

NO: **R040**

COUNCIL DATE: **March 9, 2020**

REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **March 5, 2020**

FROM: **General Manager, Engineering**

PROJECT FILE: **2320-20**

SUBJECT: **Award of Contract No. 1220-040-2020-020
Pavement Markings**

RECOMMENDATION

The Engineering Department recommends that Council:

1. Award Contract No. 1220-040-2020-020 to Sutton Road Marking Ltd. for annual pavement marking services for a one-year term in the amount of \$1,634,955.00 (including GST);
2. Approve the option to extend Contract No. 1220-040-2020-020 for three additional one-year terms at the City's discretion to provide annual pavement marking services;
3. Set the annual expenditure authorization limit for Contract No. 1220-040-2020-020 at \$1,790,665.00 (including GST and contingency); and
4. Authorize the General Manager, Engineering to execute Contract No. 1220-040-2020-020 and approve all optional extensions related to Contract No. 1220-040-2020-020 within the approved annual expenditure authorization limit of \$1,790,665.00 (including GST and contingency).

INTENT

The intent of this report is to seek Council's approval to award Contract No. 1220-040-2020-020 to Sutton Road Marking Ltd. for annual pavement marking services required as part of the Engineering Department's annual maintenance services.

SCOPE OF WORK

This Contract involves the supply of 14 various types of pavement markings. These types of pavement markings vary by size and material, and include road centre lines, lane lines, cycle lanes, cyclist conflict areas, bike symbols, crosswalks, stop bars, arrows and other pavement markings as required to provide delineation and guidelines for the safe and efficient movement of vehicular and pedestrian traffic within Surrey. Pavement markings include thermoplastic and methyl methacrylate materials by both mechanical extrusion and spray applications.

Staff will consider the award of further one-year extensions to a maximum of four years, subject to satisfactory performance of the Contractor and any other relevant considerations.

QUOTATION RESULTS

A Request for Quotations was posted for the subject Contract on the BC Bid and City websites, and quotations were opened on February 18, 2020. There were four responses received, with one of those submissions being non-compliant. The following are the compliant submitted quotes:

<i>Contractor</i>	<i>Four-Year Total (including GST)</i>	<i>Corrected Four-Year Total (including GST)</i>
1. Sutton Road Markings Ltd.	\$6,539,820.00	No Change
2. Infinite Road Marking Ltd.	\$10,103,252.04	No Change
3. AAA Striping & Seal Coating Services	\$70,591,500.00	No Change

The City's pre-quotation estimate was \$7,800,000 for the four-year total of the Contract, including applicable taxes.

EVALUATION

The City's evaluation team, which included staff from the Engineering Department and Finance Department, reviewed the quotations for accuracy and completeness. No errors or departures were found. All submissions were signed on the Quotation Form and Summary Sheet of the Schedule of Quantities and Prices.

Sutton Road Marking Ltd. submitted the lowest quotation for the annual pavement marking services and their submission was compliant with the Contract specifications. Sutton Road Marking Ltd. is the incumbent pavement marking contractor and has provided this service to the City since 1999. Sutton Road Marking Ltd.'s past performance has been satisfactory. They have no outstanding legal claims against the City. Therefore, it is recommended that Sutton Road Marking Ltd. be awarded Contract No. 1220-040-2020-020.

SUSTAINABILITY CONSIDERATIONS

The work of this Contract supports the objectives of the City's Sustainability Charter 2.0. In particular, the services that will be performed under this Contract relates to the Sustainability Charter 2.0 theme of Infrastructure. Specifically, this Contract supports the following Desired Outcome ("DO") and Strategic Direction ("SD"):

- All Infrastructure DO1: City facilities and infrastructure systems are well managed, adaptable and long lasting, and are effectively integrated into regional systems; and
- All Infrastructure SD1: Proactively manage community assets to maintain them over the long-term in a state of good repair.

FUNDING

Funding for this Contract is available in the approved Engineering Operations Budget.

Scott Neuman, P.Eng.
General Manager, Engineering

RK/cc