



Corporate *NO: R071*

Report *COUNCIL DATE: April 15, 2002*

REGULAR COUNCIL			
TO:	Mayor & Council	DATE:	April 8, 2002
FROM:	General Manager, Engineering	FILE:	3900-20 (12507)
SUBJECT:	Amendment to the Authorized Signatories By-law		

RECOMMENDATIONS

1. That the Authorized Signatories By-law No. 12507 be amended to give the City Manager the authority to settle property acquisition and rights-of-way for public works and utilities purposes not exceeding \$75,000.
2. That the Authorized Signatories By-law be amended to delegate to the General Manager, Engineering the authority to settle property acquisitions and rights-of-way for approved and funded public works and utilities projects, in set circumstances where the total value does not exceed \$40,000.
3. That City Policy G-3 be amended to be consistent with all other City Policies.

INTENT

To amend the Authorized Signatories By-law to bring it into conformity with Council Policy and to streamline the acquisition of minor property acquisition and rights-of-way for the engineering capital program for costs under \$40,000.

BACKGROUND

The current Authorized Signatories By-law gives authority to the City Manager to settle property and rights-of-way acquisitions; however, the amount stated in the By-law (and attached Policy G-3; \$35,000) is not in accordance with Council Policy P-5 which sets the limit at \$75,000. It is proposed to amend the By-law to reflect Council Policy P-5. Additionally, the construction of the annual capital program for roads, drainage, sewer, water and lowland flood control requires the acquisition of numerous small road widening strips or utility rights-of-way. The current Authorized Signatories By-law, 1994 (No. 12507) requires that all of these small acquisitions be approved by the City Manager. This approval adds an extra step in the process of acquiring these lands/rights-of-way. To streamline our current process, it is proposed that the City Manager be given the power to delegate these approvals to the General Manager, Engineering, in the following circumstances:

- (a) utility rights-of-way costs that meet Council established compensation models (such as for the Serpentine-Nicomekl flood control program);
- (b) utility rights-of-way, temporary work areas or road widening strips that are minor in nature and meet Council established procedures with regard to appraised values;
- (c) the total value of any compensation does not exceed \$40,000.

This delegation of authority would not change any of the Council policies relating to acquisitions being based on appraised value or a proportionate share of appraised value for rights-of-way.

Paul Ham, P. Eng.

General Manager, Engineering

PH:brb

Appendix I: Proposed changes to By-law No. 12507

By-Law No. 12507

City Policy No. P-5

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APPENDIX I

Proposed Changes to By-Law # 12507

1. Schedule A is amended under Engineering Department by adding a new point immediately following Consultants Agreements as follows:
 - “Land and right-of-way acquisition for Public Works and utility purposes to a limit of \$40,000.”
2. Schedule B is amended under Section 4 by deleting \$35,000 and inserting \$75,000 in its place.

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