

NO: R216

COUNCIL DATE: November 8, 2021

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **November 4, 2021**

FROM: **Acting General Manager, Planning & Development** FILE: **1220-040-21-066**

SUBJECT: **Award of Contract No. 1220-040-21-066
Surrey Arts Centre – Heating, Ventilation and Air Conditioning Upgrade**

RECOMMENDATION

The Planning & Development Department recommends that Council:

1. Award Contract No. 1220-040-2021-066 to Entity Mechanical Ltd. for \$778,050.00 (including applicable taxes) for the Surrey Arts Centre heating, ventilation and air conditioning (“HVAC”) upgrades;
2. Set the expenditure authorization limit for Contract No. 1220-040-2021-066 at \$895,000.00 (including applicable taxes and contingency); and
3. Authorize the Manager, Civic Facilities to execute Contract No. 1220-040-2021-066.

INTENT

The intent of this report is to obtain Council approval to award a Contract related to the HVAC upgrades for the Surrey Arts Centre (the “Project”) to Entity Mechanical Ltd.

DISCUSSION

Phase 1 of this Project, which included the replacement of three rooftop units, was completed in 2020.

This Contract covers Phase 2 of the Project, which consists of the removal and disposal of the existing HVAC system, and the supply and installation of a new high efficiency HVAC system (three air handling units and two exhaust fans), including all new electrical and mechanical work as identified in the drawings and specifications. This project is intended to achieve the following:

- Replace existing HVAC equipment that has passed its life expectancy;
- Improve interior air quality; and
- Achieve greenhouse gas reductions.

50% of this project is funded by the Canada Cultural Spaces Grant. This project also includes a BC Hydro Incentive (up to \$26,640) which has been approved and will be reimbursed upon project completion.

QUOTATIONS RESULTS

A Request for Quotations (“RFQ”) was issued on September 28, 2021 on the City and BC Bid websites, with a closing date of October 22, 2021. The following three quotations were received:

	<i>Contractor</i>	<i>Tendered Amount with GST</i>	<i>Corrected Amount</i>
1.	Entity Mechanical Ltd.	\$778,050.00	No Change
2.	PML Ltd.	\$944,475.00	No Change
3.	Emerald Green Mech. Ltd.	\$1,115,625.00	No Change

EVALUATION

The City’s Project Team and consultants reviewed the RFQ submissions for accuracy, completeness, and comparable work experience. The low bidder, Entity Mechanical Ltd., has provided the lowest quotation price and represents the best value to the City. It is recommended that Entity Mechanical Ltd. be awarded Contract No. 1220-040-2021-066.

FUNDING

The project has funding allocated from the approved 2021 budget. 50% of the project budget will be funded from the Canada Culture Grant.

Ron Gill
Acting General Manager,
Planning & Development

FA/GS/CA/cc