



Upon approval by Council, a reference plan prepared at the applicant's expense is submitted to the Legislative Services Department requesting Introduction and Adoption of a Road Closure By-law under Sections 525 and 527 of the Local Government Act. Should any concerns be raised by the public, these issues will be addressed prior to completion of the exchange. Between the Third and Final Readings of the By-law, the Legislative Services Division will advertise the City's intention to dispose of the redundant portion of walkway in a local paper once each week for two consecutive weeks, and at least 30 days before adopting a By-law. After the expiration of the 30 day advertising period, the Legislative Services Division will submit an information package to the Land Title Office (LTO) and the Ministry of Transportation (MOT) requesting a written response. The packages consist of a copy of a Resolution by Council, a copy of the Road Closure By-law & accompanying reference plan, and a copy of the advertisement. A copy of the written replies from LTO and MOT, along with a certified copy of the By-law and By-law Plan, three certified copies of a Petition to Council, copies of the Council Resolution, a copy of the Corporate Report, and a copy of the advertisement is then forwarded to the Ministry of Community, Aboriginal and Women's Services requesting Highway abandonment and the transfer of title for the walkway to the City from the Province. The City will execute transfer documents to transfer the portions of walkway to the applicants. The deposit of these documents, along with a consolidation plan provided by the applicants, will effect the transfer and consolidation of road upon registration at the Land Title Office.

## **E. Conclusion**

The unconstructed walkway to be closed is unsuitable for public access purposes as it is too close to the adjacent environmentally sensitive watercourse. It is therefore recommended that Council approve the walkway closures as outlined in this report.

Paul Ham, P Eng.  
General Manager, Engineering

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MPR 9/8/03 8:00 AM

## Appendices

- I. Site Map
- II. Aerial Photograph of Site