



Corporate NO: R151

Report COUNCIL DATE: July 15, 2002

REGULAR COUNCIL

TO: Mayor & Council **DATE: July 11, 2002**

FROM: General Manager, Engineering **FILE: 3900-20 (13007)**

SUBJECT: Highway and Traffic By-Law, No. 13007, Revisions

RECOMMENDATIONS

That Council:

1. Approve the revised Schedule B to Highway and Traffic By-Law 13007 covering Inspection and Deposit Fees (Appendix "A").
2. Approve the introduction of an Amending By-law implementing these changes.

INTENT

To update the fees for work done within the City road allowances and rights-of-way to recover the actual costs and cover potential risk for the works including the recently approved pavement degradation fee.

BACKGROUND

Fee Schedule

The current fees associated with the Highway and Traffic By-Law 13007 covering inspections and security deposits was last revised in 1999. At that time the fees were adjusted based on data collected over the previous few years. Subsequent to 1999, there have been cost increases, especially for asphalt. As a result, it is necessary to revise the current fee structure. Council approved general increases in fees of 3% over the last 2 years; the increases in the Highway and Traffic By-law rates are in-lieu of this general 3% increase and on an overall basis are roughly equivalent.

When work is performed on a City road allowance or within a City right-of-way, the applicant must take out a City

Road and Right-of-Way Permit (CRRP) and a Traffic Obstruction Permit (TOP). These works includes driveway crossings, ditch infills, pavement cuts and storm, sanitary or water connections.

The process that occurs is as follows:

1. Application is made at the Engineering Front Counter for a CRRP and TOP;
2. A deposit for the work is taken. Estimates may be required for deposit amounts;
3. The work is then done to City standards by private contractors, the applicant, or City crews;
4. Once the job is completed, inspected, approved, and, where required, as-built drawings are submitted, a cheque (refunding any funds or deposit not spent) is sent to the applicant, or occasionally an invoice for any additional costs.

DISCUSSION

Fees

The fees contained within the By-Law are intended to cover all costs incurred by the City. These fees are made up of administrative charges, inspection fees, a security deposit in case the City has to repair any of the works and, in the case of pavement cuts, a pavement degradation fee. These fees were revised in 1999 based on estimates of the time involved. With several years of additional cost experience, we are better able to reflect the actual cost to do the work.

The changes are shown in bold in the attached comparison and are reflected in the Proposed Schedule B (Appendix A) including:

- Revised inspection costs. The majority of the rate increases to Schedule 'B' are to cover the required inspections of the works, and
- The pavement cut fee structure has been adjusted to accommodate the increase in asphalt prices over the past few years as well as the pavement degradation fee. The corporate report of June 19th (R130) discussed this change.

CONCLUSION

The proposed 2002 revisions to Schedule B more accurately reflect the actual cost of providing these services to applicants.

Paul Ham, P. Eng.

General Manager, Engineering

Attachments - Comparison of Existing & Proposed Rates

- Appendix A: Proposed Schedule B, Highways & Traffic By-Law, No. 13007
- Appendix B: Proposed Amending By-law, Highway & Traffic, 1997, No. 13007

Comparison of Existing & Proposed Rates

Note: Proposed Rates are in **Bold**

File Number	Construction Type	Admin.	Inspection Fee	As built Deposit	Security Deposit	Total
3751-015	Sanitary Connection	\$50	\$200	\$600	\$5,000	\$5,850
3751-020	Storm Connection – same side street	\$50	\$80 (\$90)	\$600	\$1,500	\$2,240
3751-020	Storm Connection. - across Street	\$50	\$80 (\$90)	\$600	\$3,000	\$3,740
3751-020	Storm Connection - curb/sidewalk cut	\$50	\$80 (\$90)	\$600	\$2,000	\$2,740
3751-022	Storm & Sanitary Connection	\$50	\$280 (\$290)	\$600	\$8,000	\$8,940
3751-025	Ditch Infill with or without connection	\$50	\$120 (\$135)	\$600	\$1,000	\$1,785
3751-027	Installation of Storm Inspection Chamber	\$25	\$40 (\$45)	N/A	N/A	\$70
3751-030	Culvert/Driveway crossing	\$50	\$120 (\$135)		\$1,000	\$1,185
3751-030	Crossing with Timber Headwall	\$50	\$200		\$5,000 (\$10,000)	\$10,250
3751-032	Culvert/Driveway Xing - Boulevard	\$50	\$90		\$500	\$640
3751-032	Culvert/Driveway Xing & Storm	\$50	\$120 (\$135)	\$600	\$3,500	\$4,285
3751-035	Driveway Xing Bridgeview	\$50	\$120 (\$135)		\$10,000	\$10,185
3751-036	Driveway Xing - Curb & sidewalk letdown	\$50	\$120 (\$135)		\$1,000	\$1,185
3751-040	Retaining wall	\$50	Actual		Actual	
3751-045	Curb/Sidewalk Repairs - No B/P	\$50	\$80 (\$90)		\$500	\$640
3751-045	Curb/Sidewalk Repairs - with B/P	\$50	\$80 (\$90)			\$140
3751-045	Curb/Sidewalk Crack sealing	\$50	\$45			\$95

3751-055	Railway Crossing	\$50	Actual	Actual
3751-060	Major Utility Installation	\$50	Actual	Actual
3751-065	Water Connections by Surrey Crews	\$50		\$1,000 \$1,050
3751-050	Pavement cut \$65/m² if less than 50 m²	Incl.	Incl.	
	\$55/m² if more than 50 m²			
	Minimum Charge \$400	Incl.		
	Pavement degradation fee of \$10 m²			
Proj #	All Land Development Works	Fees collected at execution of servicing or mini agreement		
Pkg #	Capital Works Projects	Fees are included as part of the contract.		
	Oversize Permit - single trip	\$25 (\$30)	- Annual	\$100 (\$125)
	Oversize Permit – book of 10 single trip			\$200
	Overload Permit - Single trip < 10%	\$25 (\$30)	- Annual	\$100 (\$125)
	- Single trip > 10%			\$25 plus \$1 for each 1% over 10% (\$35)
All	Additional Inspections	\$50		

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APPENDIX 'A'

SCHEDULE B

USES REQUIRING PERMITS - SCHEDULE OF FEES

File Number	Construction Type	Admin.	Inspection Fee	As built Deposit	Security Deposit	Total
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3751-015	Sanitary Connection	\$50	\$200	\$600	\$5,000	\$5,850
3751-020	Storm Conn. - same side Street	\$50	\$90	\$600	\$1,500	\$2,240
3751-020	Storm Conn. - across Street	\$50	\$90	\$600	\$3,000	\$3,740
3751-020	Storm Conn. - curb/sidewalk cut	\$50	\$90	\$600	\$2,000	\$2,740
3751-022	Storm & Sanitary Connection	\$50	\$290	\$600	\$8,000	\$8,940
3751-025	Ditch Infill with or without connection	\$50	\$135	\$600	\$1,000	\$1,785
3751-027	Installation of Storm Inspection Chamber	\$25	\$45			\$70
3751-030	Culvert/Driveway crossing	\$50	\$135		\$1,000	\$1,185
3751-030	Crossing with Timber Headwall	\$50	\$200		\$10,000	\$10,250
3751-032	Culvert/Driveway Xing - Boulevard	\$50	\$90		\$500	\$640
3751-032	Culvert/Driveway Xing & Storm	\$50	\$135	\$600	\$3,500	\$4,285
3751-035	Driveway Xing Bridgeview	\$50	\$135		\$10,000	\$10,185
3751-036	Driveway Xing - Curb & sidewalk letdown	\$50	\$135		\$1,000	\$1,185
3751-040	Retaining wall	\$50	Actual		Actual	
3751-045	Curb/Sidewalk Repairs - No B/P	\$50	\$90		\$500	\$640
3751-045	Curb/Sidewalk Repairs - with B/P	\$50	\$90			\$140
3751-045	Curb/Sidewalk Crack Sealing	\$50	\$45			\$95
3751-055	Railway Crossing	\$50	Actual		Actual	
3751-060	Major Utility Installation	\$50	Actual		Actual	
3751-065	Water Connections by Surrey Crews	\$50			\$1,000	\$1,050

3751-505	Pavement cut \$65/m ² if less than 50 m ² \$55/m ² if more than 50 m ² Min. Charge \$400 Pavement degradation fee - \$10 m ² (Incl.)	Incl.	Incl.
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Proj #	All Land Development Works	Fees collected at execution of servicing or mini agreement
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Oversize Permit - single trip	\$30	- Annual	\$125
Oversize Permit – book of 10	\$200		
Overload Permit - Single trip < 10%	\$30	- Annual	\$125
- Single trip > 10%	\$35		



All	Additional Inspections	\$50
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Appendix B

CITY OF SURREY

BY-LAW NO. ???

A by-law to amend the provisions of "Highway and Traffic By-law, 1997, No. 13007," as amended.

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The Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. "Highway and Traffic By-law, 1997, No. 13007, " as amended is hereby further amended as follows:
 - (1) Section 86 (9) is amended by deleting the words "Schedule E" and inserting the words "Schedule B" in their place.
 - (2) Schedule B - USES REQUIRING PERMITS - SCHEDULE OF FEES is deleted in its entirety and replaced with the new Schedule B - USES REQUIRING PERMITS - SCHEDULE OF FEES attached hereto.

2. This By-law shall be cited for all purposes as "Highway and Traffic By-Law, 2002, No. 13007, Amendment By-

Law, 2002, No. ???."

PASSED THREE READINGS on the _____ day of _____, 2002.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the _____ day of _____, 2002.

_____MAYOR

_____CLERK

SCHEDULE B

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	- Single trip > 10%	\$35				
All	Additional Inspections	\$50				

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