

## APPLICATION FORM FOR THE CREATION OF NEW COMMUNITY GARDENS IN SURREY PARKS

Community gardens have social, economic and environmental benefits and are important tools to help Surrey achieve sustainability. There are a number of existing community gardens on City Park land, and the City aims to create new gardens in response to the needs and interests of local residents.

Please fill out the following application and submit to [partnersinparks@surrey.ca](mailto:partnersinparks@surrey.ca) by June 30<sup>th</sup> of each year.

To apply, eligible groups must have a minimum of 12 members. Garden applications will be evaluated using the following criteria:

- **Location:** distance from existing community gardens; neighbourhood density; proximity of affordable or senior's housing; proximity to transit and greenways
- **Environment:** access for service vehicles; access to potable water; site size and topography; soil quality; southern sun exposure; evidence of site contamination from previous land uses
- **Crime Prevention Through Environmental Design (CPTED) Principals:** potential to be secured at night; opportunities for natural surveillance; natural access control
- **Community Support and Capacity:** demonstrated neighbourhood support; applicant's experience with volunteers and gardening; partnerships or connections to existing neighbourhood food assets

Please note that once selected, successful applicants will be required to:

- Work with the City to conduct a neighbourhood survey to confirm adequate levels of support for the garden
- Establish a formal Garden Committee or form a partnership with an existing Society that will be responsible for the garden
- Agree to the City of Surrey's [Community Garden Guidelines](#) and sign an operating agreement with the City of Surrey
- Provide a certificate of insurance for \$2,000,000.00, naming the City of Surrey as an additional insured, this can be purchased through the British Columbia Council of Garden Clubs

Typically, the City provides the following for all approved community gardens:

- Water connection
- Site preparation
- Garden beds (materials and labour)
- First year's soil
- Other amenities, as agreed upon by the City of Surrey and the community garden group

Contact: [partnersinparks@surrey.ca](mailto:partnersinparks@surrey.ca), 604-501-5050

**Contact Information**

**Date:** \_\_\_\_\_

<b>Primary Contact Name:</b>
<b>Organization or Affiliation (if applicable):</b>
<b>Mailing Address:</b>
<b>Telephone Number:</b>
<b>Email Address:</b>

**Supporting Members:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

1. Please describe the proposed garden location, including an address, intersection or park name. [COSMOS](#) or google maps may be attached to identify the exact location and extent of the garden proposed.

2. Provide an overview of your organization or group, including why the group is interested in establishing a new community garden. Please include relevant skills and resources your group will bring to the project, such as experience with gardening, volunteer coordination, or community development.

3. Is the surrounding neighbourhood aware and supportive of efforts to create a new community garden? If the community garden is built, what steps would you take to engage the neighbourhood and ensure the garden is inclusive (in addition to the survey of community support to be done in conjunction with the City)?

4. Will the garden be connected with existing community food assets (e.g. community kitchens), involve partnerships with other organizations (e.g. non-profits, schools), or otherwise deliver programs (e.g. workshops) for its members?

5. What is the plan for long-term governance and management of the garden? How will you ensure the group remains inclusive and engaged, and the site remains clean and well-maintained throughout the summer and winter months?

6. Please outline any funding or in-kind contributions you currently have secured that can go towards the construction or operation of the community garden.

7. Please include a sketch of the conceptual site plan, including the number of garden beds, the location of paths, compost bins, sheds, seating areas, etc.