



Corporate NO: R199

Report COUNCIL DATE: September 5, 2000

REGULAR COUNCIL

TO: Mayor & Council **DATE: August 18, 2000**

FROM: General Manager, Engineering **FILE: 3505-001**

SUBJECT: Traffic Control Flagging Services - Award of Contract Q84-99

RECOMMENDATION

That D.C. Traffic Control be retained to provide Option I Traffic Control Flagging Services under Project Q84-99 at a rate of \$15.00/hour (estimated at \$356,100.00 per year) for a three (3) year term.

INTENT

The intent of this report is to award the contract for Traffic Control Flagging Services required for regular maintenance activities and construction works.

DISCUSSION

Previously, J. Cat Holdings Ltd. provided these services for a three year term between 1997 to 1999 inclusive at an hourly rate of \$15.37 per flag person.

Since the three (3) year contract period had expired the Engineering Department issued a request for proposals to solicit competitive prices and renew this service contract. The work to be performed under this proposal includes traffic control flagging services throughout the City for both in-house construction projects and maintenance services provided by Engineering Operations.

A total of five (5) proposals were received, reviewed and evaluated taking into account their ability to comply with the selection criteria established under each of the following categories:

- Proposal
- Interview
- Business Site Inspection

- Reference Check
- Program Cost

The rates and program costs offered by the proponents are as follows:

Contractor	Regular Hourly Rate
1. D.C. Traffic Control	\$15.00
1. Valley Traffic Systems Inc	\$15.00
1. J. Cat Holdings Ltd	\$15.45
1. Reliable Traffic Control	\$16.00
5. A.R. Traffic Control	N/A

The bid prices were determined from the regular hourly rates submitted and the average requirement for services over the past three years. Overtime and weekend rates vary with each proposal and have been taken into account as part of the selection process and prices offered. The contract proposals are for three (3) one year contracts renewable annually at the discretion of the General Manager, Engineering or his designate. Renewals are performance based.

One proposal, submitted by A.R. Traffic Control did not meet the selection criteria. Their proposal was incomplete in many areas, including technical, management, and financial requirements and was therefore rejected.

D.C. Traffic have presented the most cost effective proposal and obtained the highest overall rating in the selection process. To further assess their capabilities, D.C. Traffic Control was requested to work under a three month trial period prior to a report to Council for a contract award which they have now completed successfully.

Based on their selection rating, program cost and probation period performance, it is recommended that the contract be awarded to the D.C Traffic Control.

FUNDING

It is difficult to ascertain the exact annual costs for this service, since expended flagging services vary from year to year. We have estimated our annual cost to be \$356,100 plus G.S.T. based on previous actual expenditures over the past three (3) years. The services provided under this contract are charged directly to either capital or maintenance budgets on an “as required basis”. Funding is available through individual budgets.

Jorgen Johansen, P.Eng.

General Manager, Engineering

c.c. - Manager, Operations

- Contracts & Solid Waste Manager
- Fleet/Garage Manager