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Corporate Report

NO: R092

COUNCIL DATE: May 5, 2003

REGULAR

Mayor & DATE:

Council

FROM: City Manager FILE: 6030-01

SUBJECT: Contract Award M.S.4.1.02 – Mowing and

Landscape Construction Services – Various

sites "on demand".

RECOMMENDATION

That Council approve entering into a twelve (12) month agreement with Modern Ground Maintenance Ltd. for the provision of "on demand" landscape construction services for selected Parks Division projects varying in size and complexity, for a total approximate annual cost of \$250,000.00 including GST.

May 1, 2003

BACKGROUND

The City has issued a series of purchase orders for on demand landscape construction work over the last few years to augment the work of City crews. These purchase orders were based on a call for quotation process. The combined value of these purchase orders was reviewed by the City's Finance Department, and it was determined that further work of this nature should be tendered in order to achieve the best value for the City and to ensure compliance with the *Purchasing Policy*.

The City's Purchasing Section issued an Invitation to Tender (I.T.T.) M.S.4.1.02 on March 5, 2003 for the provision of landscape construction and mowing work at various work sites on an "as required" basis. Advertisements were placed on BC Bid and on the City's Purchasing web page. As a result of the tendering process, the Purchasing Section successfully solicited tenders from the following contractors:

- Modern Grounds Maintenance Ltd.
- Acom Building Maintenance Ltd.
- Pacific Surrey Construction Ltd.

DISCUSSION

Subsequent to receiving the tenders, a detailed evaluation process was undertaken by staff. The evaluation team utilized criteria for types and availability of landscape construction equipment, hourly rates for horticulturists and equipment operators, and unit costs for certain specified landscape materials, as outlined in the Invitation to Tender. Modern Grounds Maintenance Ltd. scored the highest overall evaluation, and were in compliance with all I.T.T. specifications and requirements.

The duration of the Agreement shall be for a twelve (12) month period.

CONCLUSION

In accordance with the City's Purchasing Policy, it is recommended that Council approve the City entering into a twelve (12) month agreement with Modern Grounds Maintenance Ltd., for provision of "on-demand" mowing and landscape construction services for selected Parks Division projects in the amount of \$250,000.00, including GST.

Umendra Mital, P.Eng

City Manager

cc: - Manager of Parks

- City Clerk
- Manager, Purchasing & Payments

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