



# Corporate *NO: R024*

# Report *COUNCIL DATE: February 17, 2003*

<b>REGULAR</b>			
<b>TO:</b>	<b>Mayor &amp; Council</b>	<b>DATE:</b>	<b>February 11, 2003</b>
<b>FROM:</b>	<b>General Manager, Finance, Technology &amp; HR</b>	<b>FILE:</b>	<b>3900-01/1700-20</b>
<b>SUBJECT:</b>	<b>By-law Amendments - 2003 Fee Increases</b>		

## RECOMMENDATION

That Council adopt the following fee by-law amendments, in support of the fee increases approved as part of the 2003 Financial Plan:

- Surrey Building By-law, 1987, No. 9011, amendment By-law, 2003, No. 14928;
- Surrey Electrical Inspection Safety By-law, 1976, No. 4832, amendment By-law, 2003, No. 14929;
- Surrey Fee-Setting By-law, 2001, No. 14577, amendment By-law, 2003, 14930;
- Surrey Fire Prevention By-law, 1990, No. 10771, amendment By-law 2003, No. 14931;
- Surrey Land Use and Development Applications Fees Imposition by-law, 1993, No. 11631, amendment By-law, 2003, 14932;
- Surrey Plumbing By-law, 1981, No. 6569, amendment By-law, 2003, No. 14933;
- Surrey Sign By-law, 1999, No. 13656, amendment By-law, 2003, No. 14934;
- Surrey Soil Removal and Soil Depositing Regulation By-law, 1979, No. 5880, amendment By-law, 2003, No. 14935;
- Surrey Subdivision and Development By-law, 1986, NO. 8830, amendment By-law, 2003, No. 14936, and
- Surrey Tree Preservation By-law, 1996, No. 12880, amendment By-law, 2003, No. 14937.

## **INTENT**

The intent of this report is to implement the 2% fee increase, approved in the 2003 Financial Plan.

## **DISCUSSION**

During deliberations of the 2003 Financial Plan, Council approved an overall 2% fee increase. The attached by-laws reflect this increase for all revenues except for:

- Parks, Recreation and Culture because the Commission has yet to review and approve the recommended increases.
- Business licences and by-law fines because the By-law Section reviews the fee structure for business licenses and fines on an on-going basis and amends them as required.
- Other fees such as building permits where the fee is based on estimated construction values.

Overall fees are increasing by 2%. However, some individual fees have remained unchanged. Others have been rounded up or down to ensure simplicity. In addition to the fee increases, the following changes have been incorporated in the by-law amendments:

- A fee has been added for long-term lease approvals. This fee is the same as the regular subdivision fee since the process is similar.
- A fee has been added for Gaming (Bingo Hall) applications which are now required as a result to changes in Provincial legislation. This fee is the same as the fee for Liquor applications, since the process is similar.
- In an effort to encourage the discharge of Land Use Contracts, the fee for LUC Discharges has been reduced and the fee for LUC Discharges where a rezoning application is running concurrently has been eliminated.
- A fee has been added for Type 3 OCP redesignations that are reviewed at the OCP Annual Review. As this type of application requires a substantial amount of work, the rate has been set at \$3,360, which is the same rate as the base fee for a CD By-law rezoning.

## **CONCLUSION**

The fee increases recommended in this report are equivalent to an overall 2% fee increase which is in-line with the 2003 Financial Plan as adopted by Council.

Vivienne Wilke, CGA

General Manager, Finance,

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