



## DISCUSSION

In accordance with the Purchase and Expenditure Authorization By-law, a Request for Quotations (“RFQ”) was posted on the BC Bid and the City of Surrey websites. Staff also directly notified contractors who were viewed by the City as having the necessary expertise and equipment.

Quotations for the subject contract were opened on November 12, 2018 with the following results:

	<b>Contractor</b>	<b>1<sup>st</sup> Year Quotation Including Taxes</b>	<b>2<sup>nd</sup> Year Quotation Including Taxes</b>	<b>3<sup>rd</sup> Year Quotation Including Taxes</b>	<b>3-Year Total Including Taxes</b>	<b>Corrected Amount</b>
1	McRaes Environmental Services Ltd.	\$611,520.00	\$752,640.00	\$611,520.00	\$1,975,680.00	No Change
2	Hydro Dig BC Ltd.	\$622,860.00	\$765,240.00	\$622,860.00	\$2,010,960.00	No Change
3	Utility West	\$956,130.00	\$1,168,440.00	\$ 956,130.00	\$3,080,700.00	No Change
4	Super Save Hydro Vac Inc.	\$1,310,400.00	\$1,612,800.00	\$1,310,400.00	\$4,233,600.00	No Change
5	Mar-Tech Underground Services Ltd.	\$4,068,750.00	\$5,192,460.00	\$4,068,750.00	\$13,329,960.00	No Change

## EVALUATION

The RFQ evaluation team, which included staff from the Engineering Department and the Finance Department, reviewed the quotations for accuracy and completeness. There were five (5) valid submissions, with no calculation errors found.

No bid bond was required for this quotation. All submissions were signed on the Quotation Form and Summary Sheet of the Schedule of Quantities and Prices.

McRaes submitted the lowest quotation for the three-year cumulative total and was fully compliant with the contract specifications. The City completed a review of references provided by McRaes, and the references indicate that McRaes past performance on similar work has been satisfactory. McRaes has no outstanding legal claims against the City. It is recommended that McRaes be awarded Contract No. 1220-040-2018-088.

## SUSTAINBLITY CONSIDERATIONS

This project supports the objectives of the City's Sustainability Charter 2.0. In particular, this project relates to the Sustainability Charter 2.0 theme of Infrastructure. Specifically, this contract supports the following Desired Outcomes ("DO") and Strategic Direction ("SD"):

- All Infrastructure DO1: City facilities and infrastructure systems are well managed, adaptable and long lasting, and are effectively integrated into regional systems; and
- All Infrastructure SD1: Proactively manage community assets to maintain them over the long-term in a state of good repair.

## FUNDING

The annual funding for these services is available from the Engineering Operations Division Streets maintenance budget.

## CONCLUSION

The Engineering Department recommends that Council:

1. Award Contract No. 1220-040-2018-088 to McRaes Environmental Services Ltd. ("McRaes") for the Annual Catch Basin Cleaning Program at various locations for a one year period, for an annual cost in year one of \$611,520.00, (including GST);
2. Approve the option to extend Contract no. 1220-040-2018-088 for two additional one-year terms at the City's discretion to provide Catch Basin Cleaning with varied locations. The cumulative three year cost for Contract No. 1220-040-2018-088 is \$1,975,680.00;
3. Set the annual expenditure authorization limit for Contract No. 1220-040-2018-088 at \$672,883.38 (including GST and contingency); and
4. Authorize the General Manager, Engineering to execute Contract No. 1220-040-2018-088 and approve all extensions and change orders related to Contract No. 1220-040-2018-088 within the approved annual cost.

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RK/ddc/ggg/jma