

NO: R157

COUNCIL DATE: September 9, 2024

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **September 5, 2024**
FROM: **General Manager, Parks, Recreation & Culture** FILE: **0550-20**
SUBJECT: **Award of Contract No. 1220-020-2024-005: Softball City LED Lighting Upgrade**

RECOMMENDATION

The Parks, Recreation, & Culture Department recommends that Council:

1. Award Contract No. 1220-020-2024-005 to Boileau Electric and Pole Ltd, in the amount of \$1,164,975.00, including GST, for the Softball City lighting upgrade at South Surrey Athletic Park.
2. Set the expenditure authorization limit for Contract No. 1220-020-2024-005 at \$1,281,472.50, including GST and contingency.,
3. Authorize the General Manager, Parks, Recreation & Culture, to execute Contract No. 1220-020-2024-005.

INTENT

The intent of this report is to seek Council's approval to award a contract for the Softball City LED Lighting Upgrade of the sports field lighting system at Softball City.

DISCUSSION

Scope of Work

The scope of work related to this contract consists of the supply and installation of all new LED lighting fixtures on all four fields and the installation of a new controller system at Softball City in South Surrey Athletic Park, as shown on the map attached to this report as Appendix "I".

Invitation To Tender Results

On July 31, 2024, an Invitation to Tender ("ITT") was publicly posted on the BC Bid and City of Surrey websites with a closing date of August 20, 2024. The City's Purchasing Division subsequently received a request from a potential bidder on August 16, 2024 to extend the bid period so an Addendum No.1 was subsequently posted on August 19, 2024 to extend the closing date to August 27, 2024. The ITT extension did not result in any additional bids. Detailed design drawings, specifications, and tender documents for the work were prepared by DMD & Associates Electrical Consultants Ltd. and included in the ITT.

The tender for the subject contract closed on August 27, 2024. One submission was received:

<i>Contractor</i>	<i>Tendered Amount with GST</i>	<i>Corrected Amount</i>
1. Boileau Electric & Pole Line Ltd.	\$ 1,164,975.00	No Change

Evaluation

The submission was reviewed for accuracy and completeness. The evaluation included consideration of previous and recent performance on projects of a similar scale and nature, proponent's financial stability, product technical evaluation (including warranty provisions), understanding of project scope, demonstrated capability to deliver on project objectives, schedule, and financial submission. The submission met all of the terms and conditions of the ITT including the required 10% bid bond and signature of the Tender Form.

Boileau Electric & Pole Line Ltd. was also the low bidder on the below listed recently awarded RFQs and has successfully completed both park lighting upgrade projects:

1. Newton Athletic Park - Tennis Court Lighting Upgrade: February 2024
2. Tamanawis Park – Artificial Turf Field #2 Lighting Upgrade: March 2024

Staff believe that the lack of bids for this ITT is related to the significant number of large lighting upgrade & new construction projects that are currently at, or approaching, the procurement stage in Metro Vancouver. In particular, staff are aware of three very large lighting projects that are being undertaken in Langley, that have a larger scope than the Softball City lighting upgrade project. In addition, early Surrey Langley Skytrain electrical works are underway and require significant work from electrical contractors.

The City's lighting consultant & project manager for this project, DMD & Associates Electrical Consultants Ltd., developed a Class B Cost Estimate for the Softball City lighting upgrade project of \$1,160,040, including GST. The bid submission of \$1,164,975, including GST, from Boileau Electric & Pole Line Ltd. compares favourably with this and indicates that their submission represents good value to the City.

Legal Services Review

This report has been reviewed by Legal Services.

FUNDING

Funding for this contract is available in the approved 2024 Parks, Recreation & Culture Capital Budget.

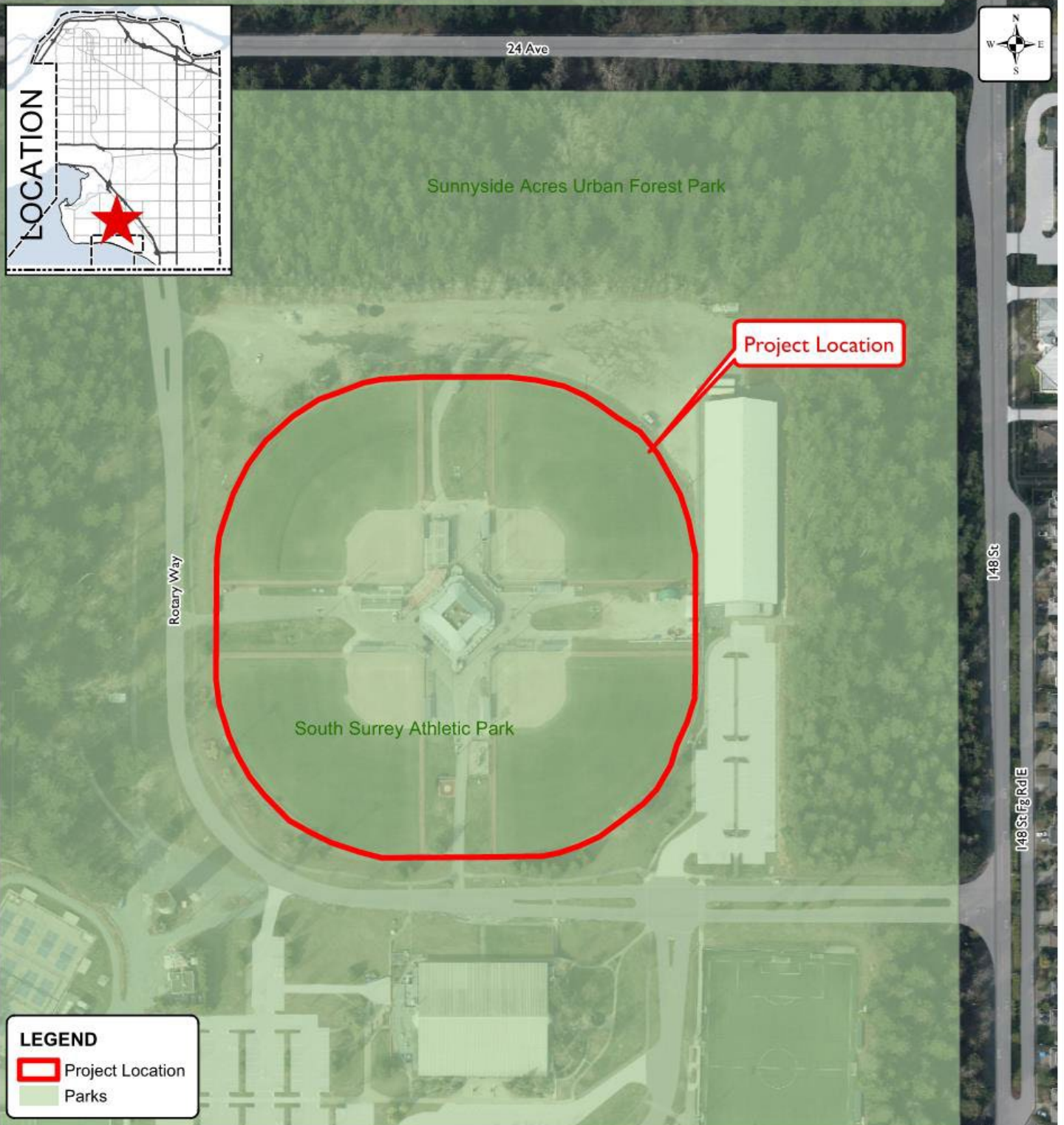
CONCLUSION

The only submission for this Invitation to Tender is from Boileau Electric & Pole Line Ltd. They have no outstanding legal claims against the City. It is recommended that Boileau Electric & Pole Line Ltd. be awarded Contract No. 1220-020-2024-005.


Laurie Cavan
General Manager
Parks, Recreation & Culture

Appendix "I": Softball City LED Lighting upgrade at South Surrey Athletic Park Map

[https://surreybc.sharepoint.com/sites/pradministration/corporate reports regular/2024/award of contract no.1220-020-2024-005-softball city led lighting upgrade.docx](https://surreybc.sharepoint.com/sites/pradministration/corporate%20reports%20regular/2024/award%20of%20contract%20no.1220-020-2024-005-softball%20city%20led%20lighting%20upgrade.docx)
SK 9/5/24 9:08 AM



Produced by GIS Section: 12-Aug-2024

Scale: 1:2,500 



South Surrey Athletic Park

**Parks,
Recreation and
Culture Department**

The data provided is compiled from various sources and IS NOT warranted as to its accuracy or sufficiency by the City of Surrey.
 This information is provided for information and convenience purposes only.
 Lot sizes, Legal descriptions and encumbrances must be confirmed at the Land Title Office.

Source: G:\MAPPING\GIS\Maps\CorporateReps\Parks-Recs\JX_South Surrey Athletic Park_AP.mxd