - Have all possible sources of funding been pursued?
 - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
 - Is this a one-time request for funds, or will ongoing support be required?
 - If ongoing support will be required, for how long and to what degree?
4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
 - How well will it be organized?
 - How many volunteers and volunteer hours will be involved?
 - Will there be coordination with other organizations, which might be interested or affected?
 - Has the organization previously demonstrated success with a similar undertaking?

GUIDELINES FOR GRANT PRIORITIES (cont'd)

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:
 - Who are the officers or elected officials of the organization?
 - Is the organization well-known to Surrey residents for their service?
 - What is their history of service to Surrey?
 - What are the future plans and goals of the organization?
 - Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

PROCEDURE FOR PROCESSING GRANT REQUESTS

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.
2. A Grants Evaluation Committee, consisting of a staff representative from Finance, Parks, Recreation, Culture and Corporate Services, will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
3. New grant requests shall be listed under the following categories:
 - Taxes
 - Community Promotion
 - Environmental
 - Cultural and Recreational
 - Health and Social Services
4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

PROCEDURE FOR GRANT APPEALS

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under 5, then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

PROCEDURE FOR SETTING A GLOBAL GRANTS BUDGET

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget, consult with larger ongoing grant recipients as necessary, and then submit a recommended global grants budget to the City Manager. The City Manager shall review the recommendation, and include a Global Grants Budget amount in the preparation of the Annual Financial Plan.

Appendix “V-1”



2019 FINANCIAL PLAN APPROVED CITY GRANTS

Non-profit Organization	Description	2019 Approved Amount	Request
1. 767 Dearman Royal Canadian Air Cadet Squadron	Culture & Rec	1,500	Funding towards new marching band instruments for the Air Cadet music program.
2. Air Cadet League of Canada	Culture & Rec	1,000	To support Air Cadet program that provides training, skill building activities and community events hosted by 907 Squadron Sponsoring Committee.
3. Alexandra Neighbourhood House	Community Promotion	2,000	To support “Neighbourhood Fun Night” that provides affordable dinner to low-income families
4. Athletics for Kids	Culture & Rec	1,000	Provides organized sports for children of low-income families in Surrey.
5. Avalon Recovery Society	Health & Social	1,500	Funding towards Child Minding program that supports women at the South Surrey/White Rock centre suffering from various addictions, abuse and challenges to recover and rebuild their lives.
6. BC Wheelchair Basketball Society	Culture & Rec	1,500	Funding towards a utility trailer to transport wheelchairs for the adaptive “Let’s Play” program for highschool students with disabilities.
7. Better Environmentally Sound Transportation Association	Health & Social	2,000	To support WalkSide, a system which promotes, measures, provides and maps accessible walking and wheelchair routes.
8. Big Brothers of Greater Vancouver	Culture & Rec	1,000	Funding towards The Purple Net Project, their annual marketing campaign to recruit volunteers through hosting local basketball games for The Big Brothers Mentoring Program.
9. Big Sisters of BC Lower Mainland	Health & Social	2,000	To support “The Study Buddy” program and “The Big Sisters” mentoring program that focuses on academic, social and life skills for girls aged 7 - 17.
10. Boys and Girls Clubs of South Coast BC	Health & Social	1,500	To purchase an industrial dishwasher for the Surrey Boys and Girls club.
11. Canadian Mental Health Association, Vancouver - Fraser Branch	Health & Social	2,000	Funding towards the Surrey Super Fun Group which provides recreational, educational and supportive programs for children who have parents with mental health challenges.
12. Cerebral Palsy Association of British Columbia	Health & Social	1,000	Delivery of a modified dance program “Dance Without Limits” which provides children with cerebral palsy the opportunity to participate in adapted dance classes.

Appendix “V-2”



2019 FINANCIAL PLAN APPROVED CITY GRANTS

Non-profit Organization	Description	2019 Approved Amount	Request
13. Children of the Street Society	Health & Social	2,000	To support the “Taking Care of Ourselves” and “Taking Care of Others” workshops at schools to educate and protect youth from sexual exploitation.
14. Clayton Community Farmer’s Market Society	Community Promotion	1,000	To support expansion of new established Community market in Clayton that plays a central role in creating a sustainable food system and socially sustainable community.
15. Cloverdale Business Improvement Association	Community Promotion	2,500	Funding towards the 14th Annual Surrey Santa Parade and Santa Big Rigs taking place in Cloverdale on Dec 1, 2019
16. DIVERSEcity Community Resources Society	Culture & Rec	1,000	Funding towards the 9th Annual Intercultural Showcase seniors’ event taking place on May 2019
17. Downtown Surrey Business Improvement Association	Community Promotion	3,000	Movies Under the Stars 2019 - Saturday, August 3, 10, 17, 24, 2019 at Holland Park.
18. Downtown Surrey Business Improvement Association	Community Promotion	1,000	To host a series of “Whalley Wednesdays” events expanding to six Wednesdays with more performances and activities over the summer months in downtown Surrey in 2019.
19. Embark Sustainability Society	Community Promotion	1,000	Funding towards expanding the “Surrey Learning Garden” an indoor organic vegetable garden bed located on the SFU Surrey Campus to promote urban agriculture at the campus community.
20. Empower The Future Association	Health & Social	2,000	Funding towards the Life After High School Project for Surrey’s marginalized inner-city students transitioning from high school to post-secondary learning.
21. Fraser Region Community Justice Initiatives Association	Health & Social	1,000	To replenish the wallet-sized information cards of “The Little Black Book” which provides at-risk Surrey youth resource websites and phone numbers for services including violence prevention, education and counselling.
22. Greater Vancouver Law Students’ Legal Advice Program	Health & Social	2,000	Funding towards hiring an additional summer law student for clinics providing free legal assistance to low income individuals in Surrey.
23. Leave Out Violence (LOVE) Society BC	Health & Social	2,000	Funding towards the Social Media Youth Empowered program for marginalized and violence impacted youth in Surrey.
24. MADD Metro Vancouver	Health & Social	1,000	Funding towards the Surrey 2018-2019 School Assembly Program promoting youth education for grades 7 - 12 teaching them about the effects and consequences of impaired driving.
25. Newton Business Improvement Association	Community Promotion	2,000	To host “Spooktacular” Halloween event on October 26, 2019, in Newton. The event includes many fun activities and a BBQ.
26. Newton Business Improvement Association	Community Promotion	1,000	To support “Newton Days” event to be held next summer to bring the Newton community together. The series of events will feature local vendors and performers.

Appendix “V-3”



2019 FINANCIAL PLAN APPROVED CITY GRANTS

Non-profit Organization	Description	2019 Approved Amount	Request
27. Options Community Services	Community Promotion	1,500	To support a World Refugee Day event scheduled to take place in Surrey in June 2019.
28. Pacific Community Resources Society	Health & Social	2,000	Funding towards “Food for Youth” program that provides nutritious meals 3 days/week to low income youth in Surrey.
29. Pacific Parklands Foundation	Health & Social	2,000	Funding towards “Catching The Spirit Youth Environmental Stewardship” program at Tynehead Park for at-risk youth in Surrey.
30. Pacific Post Partum Support Society	Health & Social	2,000	Funding towards the free telephone support line program that provides counselling and information for women and their families suffering from post partum depression, anxiety and perinatal distress.
31. Paws for Hope Animal Foundation	Health & Social	1,000	Support towards the cat spay/neuter program and one health clinic in Surrey for 2019, providing free veterinary care for pets of vulnerable, homeless and low income people.
32. Phoenix Drug & Alcohol Recovery & Education Society	Community Promotion	1,500	Funding towards the Eat Play Live Well Street Fair taking place on July 14, 2019 in Surrey.
33. PLEA Community Services Society of BC	Health & Social	2,000	To support KidStart mentorship program for vulnerable children in Surrey.
34. Semiahmoo House Society	Health & Social	1,900	Funding towards a Toastmasters Club for people with developmental disabilities to learn effective public speaking techniques.
35. Seniors Come Share Society	Health & Social	750	Funding towards new printer to support online searches for housing and handling of government forms
36. Social Diversity for Children Foundation	Health & Social	1,500	Funding towards Building Bridges with Music, after-school music therapy socialization programs in Surrey for children with disabilities.
37. Sources Life Skills Resource Centre	Culture & Rec	500	To upgrade video and sound systems for activities, games and autism related toys
38. Spinal Cord Injury BC	Health & Social	1,000	Funding towards various community events during the year encouraging peer support and mentoring for people with spinal cord injury and related physical disabilities.
39. Stigma-Free Society	Health & Social	1,000	Funding towards the Stigma-Free Zone School Program with highschool presentations and activities to educate, support and reduce stigmas among youth towards
40. SuperChefs Cookery for Kids Society	Culture & Rec	1,500	Funding towards cookery programs and camps for kids aged 4-8 and 8-12.
41. Surrey Amateur Radio Club	Culture & Rec	500	Funding towards Field Day event June 21 - 23, 2019
42. Surrey Christmas Bureau Society	Health & Social	3,000	To support the grocery gift card program for low income and struggling families for the Christmas season.
43. Surrey Community Cat Coalition Foundation	Health & Social	1,260	To support the spay program for surgeries for 10 cats owned by low income residents in Surrey.

Appendix “V-4”



2019 FINANCIAL PLAN APPROVED CITY GRANTS

Non-profit Organization	Description	2019 Approved Amount	Request
44. Surrey Sea Lions Swim Club	Culture & Rec	500	Hosting annual swim competition from July 19 - 21, 2019.
45. Take a Hike Youth At Risk Foundation	Health & Social	2,000	Funding towards Take a Hike, a full-time alternate education program for vulnerable youth aged 15 - 18.
46. The Elizabeth Fry Society of Greater Vancouver	Health & Social	2,000	Funding towards activities in the JustKids' Saturday Club which provides services to children of low-income backgrounds with a parent in prison.
47. Vancity Community Foundation	Health & Social	1,000	Funding to host two community youth gathering in Surrey that will bring the community and Surrey youth together to celebrate holidays
48. Whalley Community Association	Community Promotion	2,000	To support the 21st annual Surrey Fest Downtown to be held on June 15, 2019 at Holland Park.
49. You Wear it Well...Just for Grads Society	Health & Social	2,500	Funding towards Boutique Day event March 2 - 3, 2019, for graduation attire for at-risk students, encouraging them to stay in school and attend their graduation ceremonies.
50. Youth for A Change	Community Promotion	1,500	To commemorate the 50th anniversary of the decriminalisation of homosexuality in Canada.
51. YWCA Metro Vancouver	Health & Social	2,000	Funding towards youth education after-school programming for grade seven girls "That's Just Me" and "Being Me" and boys "Boys 4 Real" in Surrey teaching positive decision making and responsible behaviours.
52. Fraser Valley Heritage Railway Society	Lease	112,000	2019 Lease-in-kind
53. Surrey Sailing Club	Lease	24,000	2019 Lease-in-kind
54. Surrey Heritage Society	Lease	57,000	2019 Lease-in-kind
55. Panorama Ridge Riding Club	Lease	22,500	2019 Lease-in-kind
56. Lower Mainland German Shepherd Dog Club	Lease	6,000	2019 Lease-in-kind
57. Action BMX Association	Lease	12,000	2019 Lease-in-kind
58. Crescent Beach Swim Club	Lease	625	2019 Lease-in-kind
59. Fatimia Community Services Society of BC	Property Taxes	2,314	2018 Property Taxes
60. Cloverdale District Chamber of Commerce	Business and Tourism	10,000	Business Tradeshow & Awards
61. South Surrey/White Rock Chamber of Commerce	Business and Tourism	10,000	Business Referral Service & Festival, Awards
62. Surrey Board of Trade	Business and Tourism	10,000	Business and International Trade Centre, Awards, and Youth Entrepreneurship Plan
63. Surrey Tourism & Convention Association	Business and Tourism	10,000	City Wide Tourism

Appendix “V-5”



2019 FINANCIAL PLAN APPROVED CITY GRANTS

Non-profit Organization	Description	2019 Approved Amount	Request
64. Surrey Crime Prevention Society	Crime Prevention	260,000	Crime Prevention, Community Safety
65. Crime Stoppers Lookout Housing and Health	Crime Prevention	45,000	TIPS Line
66. Society	Crime Prevention	25,000	Housing and Health Services
67. Lower Fraser Valley Exhibition	Community	396,500	Operating Agreement
68. Lower Fraser Valley Exhibition	Community	200,000	Line of Credit
69. Cloverdale Rodeo	Community	225,000	Cloverdale Rodeo Event Support
70. Cloverdale Curling Club	Community	70,000	Operating Agreement
71. Community Events Policing	Community	55,000	Matching Grant
72. Sports Tourism	Community	50,000	Matching Grant
73. Community Enhancement Partnership Program	Community	45,000	Matching Grant
74. Arts Council of Surrey	Community	5,000	Matching Grant
75. Volunteer Cancer Drivers Society	Community	5,000	Free Transportation Services
76. Honey Hooser Scholarship & Peace Arch Weavers and Spinners Guild	Community	1,000	Scholarship Award
77. Clayton Heights Dry Grad	Dry Grads	250	Dry Grad Event
78. Princess Margaret Dry Grad	Dry Grads	250	Dry Grad Event
79. Unallocated Dry Grad Events		4,000	Dry Grad Events
80. Unallocated Special Recognition		5,000	
81. Unallocated Property Taxes		2,686	
82. Unallocated One-time Grants		7,500	
Total		\$ 1,758,000	