

Corporate Report

NO: R229

COUNCIL DATE: November 3,

2003

REGULAR

TO: **Mayor &
Council** DATE: **October
31,
2003**

FROM: **Manager of Heritage
Services** FILE: **6800-01**

SUBJECT: **Award of Exhibit Design & Fabrication
Contract for Surrey Museum**

RECOMMENDATION

That contract for the research, design and construction of the permanent exhibits for the new Surrey Museum be awarded to Aldrich Pears Associates and Panther Management for a total amount of \$850,000 plus GST.

BACKGROUND

The Learning and Discovery Centre project was approved by Council as a 2003 Capital Project. The project consists of a new Museum facility to be designed and built in Cloverdale beside the 1912 Hall.

The Purchasing Department assisted to prepare and distribute a Request for Proposals to design, construct and install the permanent exhibits of 5,700 square feet in the new Surrey Museum. There were six proposals received and two were eliminated as non-compliant. The remaining four were:

Firm	Submitted Price
Aldridge Pears Associates/Panther Management	\$850,000
LORD Cultural Resources/ArtCraft	\$849,608
Rivera Design Group	\$830,125
Klosis	\$842,500

EVALUATION

The firms were evaluated on the basis of the consulting team experience, the portfolio of similar projects in scale and budget, their availability and accessibility, their methodology for creative exhibit design and interpretive presentations, their project management skills and access to innovative fabrication techniques, budget and references of the key personnel assigned to this project

A team of staff and external museum professionals ranked all submissions. The Aldrich Pears Associates and Panther Management team provided the strongest submission in each of the three categories of assessment – management skills, technical skills and financial proposal. We are recommending the highest bid because this local team has an exceptional level of unique experience, project familiarity and demonstrated practice in museum exhibitry required to meet the timeline and complexity of this project.

Aldrich Pears Associates and Panther Management team was invited to make a presentation to a broad stakeholder team to demonstrate their museum exhibit portfolio, methodology and discuss their interest and commitment to this important project. The team unanimously confirmed their confidence in these consultants to successfully complete the project.

It is intended for the design of the project to commence immediately upon the Award of Contract. The proposal is to commence the planning process within seven (7) days of the Award of Contract. The fees for the museum exhibit design and construction are within the total project budget for the Learning and Discovery Centre Project.

CONCLUSION

It is recommended to hire Aldrich Pears Associates and Panther Management to proceed with the design and construction of the permanent exhibits for the new Surrey Museum for a total fee of \$850,000 excluding GST.

Beverly Sommer, Manager
Heritage Services

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