

NO: R073

COUNCIL DATE: May 15, 2023

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## REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **May 11, 2023**

FROM: **General Manager, Corporate Services**

FILE: **3900-01**

SUBJECT: **Inter-municipal Business Licence for Transportation Network Services ("TNS") Update**

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## RECOMMENDATION

The Corporate Services Department recommends that Council:

1. Receive this report for information;
2. Authorize the City Clerk to bring the *Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938* for final adoption; and
3. Authorize the City Clerk to bring the *Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939* for final adoption.

## INTENT

The purpose of this report is to provide Council with written representations provided by the public with respect to the *Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938* and *Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939* (the "Bylaws"). Once enacted, the Bylaws will allow three new Region 1 municipalities (the District of Hope, the District of Kent, and the City of Mission) to join the Inter-municipal Business Licence (the "IMBL"). The addition of these three municipalities is the only material change to the IMBL from 2020.

## BACKGROUND

On May 1, 2023, Council approved Corporate Report No. R057; 2023 Inter-municipal Business Licence for Transportation Network Services ("TNS"), which is attached to this report as Appendix "I", and gave the Bylaws three readings. Notice was posted on the City's website ([www.surrey.ca](http://www.surrey.ca)) between May 2, 2023 and May 12, 2023. An update will be provided should any public comments be received between the date of this report and the May 12, 2023 submission deadline. Members of the public had an opportunity to provide a submission to Council in writing to the Legislative Services Division.

## DISCUSSION

After allowing an opportunity for members of the public to provide comments on the proposed Bylaws, staff received no feedback.

## **Legal Services Review**

This report has been reviewed by Legal Services.

## **CONCLUSION**

This report provides Council with the comments provided by members of the public with respect to expanding the IMBL for TNS into additional municipalities via the Bylaws. It also seeks Council's authorization for the City Clerk to bring forward the *Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938* and *Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939* for final adoption.

FOR Rob Costanzo  
General Manager, Corporate Services

Appendix "I": Corporate Report No. R057; 2023 Inter-municipal Business Licence for Transportation Network Services ("TNS")

**APPENDIX "I"**

NO: R057

COUNCIL DATE: May 1, 2023

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**REGULAR COUNCIL**

TO: Mayor & Council

DATE: April 25, 2023

FROM: General Manager, Corporate Services

FILE: 3900-01

SUBJECT: Inter-municipal Business Licence for Transportation Network Services ("TNS")

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**RECOMMENDATION**

The Corporate Services Department recommends that Council:

1. Receive this report for information;
2. Approve the proposed *Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938*, as documented in Appendix "I" of this report;
3. Approve the proposed *Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939*, as documented in Appendix "II" of this report;
4. Direct the City Clerk to give public notice on the City's website at [www.surrey.ca](http://www.surrey.ca) from May 2, 2023 until May 15, 2023, of the *Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938* and of the *Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939* (the "Bylaws") and to provide an opportunity to persons who consider they are affected by the proposed Bylaws to make written representations to Council; and
5. Authorize the City Clerk to bring forward the Bylaws for the required readings.

**INTENT**

In order to allow three new Region 1 municipalities (the District of Hope, the District of Kent, and the City of Mission) to join the Inter-municipal Business Licence (the "IMBL"), each participating municipality must approve and enact two new bylaws (Appendices "I" and "II"). The addition of these three municipalities is the only material change to the IMBL from 2020. Council's direction is also being sought to provide the public with notice and an opportunity to make representations on the Bylaws.

**BACKGROUND**

Ride hailing companies are regulated by the Passenger Transportation Board, which established Region 1 to encompass Metro Vancouver, Fraser Valley, and Squamish-Lillooet (a total of 32 municipalities). The IMBL was established to allow TNS companies to purchase one business licence and operate across all participating municipalities; in 2020, 25 Region 1 municipalities became participants.

On February 24, 2020, Council approved the recommendations in Corporate Report No Ro26; 2020 Inter-Municipal TNS Business Licence Bylaw, 2020, No. 20031 and Amendments to Related Surrey Bylaws, attached as Appendix “III”. This started a pair of bylaws on the path to final adoption – (i) the Inter-Municipal TNS Business Licence Agreement Bylaw (the “Agreement Bylaw”); and (ii) the Inter-Municipal TNS Business Licence Scheme Bylaw (the “Licence Scheme Bylaw”).

## DISCUSSION

An IMBL is formed through common by-laws enacted by each participating municipality. The Agreement By-law enables municipalities to align on terms such as the fee, revenue sharing formula and distribution, and overall administration of the licence. A second by-law, the Licence Scheme Bylaw, is the formal mechanism through which the IMBL is implemented in each municipality and sets out the various terms and conditions that apply to the IMBL across the participating municipalities. A brief summary of the 2020 IMBL is included as Appendix “IV”.

A brief discussion of public notice requirements applicable to the Bylaws are set out in Appendix “V”.

## Legal Services Review

This report has been reviewed by Legal Services.

## CONCLUSION

Based on the above discussion, it is recommended that Council approve two new IMBL bylaws in order to maintain the TNS status quo within Surrey, and increase the number of IMBL participating municipalities within Region 1 from 25 to 28.



Rob Costanzo

General Manager, Corporate Services

**Note: Appendices available upon request.**

Appendix “I”: Inter-municipal TNS Business Licence Agreement Bylaw, 2023, No. 20938

Appendix “II”: Inter-municipal TNS Business Licence Scheme Bylaw, 2023, No. 20939

Appendix “III”: Corporate Report No. Ro26; 2020 Inter-Municipal TNS Business Licence Bylaw, 2020, No. 20031 and Amendments to Related Surrey Bylaws

Appendix “IV”: Summary of 2020 IMBL

Appendix “V”: Public Notice Requirements