

**A. ADOPTION OF THE AGENDA**

The Committee is requested to pass a motion to adopt the agenda.

**B. PRESENTATION BY THE GENERAL MANAGER, FINANCE**

**C. PUBLIC CONSULTATION**

Opportunity for members of the public to provide comments.

**D. CORPORATE REPORT**

The following reports to be considered:

**Item No. Foo2      2025 Five-Year (2025-2029) Financial Plan – General Operating**

**Item No. Foo3      2025 Five-Year (2025-2029) Financial Plan - Capital Program**

**Item No. Foo4      City Grants for 2025**

**E. ADJOURNMENT**

The Committee is requested to pass a motion to adjourn the Finance Committee meeting.

# FINANCE COMMITTEE

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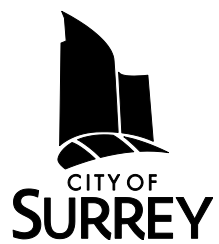
## ADOPTION OF THE AGENDA



# FINANCE COMMITTEE

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# PRESENTATION



# FINANCE COMMITTEE

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## PUBLIC CONSULTATION



# FINANCE COMMITTEE

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# CORPORATE REPORTS



NO: F002

COUNCIL DATE: April 14, 2025

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## FINANCE COMMITTEE

TO: **Mayor & Council**

DATE: **March 27, 2025**

FROM: **City Manager and  
General Manager, Finance**

FILE: **1705-05**

SUBJECT: **2025 Five-Year (2025-2029) Financial Plan – General Operating**

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### 1.0 RECOMMENDATION

It is recommended that the Finance Committee recommend that Council:

1. Approve the recommendations made in Sections 3.0 – 8.0 and as generally outlined in this report; and
2. Direct staff to prepare the 2025 Five-Year (2025-2029) General Operating and Roads & Traffic Operating Financial Plan incorporating these recommendations and consistent with Appendix “I” and “II” of this report.

### 2.0 BACKGROUND

#### **Five-Year (2024-2028) Financial Plan**

Council approved the 2024 Five-Year (2024-2028) Financial Plan in May 2024, which included direction for the years 2024 to 2028. The proposed 2025 Five-Year (2025-2029) General Operating and Roads & Traffic Operating Financial Plan has been formulated based on direction from Mayor and Council, reflecting City strategies, resource requirements to maintain service delivery, and feedback on community priorities obtained during the City’s budget engagement process. Details of the key assumptions, directions and priorities are discussed in the following sections of this report.

### 3.0 DISCUSSION

The proposed 2025 Five-Year (2025-2029) General Operating Financial Plan has been developed based on direction provided by Council, and is predicated on the following three key drivers:

1. **2.8%** General Property Tax increase (equating to approximately \$77 for the average assessed single-family dwelling) to provide funding for:
  - a. General inflationary pressures;
  - b. New resources for Police Services, Fire Services, and Bylaw Services. Further details are provided in Section 3.1; and

- c. New resources and operating funding for City Wide Operations (non-public safety), further details provided in Section 3.2 of this report.
2. **1.0%** Roads & Traffic levy increase (equating to approximately \$27 for the average assessed single-family dwelling) to support On-going operating requirements, maintenance, and capital improvements in relation to the City's transportation infrastructure; and
3. Generally, User Fee increases up to 2.2% to partially offset the cost increases associated with providing City services.

Council has identified several key priority areas for the City as discussed in the following sections. New funding requirements needed to meet these priority areas are further discussed in Section 4.0 in this report.

### 3.1 Public Safety

Public Safety continues to be a key priority for Mayor and Council and is accordingly reflected in the proposed 2025 Five-Year (2025-2029) General Operating Financial Plan.

Public Safety is comprised of the Surrey Police Service ("SPS"), the Surrey Fire Service and Bylaw Services.

#### i) Policing

On November 29, 2024, SPS assumed responsibility for policing and law enforcement as the City of Surrey's new police of jurisdiction, the next phase in the City's ongoing transition to a municipal police service.

The proposed Five-Year Police Services Net Operating budget, as presented in the table below, shows the Surrey Police Board's ("Board") approved budget, along with expected Provincial and available City one-time transition funding associated with policing operations within the City for the years 2025-2029.

Table 1: 2025-2029 Proposed Police Services Net Operating Budget

<b>SUMMARY</b>	<b>2025 BUDGET</b>	<b>2026 PLAN</b>	<b>2027 PLAN</b>	<b>2028 PLAN</b>	<b>2029 PLAN</b>
a) Surrey Police Service	\$ 285,083	\$ 285,083	\$ 285,083	\$ 285,083	\$ 285,083
b) Provincial Contribution	(30,000)	(30,000)	(30,000)	(30,000)	(20,000)
c) One-Time Transition Funding	(14,942)	(0)	(0)	(0)	(0)
<b>TOTAL</b>	<b>\$ 240,141</b>	<b>\$ 255,083</b>	<b>\$ 255,083</b>	<b>\$ 255,083</b>	<b>\$ 265,083</b>

The proposed 2025 Police Services Operating budget is comprised of the following three components:

#### a) *Surrey Police Service:*

In accordance with Provincial legislation, the Police Act, the Board submitted their 2025 provisional and revised budgets to the City, inclusive of three main components: Surrey Police Service Operations, Lower Mainland Integrated Police Services, and the Provincial Operations Support Unit (comprised of RCMP members supporting SPS). Surrey Police Service Operations includes costs for what would have previously been

included in the General Operating Financial Plan as the *City Police Support Services* division.

Elements of the core assumptions used to build the 2025 SPS budget were developed through discussions by the Advisory Budget Committee (“ABC”), which consists of collaborating members representing the City, the Board and SPS, all with the goal of optimizing Surrey’s policing budget to efficiently utilize taxpayer resources.

As part of the 2023 Five-Year (2023–2027) Financial Plan, Council approved an increase of an additional 25 sworn members per year, every year from 2023 to 2027 (with an additional increase of one member in 2024, totalling 26 sworn members). The targeted policing strength for 2025 is 810 sworn members, inclusive of the planned additional 25 sworn members in 2025. The 2025 SPS budget utilizes this planning assumption and reflects a combined policing strength (between SPS and RMCP members) of 810 sworn members by the end of 2025.

The Board’s 2025 budget submission did not include estimated costs for the years 2026-2029. As such, SPS costs for those future years have been held constant at the 2025 budgeted amount to accurately reflect the information available to the City at this time.

The policing transition has entered its final phase and will be completed when SPS no longer requires assistance from the RCMP Surrey Provincial Operations Support Unit. The timeline for this will depend on the pace of SPS hiring, infrastructure development, and file transfer. It is anticipated that the SPS Board will be in a position to provide Five-Year budgeted financial information, in alignment with the City’s Five-Year Financial Plan time horizon, once the policing transition is complete.

*b) Provincial Contribution:*

In July 2024, the British Columbia (“BC”) government and the City of Surrey reached an agreement that will complete the transition to the SPS by providing oversight, accountability and cost mitigation for residents and businesses in Surrey. Through the agreement, the Province will provide \$30.0M per year to assist with policing transition costs until 2028. The agreement also provides a financial guarantee of as much as \$20.0M per year based on an “Actual Salary Cost Differential” calculation, as defined in the agreement, performed each year from 2029 to 2034. The “Actual Salary Cost Differential” compares salary costs for SPS and RCMP members across individual equivalent ranks of sworn members in each applicable year to determine an overall “Annual Pay Differential” between the two police forces. The City is eligible to receive the lesser of \$20M or the actual “Annual Pay Differential” calculated for each year between 2029 and 2034. The funding from the Province will help to lessen the financial impact of the policing transition on Surrey taxpayers.

The 2025 Provincial government contribution of \$30.0M towards policing transition costs has been applied against 2025 budgeted Policing costs. Additional expected future-year Provincial contributions have been incorporated into the 2025-2029 General Operating Financial Plan.



c) *One-Time Transition Funding*

Council approved \$63.7M of One-Time Transition funding for SPS one-time investments to replace key components of existing Surrey RCMP infrastructure and equipment. These investments include information & technology equipment, police uniforms and kits, office equipment and fleet transition costs.

One-time transition requirements also include consulting, facilities, fleet, human resources, information & technology, and legal costs.

Within the 2025 SPS budget, there are significant one-time expenditure items that are part of SPS's start-up cost. Of the \$63.7M One-Time Transition funding, there is a remaining balance of \$14.9M at the end of 2024, which will be applied against 2025 budgeted Policing costs and is expected to be utilized in full within the fiscal year.

Additional details on the financial requirements related to Policing for the proposed 2025 Five-Year (2025-2029) General Operating Financial Plan are provided in Section 4.0 of this report.

ii) Fire Services

As part of the 2023 Five-Year (2023–2027) Financial Plan, Council approved an increase of 20 additional Fire personnel per year, every year from 2023 to 2027. This annual investment of resources will enable Fire Services to continue providing a high quality of service to the community while addressing increasing demand driven by increased population growth. The proposed 2025 budget includes funding for these 20 additional personnel, in line with operational requirements and Council direction.

The funding for 20 new Fire personnel included in the proposed budget will be utilized to address increasing population density as well as overall response workload in Central Newton. Fire Operations will receive an increase of 20 fire fighting positions in 2025. This growth in resources will allow for expanded capabilities to a rescue engine as added capacity for the increased demand in Central Newton.

Additional details on the financial requirements related to Fire Services for the proposed 2025 Five-Year (2025-2029) General Operating Financial Plan are provided in Section 4.0 of this report.

iii) Bylaw Services

As part of the 2023 Five-Year (2023–2027) Financial Plan, Council approved an increase of 10 additional Bylaw personnel per year, every year from 2023 to 2027. This yearly allocation of resources will allow Bylaw Services to maintain its high level of community service while meeting the growing demand resulting from population growth. The proposed 2025 budget includes funding for these 10 additional personnel, in line with operational requirements and Council direction.

The Bylaw Services team has continued to expand services, increasing the focus on illegal construction enforcement, commercial vehicle enforcement and Surrey Outreach Team. Additionally, Bylaw Services will be addressing the licensing and enforcement of Short-Term Rentals in 2025. The regular call load for enforcement and investigation

continues to increase year-over-year. Bylaw Services provides seven-day-a-week service with a significant presence in the community. It also provides service to residents by operating the 365-day-a-year Surrey Animal Resource Centre.

Additional details on the financial requirements related to Bylaw Services for the proposed 2025 Five-Year (2025-2029) General Operating Financial Plan are provided in Section 4.0 of this report.

### **3.2 City-Wide Staffing and Operating Costs (Non-Public Safety)**

The proposed budget incorporates necessary funding for On-going staffing and operating costs that will allow the City to continue to provide the efficient and effective delivery of services to our residents. These On-going cost increases in 2025 are primarily related to information technology licensing costs, liability insurance costs, corporate security costs, hydro, natural gas and fuel costs, and other contractual cost escalations.

In addition to the On-going costs discussed above, new staffing and operating cost requests have been submitted by department heads for 2025. These requests reflect City departments' commitment to the continuation of high levels of service to residents and businesses and are also reflective of the significant growth the City has experienced and will continue to experience in future years. The proposed budget includes a proposed investment in personnel resources and additional operating cost funding across various City departments, as demonstrated in the examples presented below:

#### New Staffing Request Examples:

- *Senior Claims Examiner*

The Legal Services and Risk Management section successfully manages a steady volume of claims each year through an efficient group of adjusters. The City bears responsibility for any financial impact arising from policing claims, creating a need for the capacity to control the administration of claims and any potential litigation associated with policing activities.

The new Senior Claims Examiner would manage claims for the City, with a primary focus on claims involving SPS. In-house policing claims expertise will enhance productivity, avoid costs for external independent adjusters, and allow for timely and professional responses to claims from the public.

- *Workplace Health Specialist*

The Human Resources division has requested a new Workplace Health Specialist position, focusing on disability management. The Specialist would promote and support health and wellness, create a healthy workforce by preventing and reducing the impacts of illness and injury and support workplace accommodation, rehabilitation, and reintegration. The focus of this role is to make a positive difference in the recovery and wellbeing of employees returning to work or remaining at work, thereby increasing employee engagement and productivity in the workplace.

- *Public Engagement Manager*

The City conducts public engagement to solicit feedback from residents and stakeholders on infrastructure projects, recreation amenities, services, land use planning, and the Five-Year Financial Plan. Hearing from diverse voices helps create a city that reflects the population, encourages inclusion, and increases civic participation.

Currently, public engagement is conducted through an external consultant in conjunction with City-owned systems and technology. The new Public Engagement Manager would develop and lead a new section within the Marketing & Communications division reducing the reliance on external consultants through in-house capacity building, leveraging the City's existing systems and technology, and increasing efficiencies thorough in-house expertise.

- *Plan Checkers*

The City is making ongoing efforts to streamline the development and permitting process to facilitate the delivery of housing in the short and long term. Through process improvements and program initiatives, the City is committed to delivering service excellence and enhancing the certainty and transparency in the permit approval process.

The Guaranteed Permitting Timelines program seeks to improve the speed and predictability in the land development approval process, thereby demonstrating the City's commitment to the development industry and to improving access to housing and affordability in Surrey. The Guarantee provides confidence that the City, working in partnership with Land Development applicants, is doing everything within its power to meet the permit processing targets.

Several new Plan Checker positions will enable the Building Division to increase capacity within the "new and additions to residential building" plan review team to meet the forecasted demand for building permit applications. This increase in resources will allow the City to continue to meet and exceed guaranteed building permit timelines.

- *Facilities HVAC Technician*

Civic Facilities' building inventory has increased significantly in recent years, with newer buildings introducing more complexity to maintenance programs due to enhanced equipment. A greater spectrum of climate-driven temperature fluctuations results in greater demand for heating and cooling related service requests. Additionally, more stringent air quality standards require labour intensive monitoring and filter replacement by Facilities' staff.

The HVAC Technician would assist in maintaining the City's facilities assets through a robust and proactive preventative maintenance program with the objective of reducing repair and replacement costs. This additional resource would support Civic Facilities in responding to service requests in a timely manner and reducing the reliance on external contractors through expert in-house service delivery.

### New Operating Request Examples:

- *Multilingual Communications Policy Implementation*

In September 2024, Council officially adopted its first ever Multilingual Communications Policy aimed at enhancing communication accessibility for the City's diverse population. This landmark decision underscores Surrey's commitment to serving its residents in an inclusive and equitable manner. The policy will guide the City's translation efforts, focusing on critical communication that impacts health, safety, and community initiatives, among other areas. This initiative aligns with the City's broader goals of inclusivity and improved governance through enhanced accessibility to information. The adoption of the Policy will transform how the City interacts with its diverse communities, ultimately fostering a stronger sense of belonging and civic participation among all residents.

Funding is required to support the implementation and maintenance of the Policy City-wide.

- *Civic Facilities Annual Indoor Pool Shutdowns*

Civic Facilities performs preventative maintenance on the City's indoor pools through a scheduled five-to-six-week shutdown for two pools each year. Each indoor pool undergoes a maintenance shutdown once every two years. During the shutdown, pumps and pool components are rebuilt and other assets are maintained to optimal condition to ensure the highest operating efficiency and minimization of potential emergency closures. Newer pools contain complex components and a large number of pumps that require increased resources and supplies. Inflation in the costs of those supplies has significantly increased preventative maintenance costs.

Funding is required to support the increased costs of the indoor pool maintenance program to ensure the continued provision of safe and high-quality aquatic recreation amenities for patrons.

- *Strawberry Hill Library Annual Rent*

Opened in May 2000, the 11,000 square foot Strawberry Hill Library operates in a stand-alone leased building located within a larger shopping centre complex. The original lease spanned 15 years with a 10-year extension option, which was exercised, at a nominal annual rate which effectively resulted in a zero-cost lease to the City. The shopping centre has recently undergone an ownership change and it is expected that the Library will now be subject to annual rent and common area maintenance charges at prevailing market rates.

Other Requests:

- *Contribution to Capital*

The increased 2025 Contribution to Capital addresses additional funding requirements resulting from Council's direction to include 10 new capital projects within the proposed 2025 Five-Year (2025-2029) Financial Plan – Capital Program as further described in Corporate Report No. Foo3; 2025 Five-Year (2025-2029) Financial Plan – Capital Program.

Inflationary pressures resulting in cost increases for construction-related supplies and materials along with wages and compensation for construction workers and consultants, have continued to impact capital project costs. The proposed budget for Contribution to Capital also reflects funding to offset these inflationary pressures.

- *Hotel Tax Grants*

Administered by the Provincial government and Destination BC, the Municipal and Regional District Tax ("MRDT"), also referred to as the *Hotel Tax*, is an accommodation tax of up to three percent on short-term tourist accommodation which funds tourism marketing in communities via an agreement with the Province. MRDT funds are received by the City from the Province and distributed to two external partners: Discover Surrey and the Surrey Hotel and Motel Association.

Prior to the new Five-Year (2025-2030) agreement with the Province, the City did not retain any MRDT revenue with all funds distributed to the external partners. Hotel Tax revenues were not previously included in the City's Five-Year Financial Plan as the total amount of funding received was fully distributed, with the City acting as a conduit to flow-through MRDT funding to external partners with no residual impact to City finances.

Under the new agreement, the City will retain a small proportion of the funding for use in ensuring staff are in place to promote Surrey as a sport destination and to administer the MRDT program. Accordingly, Hotel Tax Grant expenditures are proposed within the 2025 Financial Plan to account for the distribution of funding to external partners along with the City's residual portion.

The estimated 2025 contribution of \$2.4M is shown in both Section 4.2 Other Corporate Funding Requirements and Section 5.0 New Funding Available to denote the receipt of the funds by the City from the Province, and the subsequent distribution of the funding to external partners, along with the allocation of the City's residual portion of the funding to the respective City department's proposed 2025 expenditures.

- *Surrey City Development Corporation ("SCDC")*

SCDC, a wholly owned subsidiary of the City, is a value-added real estate development company whose mandate is to provide strategic real estate advice in support of the City of Surrey's vision for redeveloping areas of the City including the best use of surplus City-owned lands in ways that advance the City's social, cultural, community, economic and environmental objectives.

SCDC was originally incorporated in 2007 with the City as its sole shareholder. A Council resolution in 2020 had directed staff to dissolve SCDC. In April 2023, the current Council

moved forward with re-operationalizing SCDC through the approval of Directors on the Board of SCDC and the appointment of a President and Chief Executive Officer.

In 2025 and beyond, SCDC will focus on delivering impactful “City Building” projects which will help shape and accelerate Surrey’s growth in positive and meaningful ways. The proposed budget includes City funding for SCDC’s 2025 operating costs, which will be provided to the corporation in the furtherance of their mandate and strategic objectives.

Further details of the funding impact of the aforementioned proposed On-going and additional staffing and operational cost resources related to the proposed 2025 Five-Year (2025-2029) General Operating Financial Plan are provided in [Section 4.0](#) and [Section 5.0](#), respectively, of this report.

### **3.3 Capital Program and Related Operating Costs**

The proposed 2025 Five-Year (2025-2029) General Operating Financial Plan incorporates general operating funding to support the Capital Program. Detailed information on the Capital Program will be presented under Corporate Report No. Foo3; 2025 Five-Year (2025-2029) Financial Plan – Capital Program.

## **4.0 NEW FUNDING REQUIREMENTS**

This section of the report summarizes new funding requirements needed, based on Council direction, in relation to City priorities.

The section is segregated into Public Safety Requirements and Other Corporate Requirements.

#### 4.1 Public Safety Funding Requirements:

##### i) Policing

Change in net expenditures for Police Services	30.41M	
New Police officers, 25 positions	4.72M	
City One-Time Transition funding	(14.94)M	
Allocated Provincial Policing Contribution	<u>(30.00)M</u>	
<b>Total New Policing Funding Requirements</b>		<b>\$(9.81)M</b>

##### ii) Fire Service

New Fire personnel, 20 positions	4.20M	
Labour adjustments and operating costs	<u>0.23M</u>	
<b>Total New Fire Service Funding Requirements</b>		<b>\$4.43M</b>

##### iii) Bylaw Services

New Bylaws personnel, 10 positions	1.23M	
Other labour adjustments	0.17M	
Operating and other costs	<u>0.05M</u>	
<b>Total New Bylaws Funding Requirements</b>		<b>\$1.45M</b>

<b>Total New Public Safety Funding Required for 2025</b>	<b>\$(3.93)M</b>
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#### 4.2 Other Corporate Funding Requirements:

Allocation of Provincial Policing Contribution	\$30.00M
Change in Contribution to Capital	19.94M
Labour adjustments, excluding Public Safety	4.25M
New resources & operating costs, excluding Public Safety	3.00M
Departmental inflationary & contractual increases	2.85M
Hotel Tax Grants	2.40M
Increase to Sport Surrey Grant Program	0.45M
SCDC Operating Costs	0.20M
Net change in Corporate Expenditures and Operating transfers	<u>(5.80)M</u>

<b>Total New Corporate Funding Required for 2025</b>	<b>\$57.29M</b>
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<b>Total New Public Safety &amp; Corporate Funding Required for 2025</b>	<b>\$53.36M</b>
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## 5.0 NEW FUNDING AVAILABLE

The Province’s Local Government Climate Action Program (“LGCAP”) provides local governments with funding to support local climate action that reduces greenhouse gas emissions, prepares communities for the impacts of a changing climate and creates new opportunities for people in the clean economy.

In 2024 the Province allocated the equivalent of three years of program funding to all participants in one lump sum payment, with no further payments expected at this time. This results in a year-over-year reduction to 2025 funding available as presented below.

Starting in mid-2024 the Bank of Canada (“BOC”) undertook efforts to balance economic growth and address declining inflation through numerous reductions in their key interest rate. A series of successive rate cuts amounted to a total 2.25% reduction in the BOC’s target for their policy interest rate. Interest rates on investment products experienced a decline in reaction to the BOC monetary policy adjustments. As a result, 2025 investment income derived from the City’s investment portfolio is expected to decrease as presented below.

The following are key revenue changes that are expected to offset the anticipated new funding requirements in 2025.

Provincial Policing Contribution	\$30.00M
General Property Tax increase	14.59M
Property tax and Secondary Suite revenue due to anticipated growth	10.46M
Net departmental revenue increases	3.93M
Net increase to other corporate revenues	3.64M
Hotel Tax revenue	2.40M
Decrease in LGCAP funding	(3.44)M
Decrease in corporate Investment Income	<u>(8.22)M</u>

<b>Total New Funding Available for 2025</b>	<b>\$53.36M</b>
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## 6.0 SUMMARY OF PROPOSED 2025 GENERAL OPERATING FINANCIAL PLAN

Total New Public Safety & Corporate Funding Required for 2025	\$53.36M
Total New Funding Available for 2025	<u>(53.36)M</u>
Net Difference	\$0.00M

<b>Surplus/(Deficit)</b>	<b>nil</b>
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## 7.0 ASSUMPTIONS APPLIED FOR THE 2025 GENERAL OPERATING FINANCIAL PLAN

The proposed 2025 General Operating Financial Plan has been drafted by applying the following key assumptions:

1. A property tax increase of approximately \$77 for the average assessed single-family dwelling. This will directly fund additional public safety resources in Policing, Fire Services, Bylaw Services, and other general operating needs, including On-going and



additional staffing and operating costs. The additional funding will allow the City to maintain current service levels, expand services and address priorities related to public safety and other City services; and

2. Generally, User Fee increases up to 2.2% to partially offset the cost increases associated with providing City services.

## **8.0 2025 ROADS & TRAFFIC SAFETY LEVY**

A Roads & Traffic Safety Levy was established in 2008 to ensure that a stable, sustainable funding source was available to meet the growing traffic and safety needs of the City. This levy addresses the maintenance of roads, as well as traffic calming measures, crosswalks, sidewalks, and measures to reduce congestion throughout the City. This utility is partly supported by a levy that is based on the assessed value of individual properties in each property class and is also funded by a contribution from the General Operating Fund.

As reflected in Appendix “II”, the Roads & Traffic Safety Levy is proposed to be increased in 2025 by approximately \$27 for the average assessed single-family dwelling, in alignment with the results of the feedback received through the 2025 budget engagement process.

The increase in this levy will be applied towards the 72 Avenue Extension (152 St. to 176 St.) project along with state of good repair activities and future replacement of transportation infrastructure. Similar adjustments to the Roads & Traffic Safety Levy are incorporated for each remaining year in the proposed Five-Year Plan to ensure adequate funding is available to meet the City’s transportation needs over time.

## **9.0 CONCLUSION**

Based on the discussion and information provided in this report, it is recommended that the Finance Committee recommend that Council:

1. Approve the recommendations made in Sections 3.0 – 8.0 and as generally outlined in this report; and
2. Direct staff to prepare the 2025 Five-Year (2025-2029) General Operating and Roads & Traffic Operating Financial Plan incorporating these recommendations and consistent with Appendix “I” and “II” of this report.

Kam Grewal, CPA, CMA  
General Manager, Finance

Robert Costanzo  
City Manager

Appendix “I”: Proposed 2025-2029 Financial Plan – General Operating

Appendix “II”: Proposed 2025-2029 Financial Plan – Roads & Traffic Operating

**2025 - 2029 FINANCIAL PLAN  
GENERAL OPERATING - FINANCIAL SUMMARY**

*(in thousands)*

<b>REVENUE SUMMARY</b>	<b>2025 BUDGET</b>	<b>2026 PLAN</b>	<b>2027 PLAN</b>	<b>2028 PLAN</b>	<b>2029 PLAN</b>
<b>Taxation</b>	<b>\$ 578,228</b>	<b>\$ 605,629</b>	<b>\$ 634,629</b>	<b>\$ 665,325</b>	<b>\$ 697,817</b>
Sale of Goods and Services					
Departmental Fees & Charges	<b>57,895</b>	59,549	61,250	62,999	64,805
Secondary Suite Infrastructure Fees	<b>35,492</b>	36,555	37,648	38,775	39,936
Other Corporate Fees & Charges	<b>4,646</b>	4,796	4,946	5,096	5,246
<b>Sale of Goods and Services</b>	<b>98,033</b>	100,900	103,844	106,870	109,987
<b>Investment Income</b>	<b>62,390</b>	56,546	47,329	39,494	32,835
Transfers from Other Governments					
Departmental Government Transfers	<b>12,131</b>	12,151	12,172	12,193	12,215
Corporate Government Transfers	<b>63,885</b>	58,803	34,923	35,029	25,060
<b>Transfers from Other Governments</b>	<b>76,016</b>	70,954	47,095	47,222	37,275
Other Revenues					
Departmental Other Revenues	<b>46,844</b>	48,225	49,646	51,111	52,621
Corporate Other Revenues	<b>21,392</b>	21,454	22,326	24,845	25,010
<b>Other Revenues</b>	<b>68,236</b>	69,679	71,972	75,956	77,631
<b>TOTAL REVENUE</b>	<b>\$ 882,903</b>	<b>\$ 903,708</b>	<b>\$ 904,869</b>	<b>\$ 934,867</b>	<b>\$ 955,545</b>
<b>EXPENDITURE SUMMARY</b>					
Departmental Expenditures	<b>\$ 703,760</b>	\$ 713,526	\$ 727,661	\$ 736,310	\$ 746,655
General Government - Council Initiatives	<b>260</b>	260	260	260	260
Fiscal Services & Debt Interest	<b>10,610</b>	12,401	14,193	15,057	15,593
Municipal Debt Principal	<b>9,492</b>	9,492	10,185	10,496	10,815
<b>TOTAL EXPENDITURES</b>	<b>\$ 724,122</b>	<b>\$ 735,679</b>	<b>\$ 752,299</b>	<b>\$ 762,123</b>	<b>\$ 773,323</b>
<b>TRANSFERS SUMMARY</b>					
Transfers To/(From) Capital Sources	<b>111,880</b>	84,112	93,899	78,247	73,061
Transfers To/(From) Operating Sources	<b>46,901</b>	83,917	58,671	94,497	109,161
<b>TOTAL TRANSFERS</b>	<b>\$ 158,781</b>	<b>\$ 168,029</b>	<b>\$ 152,570</b>	<b>\$ 172,744</b>	<b>\$ 182,222</b>
<b>NET GENERAL OPERATING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## 2025 - 2029 FINANCIAL PLAN GENERAL OPERATING - REVENUE SUMMARY

(in thousands)

REVENUE SUMMARY	2025 BUDGET	2026 PLAN	2027 PLAN	2028 PLAN	2029 PLAN
<i>CORPORATE REVENUES</i>					
General Property Tax Levy	<b>\$ 472,908</b>	\$ 494,489	\$ 521,177	\$ 549,449	\$ 579,401
Property/Folio Growth (City's Portion)	<b>7,094</b>	4,945	5,212	5,494	5,794
Property Tax Rate Increase/(Decrease)	<b>14,587</b>	21,843	23,160	24,558	26,039
Provision for Adjustments	<b>(100)</b>	(100)	(100)	(100)	(100)
	<b>494,489</b>	521,177	549,449	579,401	611,134
Grants in Lieu	<b>31,264</b>	31,455	31,656	31,868	32,089
Capital Parcel Tax	<b>52,475</b>	52,997	53,524	54,056	54,594
<b>Taxation</b>	<b>578,228</b>	605,629	634,629	665,325	697,817
Secondary Suite Infrastructure Fee	<b>35,492</b>	36,555	37,648	38,775	39,936
Other Corporate Fees & Charges	<b>4,646</b>	4,796	4,946	5,096	5,246
<b>Corporate Sale of Goods and Services</b>	<b>40,138</b>	41,351	42,594	43,871	45,182
<b>Corporate Investment Income</b>	<b>62,390</b>	56,546	47,329	39,494	32,835
Provincial Casino Revenue Sharing	<b>2,962</b>	2,992	3,022	3,052	3,083
Other Corporate Government Transfers	<b>60,923</b>	55,811	31,901	31,977	21,977
<b>Corporate Government Transfers</b>	<b>63,885</b>	58,803	34,923	35,029	25,060
Corporate Lease Revenue	<b>13,392</b>	13,454	14,326	16,845	17,010
Penalties & Interest	<b>8,000</b>	8,000	8,000	8,000	8,000
<b>Corporate Other Revenues</b>	<b>21,392</b>	21,454	22,326	24,845	25,010
<b>Total Corporate Revenues</b>	<b>766,033</b>	783,783	781,801	808,564	825,904
<i>DEPARTMENTAL REVENUES</i>					
<i>General Government</i>					
City Manager's Department	<b>2,400</b>	2,400	2,400	2,400	2,400
Corporate Services	<b>6,920</b>	7,127	7,340	7,560	7,787
Finance	<b>1,544</b>	1,591	1,639	1,688	1,739
	<b>10,864</b>	11,118	11,379	11,648	11,926
<i>Public Safety</i>					
Bylaws	<b>11,139</b>	11,474	11,818	12,172	12,538
Fire	<b>5,352</b>	5,512	5,677	5,846	6,020
Police	<b>10,508</b>	10,508	10,508	10,508	10,508
	<b>26,999</b>	27,494	28,003	28,526	29,066
<i>Other</i>					
Engineering Services	<b>8,477</b>	8,711	8,951	9,198	9,453
Parks, Recreation & Culture	<b>37,696</b>	38,826	39,990	41,189	42,425
Planning & Development	<b>31,379</b>	32,321	33,290	34,287	35,316
Surrey Public Library	<b>1,455</b>	1,455	1,455	1,455	1,455
	<b>79,007</b>	81,313	83,686	86,129	88,649
<b>Total Departmental Revenues</b>	<b>116,870</b>	119,925	123,068	126,303	129,641
<b>TOTAL REVENUE</b>	<b>\$ 882,903</b>	<b>\$ 903,708</b>	<b>\$ 904,869</b>	<b>\$ 934,867</b>	<b>\$ 955,545</b>

**2025 - 2029 FINANCIAL PLAN**  
**GENERAL OPERATING - EXPENDITURE AND TRANSFERS SUMMARY**

(in thousands)

<b>EXPENDITURE SUMMARY</b>	<b>2025 BUDGET</b>	<b>2026 PLAN</b>	<b>2027 PLAN</b>	<b>2028 PLAN</b>	<b>2029 PLAN</b>
<i>General Government</i>					
Mayor, Council & Grants	\$ 7,384	\$ 7,446	\$ 7,511	\$ 7,578	\$ 7,648
City Manager's Department	6,526	6,805	7,094	7,397	7,713
Corporate Services	65,135	67,786	68,519	70,272	72,076
Finance	13,243	13,532	13,827	14,131	14,446
Legal, Bylaws & Risk Services (excl. Bylaws)	9,346	9,763	10,196	10,646	11,115
	<b>101,634</b>	105,332	107,147	110,024	112,998
<i>Public Safety</i>					
Bylaws	14,153	15,510	16,924	17,015	17,107
Fire	95,816	101,184	107,062	107,599	108,107
Police	295,591	295,591	295,591	295,591	295,591
	<b>405,560</b>	412,285	419,577	420,205	420,805
<i>Other</i>					
Engineering Services	6,677	7,540	8,422	9,323	10,247
Parks, Recreation & Culture	124,134	126,681	129,869	133,239	138,098
Planning & Development	29,125	29,529	29,938	30,354	30,777
Surrey Public Library	24,957	25,288	25,627	25,974	26,329
Corporate Operating	11,673	6,871	7,081	7,191	7,401
	<b>196,566</b>	195,909	200,937	206,081	212,852
<b>Departmental Expenditures</b>	<b>703,760</b>	713,526	727,661	736,310	746,655
<b>Council Initiative Fund</b>	<b>260</b>	260	260	260	260
Fiscal Charges	1,271	1,296	1,322	1,348	1,375
Interest Paid on Tax Overpayments	112	113	114	115	116
External Borrowing	9,227	10,992	12,757	13,594	14,102
<b>Fiscal Services &amp; Debt Interest</b>	<b>10,610</b>	12,401	14,193	15,057	15,593
<b>Municipal Debt Principal</b>	<b>9,492</b>	9,492	10,185	10,496	10,815
<b>TOTAL EXPENDITURE</b>	<b>\$ 724,122</b>	<b>\$ 735,679</b>	<b>\$ 752,299</b>	<b>\$ 762,123</b>	<b>\$ 773,323</b>
<b>TRANSFERS SUMMARY</b>					
General Capital Contribution	59,998	32,498	42,562	27,119	22,227
Provincial Casino Revenue Sharing	2,962	2,992	3,022	3,052	3,083
Tree Replacement Contribution	3,646	3,796	3,946	4,096	4,246
Internal Borrowing	-	-	-	33,800	33,800
Other Transfers To/(From) Capital	45,274	44,826	44,369	10,180	9,705
<b>Transfers To/(From) Capital Sources</b>	<b>111,880</b>	84,112	93,899	78,247	73,061
Roads & Traffic Safety Contribution	5,820	3,090	-	-	-
Other Transfers To/(From) Operating	41,081	80,827	58,671	94,497	109,161
<b>Transfers To/(From) Operating Sources</b>	<b>46,901</b>	83,917	58,671	94,497	109,161
<b>TOTAL TRANSFERS</b>	<b>\$ 158,781</b>	<b>\$ 168,029</b>	<b>\$ 152,570</b>	<b>\$ 172,744</b>	<b>\$ 182,222</b>

**2025 - 2029 FINANCIAL PLAN**  
**ROADS & TRAFFIC SAFETY - FINANCIAL SUMMARY**  
*(in thousands)*

<b>REVENUE SUMMARY</b>	<b>2025 BUDGET</b>	<b>2026 PLAN</b>	<b>2027 PLAN</b>	<b>2028 PLAN</b>	<b>2029 PLAN</b>
Roads & Traffic Safety Levy	\$ 46,175	\$ 52,098	\$ 58,409	\$ 58,993	\$ 59,644
Grants in Lieu	1,637	1,653	1,669	1,685	1,702
Special Assessment	288	305	324	343	90
Taxation	<b>48,100</b>	54,056	60,402	61,021	61,436
Sale of Goods and Services	1,089	874	891	909	927
Developer Contributions	850	867	884	902	920
Transfers from Other Governments	7,718	7,837	7,994	8,154	8,317
Other Revenue	2,563	2,700	3,048	3,218	3,399
<b>TOTAL REVENUE</b>	<b>\$ 60,320</b>	<b>\$ 66,334</b>	<b>\$ 73,219</b>	<b>\$ 74,204</b>	<b>\$ 74,999</b>
<b>EXPENDITURE SUMMARY</b>					
Salaries and Benefits	\$ 6,860	\$ 7,008	\$ 7,148	\$ 7,291	\$ 7,436
Operating Costs	23,608	24,070	24,549	25,038	25,537
Internal Services Used	14,303	14,589	14,881	15,179	15,483
Internal Services Recovered	(791)	(806)	(822)	(838)	(854)
External Recoveries	(655)	(668)	(681)	(694)	(708)
<b>TOTAL EXPENDITURE</b>	<b>\$ 43,325</b>	<b>\$ 44,193</b>	<b>\$ 45,075</b>	<b>\$ 45,976</b>	<b>\$ 46,894</b>
<b>TRANSFERS SUMMARY</b>					
Transfers To/(From) Capital Sources	\$ 24,226	\$ 26,609	\$ 29,685	\$ 29,543	\$ 29,386
Transfers To/(From) Operating Sources	(7,231)	(4,468)	(1,541)	(1,315)	(1,281)
<b>TOTAL TRANSFERS</b>	<b>\$ 16,995</b>	<b>\$ 22,141</b>	<b>\$ 28,144</b>	<b>\$ 28,228</b>	<b>\$ 28,105</b>
<b>NET ROADS &amp; TRAFFIC</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

NO: F003

COUNCIL DATE: April 14, 2025

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## FINANCE COMMITTEE

TO: **Mayor & Council** DATE: **March 27, 2025**  
FROM: **General Manager, Finance** FILE: **1705-05**  
SUBJECT: **2025 Five-Year (2025-2029) Financial Plan - Capital Program**

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### 1.0 RECOMMENDATION

It is recommended that the Finance Committee recommend that Council:

1. Approve the Capital Program as outlined in Section 2.0 of this report; and
2. Direct staff to prepare the 2025 Five-Year (2025-2029) Capital Financial Plan incorporating the Capital Program as outlined in this report.

### 2.0 DISCUSSION

The General Capital Program is composed of the following two elements:

- 1) *On-going General Capital Program* to maintain and/or enhance the City's existing infrastructure and amenities; and
- 2) *Major General Capital Program*, which includes investments in new amenities and infrastructure including arenas, parks, recreational facilities and arts & culture amenities to help serve the City's growing population and economy.

#### 2.1 Available Funding for the General Capital Program

The proposed 2025-2029 General Capital Program represents the most significant financial commitment in the City's history; with \$701M allocated over the next five years.

Table 1 indicates the funding sources that are expected to be available in each of the next five years to support the General Capital Program.

*Table 1: 2025-2029 Proposed Funding Sources - General Capital Program*

<b>PROPOSED FUNDING SOURCES GENERAL CAPITAL PROGRAM (in thousands of dollars)</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
Internal Borrowing	\$ 229,600	\$ -	\$ -	\$ -	\$ -	\$ 229,600
Contribution from General Operating	59,998	32,498	42,562	27,119	22,227	184,404
Parkland Acquisition & DCC Reserves	24,500	24,500	24,500	24,500	24,500	122,500
Other City Reserves	16,091	17,876	18,855	14,893	14,893	82,608
Capital Projects Reserve	12,000	12,000	12,000	11,000	11,000	58,000
Proceeds from Gaming Revenue	2,962	2,992	3,022	3,052	3,083	15,111
Green City Program	1,500	1,500	1,500	1,500	1,500	7,500
External Contributions (Grants)	1,000	-	-	-	-	1,000
<b>TOTAL PROPOSED FUNDING SOURCES GENERAL CAPITAL PROGRAM</b>	<b>\$ 347,651</b>	<b>\$ 91,366</b>	<b>\$ 102,439</b>	<b>\$ 82,064</b>	<b>\$ 77,203</b>	<b>\$ 700,723</b>

## 2.2 On-going General Capital Program Funding Sources and Requirements

The On-going General Capital Program is required to sustain existing assets through major maintenance initiatives such as building envelope upgrades, roof repairs, minor facility upgrades such as flooring and washroom improvements.

The On-going General Capital Program also provides funding for various new equipment requirements across City departments; new inventory of digital and traditional books for our City Libraries and significant funding for our City's future Information Technology requirements in relation to hardware and software additions and enhancements.

The City's Parkland Acquisition Program, funded primarily through the Parkland Development Cost Charge ("DCC") and Parkland Acquisition Reserves, is another key component of the On-going General Capital Program.

Overall, the On-going General Capital Program is funded by City Reserves, contributions from General Operating, the Green City Program and Gaming Revenue.

Table 2 and Table 3 present the On-going General Capital Program's funding sources and the On-going General Capital requirements over the next five years, respectively.

*Table 2: 2025-2029 Proposed Funding Sources - On-going General Capital Program*

<b>PROPOSED FUNDING SOURCES - ON- GOING GENERAL CAPITAL (in thousands of dollars)</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
Parkland Acquisition & DCC Reserves	\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500	\$ 122,500
Other City Reserves	14,691	15,896	18,855	14,893	14,893	79,228
Contribution from General Operating	11,747	11,485	11,154	20,212	22,227	76,825
Green City Program	1,500	1,500	1,500	1,500	1,500	7,500
Capital Projects Reserve	-	-	-	-	11,000	11,000
Proceeds from Gaming Revenue	-	-	-	-	1,383	1,383
<b>TOTAL PROPOSED FUNDING SOURCES - ON-GOING GENERAL CAPITAL</b>	<b>\$ 52,438</b>	<b>\$ 53,381</b>	<b>\$ 56,009</b>	<b>\$ 61,105</b>	<b>\$ 75,503</b>	<b>\$ 298,436</b>

Table 3: 2025-2029 On-going Capital Requirements

ON-GOING GENERAL CAPITAL REQUIREMENTS (in thousands of dollars)	2025	2026	2027	2028	2029	Total
Parkland Acquisition Program	\$ 24,717	\$ 24,717	\$ 24,717	\$ 24,717	\$ 24,717	\$ 123,585
Information Technology Equipment & Projects	6,000	6,000	6,000	6,000	6,000	30,000
Fleet Vehicles & Equipment	4,960	5,210	5,210	5,210	5,210	25,800
Park Development Program	4,953	4,953	4,953	4,953	4,953	24,765
Facilities Maintenance & Renovations	4,000	4,000	4,000	4,000	4,000	20,000
Fire Equipment	2,986	3,941	6,900	2,938	2,938	19,703
Library Books	2,100	2,100	2,100	2,100	2,100	10,500
Sundry & Contingency	1,772	1,510	1,179	10,237	24,760	39,458
Parks, Recreation & Culture Equipment	600	600	600	600	475	2,875
Corporate Security	250	250	250	250	250	1,250
Corporate Equipment	100	100	100	100	100	500
<b>TOTAL ON-GOING GENERAL CAPITAL REQUIREMENTS</b>	<b>\$ 52,438</b>	<b>\$ 53,381</b>	<b>\$ 56,009</b>	<b>\$ 61,105</b>	<b>\$ 75,503</b>	<b>\$ 298,436</b>

Examples of On-going Facilities maintenance and renovations include Newton Wave Pool Exterior Wall Envelope repairs, Fire Hall #9 Building Envelope repairs, Roof replacements at Surrey Art Gallery and Clayton Hall, and Cloverdale Arena Chiller replacement. On-going Park Development Program includes Lionel Courchene Community Garden development, several playground renovations and accessibility initiatives, community shelters and pathways at various locations and the second phase of South Surrey Athletic Park Skatepark upgrades.

### 2.3 Major General Capital Funding Sources and Requirements

The Major General Capital Program includes various significant capital projects such as recreational facilities, lacrosse boxes, arenas, sport fields, parks construction and upgrades, and arts & cultural amenities. The proposed Major General Capital Program represents a total funding allocation of \$403M over five years, supporting 36 distinct projects.

The Major General Capital Program is funded by Internal Borrowing, contributions from General Operating, City Reserves, Gaming Revenue, and External Contributions (Grants).

Table 4 presents the Major General Capital Program's funding sources.

Table 4: 2025-2029 Proposed Funding Sources – Major General Capital

PROPOSED FUNDING SOURCES - MAJOR GENERAL CAPITAL (in thousands of dollars)	2025	2026	2027	2028	2029	Total
Internal Borrowing	\$ 229,600	\$ -	\$ -	\$ -	\$ -	\$ 229,600
Contribution from General Operating	48,251	21,013	31,408	6,907	-	107,579
Capital Projects Reserve	12,000	12,000	12,000	11,000	-	47,000
Proceeds from Gaming Revenue	2,962	2,992	3,022	3,052	1,700	13,728
Other City Reserves	1,400	1,980	-	-	-	3,380
External Contributions (Grants)	1,000	-	-	-	-	1,000
<b>TOTAL PROPOSED FUNDING SOURCES - MAJOR GENERAL CAPITAL</b>	<b>\$ 295,213</b>	<b>\$ 37,985</b>	<b>\$ 46,430</b>	<b>\$ 20,959</b>	<b>\$ 1,700</b>	<b>\$ 402,287</b>

Table 5 presents Major General Capital Projects over the next five years. Items identified in red text indicate 10 newly added proposed projects in this Five-Year (2025-2029) Financial Plan - Capital Program, totaling \$27.5M.



Table 5: 2025-2029 Major General Capital Requirements

	PROPOSED MAJOR GENERAL CAPITAL PROJECTS (in thousands of dollars)	2025	2026	2027	2028	2029	Total
2.3.1	Newton Community Centre (Total \$310.6M)	229,600					\$ 229,600
2.3.2	Cloverdale Athletic Park -New Artificial Turf Field and Parking Lot (Total \$12.3M)	8,300					8,300
2.3.3	Chuck Bailey Recreation Centre Expansion (Total \$65.5M)	4,753	500				5,253
2.3.4	Unwin Community Park - Master Plan and Phase 1 (Total \$18.7M)	4,200	4,400	4,600	4,900		18,100
2.3.5	Nicomekl Riverfront Park (Total \$26.0M)	4,000	4,200	2,500	2,609	1,700	15,009
2.3.6	Centre Block	4,000					4,000
2.3.7	Pier for Scattering of Ashes	3,800					3,800
2.3.8	Sunnyside Park Ball Diamond Improvements (Total \$3.7M)	3,600					3,600
2.3.9	Fleetwood Firehall# 6 Relocation (Total \$30.0M)	3,500	10,500	15,750			29,750
2.3.10	North Surrey Track Resurfacing	3,150					3,150
2.3.11	Archives/1912 Hall Renovation (Total \$5.0M)	3,000					3,000
2.3.12	Tamanawis Park - Third Field Hockey Turf Field and Changeroom (Total \$8.2M)	2,500					2,500
2.3.13	Bear Creek Lights & Events Capital Upgrades	2,500					2,500
2.3.14	Disc Golf at Port Mann Park	2,300					2,300
2.3.15	City Centre Arena	2,000	2,000				4,000
2.3.16	Truck Bay Expansion Fire Hall # 11 and #15 (Total \$4.0M)	2,000	1,000				3,000
2.3.17	Woodward Hill Neighbourhood Park Development	1,980	790				2,770
2.3.18	Artificial Turf Field # 2 and # 6 Replacement at Newton Athletic Park	1,800					1,800
2.3.19	Water Park Replacement Bear Creek Park	1,600					1,600
2.3.20	Cloverdale Sport & Ice Complex (Total \$132.8M)	1,200					1,200
2.3.21	Large Covered Picnic Shelters - Various Parks	1,000	1,000				2,000
2.3.22	Robertson Drive Park - Sport Court and Pathway Improvements	1,000					1,000
2.3.23	Abbey Ridge Neighbourhood Park Development	790	1,810				2,600
2.3.24	New Park Washrooms (Total \$3.8M)	750	750	750	750		3,000
2.3.25	Covered Multi-Sport (Lacrosse Box) at South Surrey Athletic Park (Total \$4.2M)	700					700
2.3.26	South Newton Park Development	690	1,810				2,500
2.3.27	Park Improvements (Total \$2.5M)	500	500	500	500		2,000
2.3.28	Covered Multi-Sport (Lacrosse Box) in Newton		4,625				4,625
2.3.29	Grandview Heights Community Park - Phase 1		3,100				3,100
2.3.30	Sport Facility Site Development		1,000				1,000
2.3.31	Surrey Sports & Leisure Complex - Roof Replacement			7,500			7,500
2.3.32	North Surrey Community Park Improvements			5,330			5,330
2.3.33	Newton Youth Park			3,850			3,850
2.3.34	Interactive Art Museum - City Centre (Total \$100.0 M)			2,800	12,200		15,000
2.3.35	Cloverdale Athletic Park - Covered Multi-Sport Facility			2,100			2,100
2.3.36	Hadden House Upgrades			750			750
	<b>TOTAL PROPOSED MAJOR GENERAL CAPITAL PROJECTS</b>	<b>\$ 295,213</b>	<b>\$ 37,985</b>	<b>\$ 46,430</b>	<b>\$ 20,959</b>	<b>\$ 1,700</b>	<b>\$ 402,287</b>

The following descriptions provide details on the capital projects included in the proposed 2025-2029 Major General Capital Program.

### 2.3.1 Newton Community Centre (Total \$310.6M)

The Newton Community Centre (“NCC”) will be a vibrant, inclusive, and accessible facility that will enhance recreation, culture, and library services to the growing Newton community. With a budget of \$310.6M, this state-of-the-art facility will be approximately 190,000 square feet (17,650 square metres).

The NCC will include a 50-metre swimming pool, leisure pool, hot tub, and sauna amenities comparable to those available at the Grandview Heights Aquatic Centre. The NCC will also include two full sized gymnasiums, a fitness centre, mat-room, multi-purpose rooms, child-care, and dedicated arts spaces to support a range of cultural programming. The NCC will also include a new 45,000 square foot (4,180 square metres) library, which is approximately three times the size of the existing Newton Branch. The library will feature the latest resources, technology, and flexible spaces for the community to gather, connect and learn. The library will also include an early learning play area, dedicated youth spaces, quiet and collaborative study areas, and a large collection to meet the needs of the City’s diverse community.

The NCC project is currently in the preliminary planning stage, and the project is scheduled to select a design-build team in the second quarter of 2025. Concurrent

with the preliminary planning stage, the project is preparing the site for construction. This work includes demolition of the existing structures, geotechnical testing, closing of the local roads, and the design and construction of improvements to 136B Street and 70 Avenue.

**2.3.2 Cloverdale Athletic Park – New Artificial Turf Field and Parking Lot (Total \$12.3M)**

This project is for the development of new artificial turf field space and related amenities in Cloverdale Athletic Park. The project also includes new parking amenities to serve the needs of this busy community park.

**2.3.3 Chuck Bailey Recreation Centre Expansion (Total \$65.5M)**

The Chuck Bailey Recreation Centre Expansion project, formerly known as City Centre Sports Complex, is currently in the procurement stage, and a contractor is scheduled to be selected by the second quarter of 2025, with construction scheduled to commence in the third quarter of 2025. The expansion will add a second gymnasium, a fitness centre, learning kitchen, arts and culture space and childcare spaces. This dynamic, innovative facility will be designed to be fully accessible and will also feature exterior amenities including a community garden, and a large lawn space for outdoor activities.

**2.3.4 Unwin Community Park – Master Plan and Phase 1 (Total \$18.7M)**

The City has acquired the last property to expand this community park within the rapidly growing community of Newton. A range of new amenities will be required to meet that growth and changing demographics, including accessible washrooms to meet the requirements of the Jumpstart playground and walking amenities such as trails and paths. The 2024 Capital Plan approved \$4.8M of funding for this project, distributed across 2024 and 2025. The current additional request of \$13.9M would bring the total project budget to \$18.7M. Additional future new amenities in the park will require additional funding.

**2.3.5 Nicomekl Riverfront Park (Total \$26.0M)**

The City is planning a complete park system along the south bank of the Nicomekl River to create a conservation-oriented riverfront park that integrates ecological improvements, public access, new amenities, public art, First Nations culture, heritage, and infrastructure with natural spaces and habitat corridors. The project is significant for its connection to the City's *Coastal Flood Adaptation Strategy* and securing of grant funding through the Government of Canada's *Disaster Mitigation Adaptation Fund*. Phase 1 construction is anticipated to be complete in late 2025 with Phases 2 and 3 design and construction to follow.

**2.3.6 Centre Block (\$4.0M)**

This project is for the design of the first phase of the Centre Block office development which is to accommodate Simon Fraser University's School of Medicine as well as additional office space for future civic purposes.

**2.3.7 Pier for Scattering of Ashes (\$3.8M)**

This project is for the design and construction of new marine infrastructure and associated supporting amenities for spreading of ashes on the Fraser River. The project is expected to be completed 24 months after receiving approval from Council.

**2.3.8 Sunnyside Park Ball Diamond Improvements (Total \$3.7M)**

This project is for the renovation and upgrade of the four ball diamonds in the western portion of the park. The project includes replacing the existing diamonds with new irrigated turfgrass and field lighting on one diamond to support evening play.

**2.3.9 Fleetwood Firehall #6 Relocation (Total \$30.0M)**

This funding will go towards the construction of a relocated Fire Hall #6 to accommodate the anticipated growth in Fleetwood, along the Surrey-Langley Skytrain line.

**2.3.10 North Surrey Track Resurfacing (\$3.15 M)**

The rubberized track oval at North Surrey Secondary School is used daily by track and field user groups, the adjacent high school, and the community for walking and other fitness pursuits. The track facility is operated and maintained by the City of Surrey through a joint-use operating agreement with Surrey School District #36 and requires life-cycle replacement.

**2.3.11 Archives/1912 Hall Renovation (Total \$5.0M)**

This funding will support structural upgrades and enhancements to this important civic heritage building, extending its use as a cultural venue. Funding will also support the growth of the City's archival and heritage collections and services.

**2.3.12 Tamanawis Park – Third Field Hockey Turf Field and Changeroom (Total \$8.2M)**

This project is for the design and construction of a third artificial turf field, with changerooms and spectator seating, at Tamanawis Park. These investments will further enhance Tamanawis Park as a destination facility for field hockey tournaments.

**2.3.13 Bear Creek Lights & Events Capital Upgrades (\$2.5M)**

This project aims to upgrade Bear Creek Park's electrical capacity, which is currently limited by a 200-amp service. The upgrade would support additional speakers and power for events like the Bear Creek Light Festival, Indian Cultural Festival, CIBC Run for the Cure, Sounds of Summer, and future sport tournaments. It also includes adding a PA system for event organizers, installing fencing around the stadium for secure ticketed events, and levelling of the throwing fields that would allow for World Athletics Certification on the track facilities.

**2.3.14 Disc Golf at Port Mann Park (\$ 2.3M)**

This project is for the design and construction of a disc golf course and supporting amenities at Port Mann Park. This project is Phase 1 of the long-term development of this park site.

**2.3.15 City Centre Arena (\$4.0M)**

This project is for the planning and preliminary design of a 10,000-seat sports and entertainment arena in the City Centre which will serve as the first component of the emerging City Centre Entertainment District. To inform the planning and design of the City Centre Arena, the project will be seeking to select both an operating partner and a development partner in 2025, followed by initiation of a preliminary design in 2026.

**2.3.16 Truck Bay Expansions Fire Hall #11 and #15 (Total \$4.0M)**

To facilitate the apparatus deployment associated with the Council approved Five-Year Fire personnel growth plan, four fire hall truck bays require expansion to accommodate the added equipment. The \$4.0M of funding represents upgrades to two of the four identified fire halls as an immediate, more cost-effective solution that takes into consideration the age and condition of the chosen halls.

**2.3.17 Woodward Hill Neighbourhood Park Development (\$2.8M)**

This project is for the design and development of Woodward Hill Park in the South Newton area. Woodward Hill Park will provide amenities to the surrounding neighbourhood, including a playground with various play elements, gathering areas, small sport courts and connecting pathways and trails. Funds are also allocated for site improvement and habitat restoration to improve the long-term health of the forested area of the park. Phase 1 of the project will include community engagement and preliminary site preparation including earth work, and Phase 2 will include construction of the amenities.

**2.3.18 Artificial Turf Field #2 and #6 Replacement at Newton Athletic Park (\$1.8M)**

This project is for the lifecycle replacement of two artificial turf fields at Newton Athletic Park. Over time, and with heavy usage, artificial turf surfaces gradually degrade, becoming increasingly compacted and offering reduced playability for the sport users. The artificial turf surfaces at Newton Athletic Park Field #2 and #6

were installed in 2011 and 2012, respectively. Recent inspections and testing have revealed that surface hardness is above acceptable safety standards. Consequently, the replacement of the Artificial Turf Field #2 and #6 at Newton Athletic Park is considered a high priority at this time.

**2.3.19 Water Park Replacement at Bear Creek Park (\$1.6M)**

The water park at Bear Creek Park was constructed over two decades ago and needs lifecycle replacement. The project will include surface replacement, and installation of energy and resource-efficient equipment. The updated and engaging facilities will meet safety standards to achieve a high level of public usage and enjoyment at this very busy location

**2.3.20 Cloverdale Sport & Ice Complex (Total \$132.8M)**

The first two ice sheets within this project are under construction and are scheduled to be completed in summer 2025. Design of the third ice sheet is underway, with construction scheduled to start later in 2025, with completion in early 2027.

**2.3.21 Large Covered Picnic Shelters – Various Parks (\$2.0M)**

This project is for the design and construction of large, covered picnic shelters with improved weather protection and comfort features for park visitors while allowing air flow and light into the structures. Two new shelters are planned for installation in each of 2025 and 2026.

**2.3.22 Robertson Drive Park - Sport Court and Pathway Improvements (\$1.0M)**

This project envisions a new sport court built to current standards, with the ability to house basketball, ball hockey and other court sports. A new serviced washroom is also included in the project. Additional pathway improvements will also enhance the walkability within the park.

**2.3.23 Abbey Ridge Neighbourhood Park Development (Total \$2.6M)**

This project is for the design and development of a new neighbourhood park in the Abbey Ridge area. Neighbourhood parks typically include amenities like passive grass and green areas, paths and trails, gathering areas, playgrounds, and small basketball/multisport courts, dog runs or kids pump tracks, depending on the available space and neighbourhood desires. Amenities for this Park would be determined through engagement with the surrounding residents to understand their needs, site analysis, and the budget. Phase 1 of the project will include community engagement and preliminary site preparation including earth work. Phase 2 will include construction of the amenities as well as shrubs and tree planting.

**2.3.24 New Park Washrooms (Total \$3.8M)**

This project will provide new washrooms in community parks and large-scale neighbourhood parks as a continued investment in improving facilities where there is clear evidence of long-term, increased park usage.

**2.3.25 Covered Multi-Sport (Lacrosse Box) at South Surrey Athletic Park (Total \$4.2M)**

This project is for the design and construction of a covered multi-sport facility that will serve numerous outdoor sport groups, such as lacrosse and ball hockey, and drop-in park visitors. The facility will provide weather protection and lighting to support year-round use and bleachers for spectator viewing.

**2.3.26 South Newton Park Development (\$2.5M)**

This project is for the design and development of a new neighbourhood park in the South Newton area located at 58A Avenue and 142 Street. The park design and naming of the new park will be informed through a community engagement process. The first phase includes public engagement, preliminary earth work, creating a passive play area, and trails. Phase 2 will include a multi-sport field, seating amenities, exercise equipment and additional earth work.

**2.3.27 Park Improvements (Total\$2.5M)**

This project supports the ongoing repair and renovation of existing amenities in parks and the development of new smaller amenities in parks.

**2.3.28 Covered Multi-Sport (Lacrosse Box) in Newton (\$4.6M)**

This project is for the design and construction of a covered multi-sport facility that will serve numerous outdoor sport groups, such as basketball, lacrosse, and ball hockey, and drop-in park visitors. The facility will provide weather protection and lighting to support year-round use and bleachers for spectator viewing. The project also includes washroom upgrades to support increased use at the selected site.

**2.3.29 Grandview Heights Community Park – Phase 1 (\$3.1M)**

This project will initiate the design and Phase 1 development of a community park for the rapidly growing population of Grandview Heights. The park will be located directly adjacent to the new Grandview Heights Secondary School and Grandview Heights Aquatic Centre. Additional future new amenities in the park will require additional funding.

**2.3.30 Sport Facility Site Development (\$1.0M)**

This project is for the construction of supporting infrastructure to align with the development of future sports facilities in the City.

**2.3.31 Surrey Sport & Leisure Complex – Roof Replacement (\$7.5M)**

This project consists of installation of a new roof at Surrey Sport & Leisure Complex. The existing roof is approximately 28 years old and has reached the end of its service life.

**2.3.32 North Surrey Community Park Improvements (\$5.3M)**

North Surrey Community Park is a significant community park in the Guildford town centre. Adjacent to North Surrey Secondary School, it currently houses three softball fields, two soccer fields, a parking lot, and a small washroom building. This project is for the design and development of amenities in a recently acquired area of parkland along 96<sup>th</sup> Avenue that will become integrated into North Surrey Community Park.

**2.3.33 Newton Youth Park (\$3.9M)**

This project includes the development of a range of youth focused recreational facilities at various parks throughout the Newton area. This may include amenities such as a skate park, sport courts, and sand volleyball courts.

**2.3.34 Interactive Art Museum – City Centre (Total \$100.0M)**

This project will create a destination cultural facility in Surrey and a major attraction in City Centre. The Interactive Art Museum (“iAM”) will feature creative spaces for contemporary art learning, such as art exhibition halls, TechLab and maker spaces, open studios for artists in residence, events rooms, a performance hall, and outdoor space for creative temporary projects. This 60,000 square foot concept could be attractive for federal and provincial funding programs. It is estimated that this high-calibre facility would cost approximately \$100.0M in total. \$15.0M in initial funding is being allocated across 2027 and 2028 to begin work on this concept. The city-owned site immediately east of City Hall is being considered as the future location for the Interactive Art Museum.

**2.3.35 Cloverdale Athletic Park – Covered Multi-Sport Facility (\$2.1M)**

This project is for the design and construction of a covered multi-sport facility that will serve numerous outdoor sport groups, such as basketball, lacrosse, and ball hockey and drop-in park visitors. The facility will provide weather protection and lighting to support year-round use and bleachers for spectator viewing.

**2.3.36 Hadden House Upgrades (\$0.75M)**

The Billy Hadden House is a City-owned heritage home located within the boundaries of the future Nicomekl Riverfront Park. This funding will support upgrades required to enable broader community use of the facility within the park.

## 2.4 Proposed 2025 Capital Program for Engineering Capital Infrastructure

Capital funding is available from DCCs, contributions from Utilities Operating, the Greater Vancouver Transit Authority (“TransLink”), contributions from the federal and provincial governments, and developer contributions. Table 6 outlines the Engineering Utilities Capital Infrastructure Requirements in each of the next five years.

*Table 6: 2025-2029 Proposed Engineering Utilities Capital Infrastructure Requirements*

<b>PROPOSED ENGINEERING CAPITAL INFRASTRUCTURE</b> <i>(in thousands of dollars)</i>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>Total</b>
Roads & Transportation	\$ 75,295	\$ 105,942	\$ 80,508	\$ 98,832	\$ 85,054	\$ 445,631
Drainage	50,963	60,207	26,544	30,842	23,728	192,284
Surrey City Energy	23,165	3,700	1,356	10,220	3,378	41,819
Sewer	20,051	24,729	29,041	29,054	22,629	125,504
Water	15,832	16,682	21,709	18,756	18,126	91,105
<b>TOTAL PROPOSED ENGINEERING CAPITAL INFRASTRUCTURE</b>	<b>\$ 185,306</b>	<b>\$ 211,260</b>	<b>\$ 159,158</b>	<b>\$ 187,704</b>	<b>\$ 152,915</b>	<b>\$ 896,343</b>

An overview of the entire Capital Program is attached as Appendix “I” to this report.

## CONCLUSION

Based on the discussion and information provided in this report, it is recommended that the Finance Committee recommend that Council:

1. Approve the Capital Program as outlined in Section 2.0 of this report; and
2. Direct staff to prepare the 2025 Five-Year (2025-2029) Capital Financial Plan as outlined in this report.

Kam Grewal, CPA, CMA  
CFO/General Manager, Finance

Rob Costanzo  
City Manager

Appendix “I”: 2025 Five-Year (2025-2029) Capital Financial Plan



**2025 - 2029 CAPITAL FINANCIAL PLAN  
EXECUTIVE SUMMARY**

*(in thousands)*

<b>CONTRIBUTION SUMMARY</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>5 YEAR PROGRAM</b>
<b>Discretionary Contributions</b>						
Capital Projects Reserve	\$ 12,000	\$ 12,000	\$ 12,000	\$ 11,000	\$ 11,000	\$ 58,000
Contribution from Operating	144,921	109,335	95,139	91,493	79,796	520,683
Other Appropriations - Green City	1,500	1,500	1,500	1,500	1,500	7,500
Other Reserve Funds	13,786	14,991	17,950	13,988	13,988	74,703
	<u>172,207</u>	<u>137,826</u>	<u>126,589</u>	<u>117,981</u>	<u>106,284</u>	<u>660,886</u>
<b>Non-Discretionary Contributions</b>						
DCC Reserve Funds	93,967	113,175	115,361	117,839	104,987	545,329
NCP Reserve Funds	1,600	2,180	200	200	200	4,380
Other Statutory Reserve Funds	3,000	3,000	3,000	3,000	3,000	15,000
	<u>98,567</u>	<u>118,355</u>	<u>118,561</u>	<u>121,039</u>	<u>108,187</u>	<u>564,709</u>
<b>Other Contributions</b>						
External Sources	32,584	46,445	16,447	30,748	15,647	141,871
Other Sources	229,600	-	-	-	-	229,600
	<u>262,184</u>	<u>46,445</u>	<u>16,447</u>	<u>30,748</u>	<u>15,647</u>	<u>371,471</u>
<b>Unspecified - Budget Authority</b>	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total Current Year's Contributions</b>	<u>582,958</u>	<u>352,626</u>	<u>311,597</u>	<u>319,768</u>	<u>280,118</u>	<u>1,847,066</u>
	<b>\$ 582,958</b>	<b>\$ 352,626</b>	<b>\$ 311,597</b>	<b>\$ 319,768</b>	<b>\$ 280,118</b>	<b>\$ 1,847,066</b>
<b>EXPENDITURE SUMMARY</b>						
<b>Capital Renewal &amp; Maintenance</b>						
Buildings	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 20,000
Equipment	16,996	18,201	21,160	17,198	17,073	90,628
Other Capital Improvements	190,260	216,213	164,111	192,657	157,868	921,109
Land Acquisition	24,717	24,717	24,717	24,717	24,717	123,585
Sundry & Contingency	1,772	1,510	1,179	10,237	24,760	39,458
	<u>237,745</u>	<u>264,641</u>	<u>215,167</u>	<u>248,809</u>	<u>228,418</u>	<u>1,194,779</u>
<b>Ranked Projects</b>						
Buildings	250,053	14,000	26,050	12,200	-	302,303
Other Capital Improvements	45,160	23,985	20,380	8,759	1,700	99,984
	<u>295,213</u>	<u>37,985</u>	<u>46,430</u>	<u>20,959</u>	<u>1,700</u>	<u>402,287</u>
<b>Unspecified - Budget Authority</b>	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total Current Year's Expenditures</b>	<u>582,958</u>	<u>352,626</u>	<u>311,597</u>	<u>319,768</u>	<u>280,118</u>	<u>1,847,066</u>
	<b>\$ 582,958</b>	<b>\$ 352,626</b>	<b>\$ 311,597</b>	<b>\$ 319,768</b>	<b>\$ 280,118</b>	<b>\$ 1,847,066</b>

**2025 - 2029 CAPITAL FINANCIAL PLAN  
CONTRIBUTION (FUNDING) SUMMARY**

*(in thousands)*

<b>CONTRIBUTION SUMMARY</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>5 YEAR PROGRAM</b>
<b>Discretionary Contributions</b>						
Capital Projects Reserve	\$ 12,000	\$ 12,000	\$ 12,000	\$ 11,000	\$ 11,000	\$ 58,000
	12,000	12,000	12,000	11,000	11,000	58,000
Contributions from Operating						
Drainage	25,789	36,493	13,883	16,203	15,679	108,047
General	62,961	35,490	45,584	30,171	25,310	199,516
Roads & Transportation	15,115	15,523	15,908	16,330	16,734	79,610
Sewer	7,470	7,699	7,928	8,119	8,251	39,467
Surrey City Energy	23,165	3,700	1,356	10,220	3,378	41,819
Water	10,421	10,430	10,480	10,450	10,444	52,225
	144,921	109,335	95,139	91,493	79,796	520,683
Operating Appropriated Surplus						
Other Appropriations - Green City	1,500	1,500	1,500	1,500	1,500	7,500
	1,500	1,500	1,500	1,500	1,500	7,500
Other Reserve Funds						
Environmental Stewardship	240	240	240	240	240	1,200
Vehicles & Equipment	13,546	14,751	17,710	13,748	13,748	73,503
	13,786	14,991	17,950	13,988	13,988	74,703
	172,207	137,826	126,589	117,981	106,284	660,886
<b>Non-Discretionary Contributions</b>						
<i>City-Wide DCC Reserve Funds</i>						
Arterial Roads	38,206	35,940	38,152	37,060	37,979	187,337
Drainage	9,587	15,626	7,890	9,937	3,347	46,387
Major Collector Roads	3,541	5,462	4,112	4,112	4,112	21,339
Parkland	21,500	21,500	21,500	21,500	21,500	107,500
Parkland Development	825	825	825	825	825	4,125
Sewer	11,559	14,142	18,225	18,047	11,490	73,463
Water	5,341	6,094	11,071	8,148	7,524	38,178
<i>Area Specific DCC Reserve Funds</i>						
Anniedale Tynehead	1,093	2,589	2,589	2,589	2,589	11,449
Campbell Heights	643	929	929	5,553	5,553	13,607
Darts Hill	61	1,450	1,450	1,450	1,450	5,861
City Centre	1,508	5,958	5,958	5,958	5,958	25,340
Hwy 99 Corridor	73	178	178	178	178	785
Redwood Heights	30	2,482	2,482	2,482	2,482	9,958
	93,967	113,175	115,361	117,839	104,987	545,329
NCP Reserve Funds						
Fire	100	100	100	100	100	500
Library	100	100	100	100	100	500
Parks	1,400	1,980	-	-	-	3,380
	1,600	2,180	200	200	200	4,380
Other Statutory Reserve Funds						
Parkland Acquisition	3,000	3,000	3,000	3,000	3,000	15,000
	3,000	3,000	3,000	3,000	3,000	15,000
	98,567	118,355	118,561	121,039	108,187	564,709
<b>Other Contributions</b>						
External Sources						
Federal/Provincial Contribution	18,405	14,643	810	1,205	330	35,393
TransLink	14,179	31,802	15,637	29,543	15,317	106,478
	32,584	46,445	16,447	30,748	15,647	141,871
Other Sources						
Internal Borrowing	229,600	-	-	-	-	229,600
	229,600	-	-	-	-	229,600
	262,184	46,445	16,447	30,748	15,647	371,471
<b>Unspecified - Budget Authority</b>	50,000	50,000	50,000	50,000	50,000	250,000
	\$ 582,958	\$ 352,626	\$ 311,597	\$ 319,768	\$ 280,118	\$ 1,847,066

**2025 - 2029 CAPITAL FINANCIAL PLAN  
EXPENDITURE SUMMARY**

*(in thousands)*

<b>EXPENDITURE SUMMARY</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>5 YEAR PROGRAM</b>
<b>Capital Renewal &amp; Maintenance</b>						
<b>Buildings</b>						
Facilities Maintenance & Renovations	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 20,000
	4,000	4,000	4,000	4,000	4,000	20,000
<b>Equipment</b>						
General Corporate	13,410	13,660	13,660	13,660	13,660	68,050
Parks, Recreation & Culture	600	600	600	600	475	2,875
Protective Services	2,986	3,941	6,900	2,938	2,938	19,703
	16,996	18,201	21,160	17,198	17,073	90,628
<b>Land Acquisition</b>						
Parkland Acquisition	24,717	24,717	24,717	24,717	24,717	123,585
	24,717	24,717	24,717	24,717	24,717	123,585
<b>Other Capital Improvements</b>						
Drainage	50,963	60,207	26,544	30,842	23,728	192,284
Parks, Recreation & Culture	4,954	4,953	4,953	4,953	4,953	24,766
Roads & Transportation	75,295	105,942	80,508	98,832	85,054	445,631
Sewer	20,051	24,729	29,041	29,054	22,629	125,504
Surrey City Energy	23,165	3,700	1,356	10,220	3,378	41,819
Water	15,832	16,682	21,709	18,756	18,126	91,105
	190,260	216,213	164,111	192,657	157,868	921,109
Sundry & Contingency	1,772	1,510	1,179	10,237	24,760	39,458
	237,745	264,641	215,167	248,809	228,418	1,194,779
<b>Ranked Projects</b>						
<b>Buildings</b>						
Archives/1912 Hall Renovation	3,000	-	-	-	-	3,000
Centre Block	4,000	-	-	-	-	4,000
City Centre Arena	2,000	2,000	-	-	-	4,000
Chuck Bailey Recreation Centre Expansion	4,753	500	-	-	-	5,253
Cloverdale Sport & Ice Complex	1,200	-	-	-	-	1,200
Fleetwood Firehall #6 Relocation	3,500	10,500	15,750	-	-	29,750
Interactive Art Museum - City Centre	-	-	2,800	12,200	-	15,000
Newton Community Centre	229,600	-	-	-	-	229,600
Surrey Sports & Leisure Complex - Roof Replacement	-	-	7,500	-	-	7,500
Truck Bay Expansion Fire Hall #11 & #15	2,000	1,000	-	-	-	3,000
	250,053	14,000	26,050	12,200	-	302,303
<b>Other Capital Improvements</b>						
Abbey Ridge Neighbourhood Park Development	790	1,810	-	-	-	2,600
Artificial Turf Field # 2 and # 6 Replacement at Newton Athletic Park	1,800	-	-	-	-	1,800
Bear Creek Lights and Events Capital Upgrades	2,500	-	-	-	-	2,500
Cloverdale Athletic Park - Covered Multisport Facility	-	-	2,100	-	-	2,100
Cloverdale Athletic Park- New Artificial Turf Field and Parking Lot	8,300	-	-	-	-	8,300
Covered Multi-Sport (Lacrosse Box) at South Surrey Athletic Park	700	-	-	-	-	700
Covered Multi-Sport (Lacrosse Box) in Newton	-	4,625	-	-	-	4,625
Disc Golf at Port Mann Park	2,300	-	-	-	0	2,300
Grandview Heights Community Park - Phase 1	-	3,100	-	-	-	3,100
Hadden House Upgrades	-	-	750	-	-	750
Large Covered Picnic Shelters - Various Parks	1,000	1,000	-	-	-	2,000
New Park Washrooms	750	750	750	750	-	3,000
Newton Youth Park	-	-	3,850	-	-	3,850
Nicomekl Riverfront Park	4,000	4,200	2,500	2,609	1,700	15,009
North Surrey Community Park Improvements	-	-	5,330	-	-	5,330
North Surrey Track Resurfacing	3,150	-	-	-	-	3,150
Park Improvements	500	500	500	500	-	2,000
Pier for Scattering of Ashes	3,800	-	-	-	-	3,800
Robertson Drive - Sport Court Pathway Improvements	1,000	-	-	-	-	1,000
South Newton Park Development	690	1,810	-	-	-	2,500
Sunnyside Park Ball Diamond Improvements	3,600	-	-	-	-	3,600
Sport Facility Site Development	-	1,000	-	-	-	1,000
Tamanawis Park - Third Field Hockey Turf Field and Changeroom	2,500	-	-	-	-	2,500
Unwin Community Park	4,200	4,400	4,600	4,900	-	18,100
Water Park Replacement Bear Creek Park	1,600	-	-	-	-	1,600
Woodward Hill Park Development	1,980	790	-	-	-	2,770
	45,160	23,985	20,380	8,759	1,700	99,984
	295,213	37,985	46,430	20,959	1,700	402,287
<b>Unspecified - Budget Authority</b>						
	50,000	50,000	50,000	50,000	50,000	250,000
	<b>\$582,958</b>	<b>\$352,626</b>	<b>\$311,597</b>	<b>\$319,768</b>	<b>\$280,118</b>	<b>\$1,847,066</b>

NO: F004

COUNCIL DATE: April 14, 2025

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## FINANCE COMMITTEE

TO: **Mayor & Council**

DATE: **March 27, 2025**

FROM: **General Manager, Finance**

FILE: **1850-20**

SUBJECT: **City Grants for 2025**

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## RECOMMENDATION

It is recommended that the Finance Committee recommend that Council approve the proposed 2025 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II”, and “III” attached to this report.

## BACKGROUND

Each year, Council provides support to local non-profit and community-based organizations through the City Grants Program (the “Program”). The Program encompasses various grant streams, including Community Grants, Sport Surrey Grants, Neighbourhood Enhancement Grants, Event Grants, Arts & Culture Grants, and Lease-in-Kind Grants. City of Surrey Policy No. D-26 – Policy on City Grants (the “Policy”) attached as Appendix “IV”, provides governance over the Program and outlines the Program criteria and eligibility.

At its Regular Council Public Hearing meeting held on December 16, 2024, Council approved the recommendations of Corporate Report No. R258; City Grants Policy – Proposed Amendments and adopted the revised Policy. Under the revised Policy, the two categories of grants established are:

- **Category A** – Lease-in-Kind Grants, segregated into short-term and long-term; and
- **Category B** – All other grants (e.g. Community Grants, Sport Surrey Grants, Neighbourhood Enhancement Grants, Event Grants, and Arts & Culture Grants, etc.).

The revised Policy also established a maximum funding limit per application of \$5,000 for all Category B grants, with the following exceptions:

- Applications where an existing active Operating Agreement is in place between the City and the applicant outlining specific grant funding for the applicant;
- Grant programs with maximum grant funding per application in excess of \$5,000 approved by Council through a Corporate Report (e.g. Arts & Cultural Grant Program (Corporate Report No. R238; 2012 Surrey Cultural Grants Program) and Community Events Policing Grant Program (Finance Committee Report No. F013; 2015 Grants to Offset Policing Costs for Community Events));
- Applications relating to City-wide events; and
- Any other exceptions with a simple majority support of Council.

## DISCUSSION

### **2025 Application Process**

Non-profit and community-based organizations were encouraged to submit applications for the 2025 City Grants Program by September 30, 2024. The Program's eligibility requirements, selection process, and application deadline are posted on the City's website.

### **2025 City Grants Evaluation Process**

A cross-departmental Grants Evaluation Committee comprised of representatives from Finance, Corporate Services, Parks, Recreation & Culture, and Planning & Development reviews the grant applications using the revised Policy.

The Grants Evaluation Committee discusses the merits of each application and reaches consensus on funding recommendations. For long-term Lease-in-Kind grants under Category A, annual application is not required from organizations as they relate to City-owned land and/or space leased to non-profit and community-based organizations whereby the in-kind lease arrangements for these properties had previously obtained Council approval over the years. The City's Realty staff advises the Grants Evaluation Committee on the annual market lease value for these long-term in-kind leases to be included in the City Grants budget for Council approval.

Based on the Grants Policy, including Program funding available, the Grants Evaluation Committee recommends awarding City Grants to eligible Lease-in-Kind grant applications under Category A and all other eligible grant applications under Category B of the revised Policy. Proposed City Grants recommendations for Council approval are captured in Appendices "I" and "II". City Grants applications that are not recommended for Council approval are captured in Appendix "III".

### **Category A – Lease-in-Kind Grants**

#### Short-Term Lease-in-Kind Grants

The short-term Lease-in-Kind component of the City Grants budget refers to City-owned land and/or space that is being used by non-profit and community-based organizations and for which the lease payments are forgiven annually. The non-profit and community-based organizations are required to apply annually for such grants. Appendix "I" includes proposed City Grants recommendations for all such lease arrangements.

#### Long-Term Lease-In-Kind

The long-term Lease-in-Kind component of the City Grants budget relates to City owned land and/or space leased to non-profit and community-based organizations where Council has previously approved of the in-kind lease arrangements for these properties over the years. The list of long-term Lease-in-Kind arrangements in Appendix "I" includes the names of the organizations, the annual market value of the in-kind leases and the addresses of the leased properties. An annual analysis of these properties' market lease values is conducted by the City's Realty staff.

## Category B – All Other Grants

### Community Grants

The City's Community Grants program is designed to support local non-profit groups and organizations in providing beneficial services to the community. This Program provides grants to organizations under four categories: Community Promotion, Environmental, Cultural & Recreational, and Health & Social Services. A total of 64 requests for Community Grant funding in 2025 were received by the City.

Out of the 64 requests for funding, two organizations (the Cloverdale Curling Club and the Lower Fraser Valley Exhibition Association) qualify as an exception to the \$5,000 maximum funding limit per the revised Policy and are separately disclosed under Community Grants in Appendix "I". The remaining 62 applications are subject to the \$5,000 maximum funding limit and are categorized as *Community Events and Initiatives*.

#### Cloverdale Curling Club (the "Club")

The Club provides recreational and social opportunities for Surrey residents through learn to curl programs, leagues, and other community events. The Club also provides curling opportunities for several hundred elementary and secondary students each year, as well as seniors. Under the existing operating agreement, the City will provide an annual base payment of \$70,358 per year plus consumer price index ("CPI") annual increase to a maximum of 2% to the Club. For 2025, the annual base payment is \$76,157.

#### Lower Fraser Valley Exhibition Association (the "Association")

The Association organizes and hosts the Cloverdale Rodeo and Exhibition, which is a City-wide event staged on the Fairgrounds during the Victoria Day weekend in May of each year. The event attracts thousands of visitors to the City annually and assists the local economy on an annual basis. It also brings positive recognition to the City of Surrey from across the province as well as nationally and internationally. Staff have evaluated the Association's request and is satisfied that the Cloverdale Rodeo and Exhibition is an important cultural and economic event in Surrey therefore, staff are supportive of Council approving a grant of \$300,000 to the Association.

### Community Events and Initiatives

Various non-profit and community-based organizations submit applications for their community events or initiatives annually for funding from the City Grants program. The Grants Evaluation Committee reviewed 62 Community Events and Initiatives applications for 2025 and proposes 44 eligible applications for approval totalling \$123,100 as documented in Appendix "II". Some notable and recurring Community Events and Initiatives applications are mentioned below.

#### *Arts Council of Surrey*

The purpose of the Arts Council of Surrey is to promote and foster arts and cultural services in Surrey. Over time, the Arts Council has initiated, developed, and sponsored groups that have become self-sustainable.

### *Volunteer Cancer Drivers Society*

Volunteer Cancer Drivers Society organizes a volunteer driver program for cancer patients in the Metro Vancouver area which transports cancer patients for treatment, diagnosis, and follow-up care each month.

### *Honey Hooser Scholarship and Peace Arch Weavers and Spinners Guild*

The City has established the Honey Hooser Scholarship to be awarded each year to a graduating post secondary arts student, a student with an interest in arts and crafts graduating from a secondary school in Surrey, or a disabled person with an interest in arts and crafts. The interest may be broad and include the study of the visual, graphic, or performing arts, or the development of the tools to facilitate these arts. The purpose of this scholarship is to benefit the community by encouraging persons having an interest in arts and crafts to pursue studies in these areas. The City also provides an annual grant to the Peace Arch Weavers & Spinners Guild, an organization promoting the art of weaving and spinning.

### *Lookout Housing and Health Society (“Lookout”)*

Lookout’s Surrey Street Youth Services (“SSYS”) program assists youth who are alienated from caregivers and are unable to meet their basic needs for food, shelter, health, and safety. SSYS works in partnership with other Surrey-based youth agencies helping to reduce youth poverty and youth homelessness by connecting individuals to services. Lookout provides outreach, in-house and referral services for at risk Surrey youth living in poverty. Request for funding from Lookout for 2025 is \$50,000, an increase from the \$44,000 approved in 2024. Under the revised Policy, the eligible amount of funding for 2025 is the maximum of \$5,000.

### *Business & Tourism*

The Business & Tourism component of the City Grants program includes the Cloverdale District Chamber of Commerce, South Surrey & White Rock Chamber of Commerce, and Surrey Tourism and Convention Association. The two Chambers of Commerce play an important role in encouraging businesses to locate in Surrey and this grant supports their ongoing efforts. The Surrey Tourism and Convention Association is the City's designated destination marketing organization, with a mandate to market and promote the entire City through marketing initiatives and programs. Request for funding for 2025 is \$10,000 from each of the three organizations, consistent with their 2024 requests. Under the revised Policy, the eligible amount of funding for 2025 is the maximum of \$5,000 for each organization.

Appendix “III” contains a listing of 18 community grant and two short-term Lease-in-Kind requests not recommended by the Grants Evaluation Committee. Organizations that apply for funding under the City Grants Program generally propose valuable and worthwhile projects; however, funding cannot always be allocated as requested because either the project does not meet the criteria of the revised Policy, or the scope of the project exceeds the funding capabilities of the City Grants budget.

### Sport Surrey Grants

The City accepts applications for Sport Surrey grants on an on-going basis. The Sport Surrey Grant Program is designed to support community groups and aid with covering facility rental and marketing costs associated with sporting events taking place in Surrey. With the positive economic impact and an improved community engagement through sport tourism events, the Grants Evaluation Committee recommends an increase to the Program's budget from \$50,000 in 2024 to \$500,000 in 2025.

### Neighbourhood Enhancement Grants

The Neighbourhood Enhancement Grant Program supports community engagement and improvement projects. This Program has an on-going intake through an open application process and provides grants to residents and organizations under two separate categories: Small Project Grants and Activity and Celebration Grants.

### Event Grants

The Event Grants Program reduces the burden of policing costs borne by community groups for events, parades, and festivals with free admission for the general public. This Grant program has an on-going intake through the City's Festival & Event Support Team application process.

### Property Tax Grants

An allocation for property taxes is also included in the City Grants budget for non-profit organizations that would have qualified for a Permissive Property Tax Exemption but did not meet the deadline for such exemptions. Grants that are provided from this allocation are restricted to the municipal portion of the non-profit organization's property taxes. Non-profit organizations are required to apply annually for such grants in lieu of property taxes.

### Special Recognition and Dry Grad Grants

The budget for the City Grants Program includes an allocation to a Special Recognition Fund. This is intended to be used to recognize individuals or groups who achieve extraordinary accomplishments as determined by City Council. In this regard, individuals and groups/teams occasionally request financial assistance when they qualify for or are invited to attend a competition at a higher level such as a provincial, national, or world championship event. The budget also includes an allocation in support of Dry Grad celebrations at Surrey secondary schools.



**CONCLUSION**

Based on the above discussion, the Finance Committee recommends that Council approve the 2025 City Grants as recommended by the Grants Evaluation Committee and as documented in Appendices “I”, “II” and “III” attached to this report.

Kam Grewal, CPA, CMA  
CFO / General Manager, Finance

Appendix “I”:           2025 Proposed City Grants  
Appendix “II”:         2025 Proposed Community Grants  
Appendix “III”:       2025 Proposed City Grants (Not Recommended)  
Appendix “IV”:        Policy on City Grants No. D-26

# Appendix "I"



## 2025 FINANCIAL PLAN PROPOSED CITY GRANTS

Name of the Organization	2024 Approved Amounts	2025 Proposed Amounts	Comments, Actions or Recommendations	Property Address
<b>CATEGORY A</b>				
<b>Short-Term Lease-in-Kind Grants</b>				
1. Fraser Valley Heritage Railway Society	188,424	188,424		5554 - 176 Street
2. Surrey Sailing Club	24,000	24,000		3140 - McBride Avenue
3. Surrey Heritage Society	101,700	101,700		6060 - 176 Street
4. Panorama Ridge Riding Club	30,500	30,500		5435 - 123 Street
5. Lower Mainland German Shepherd Dog Club	6,000	6,000		19461 - 36 Avenue
6. Action BMX Association	12,000	12,000		12624 - 76 Avenue
7. Crescent Beach Swim Club	625	625		3136 - McBride Avenue
8. Lower Fraser Valley Exhibition Association	74,088	74,088		6060 - 176 Street & 17763 - 62 Avenue
9. Semiahmoo Potters Society	9,630	9,630		2585 - 132 Street
10. Surrey Eagles	-	58,432	New in 2025	2199 - 148 Street (South Surrey Arena)
11. Port Kells Boxing Club	-	3,600	Moved from LT lease-in-kind	18918 - 88 Avenue
<b>Total Short-Term Lease-in-Kind Grants</b>	<b>447,000</b>	<b>509,000</b>		
<b>Long-Term Lease-in-Kind Grants</b>				
12. Arts Council of Surrey	204,750	212,940	4% increase from prior year	13530 - 72 Avenue
13. Association of Neighbourhood Houses of BC	44,625	46,410	4% increase from prior year	6220 - 184 Street
14. Association of Neighbourhood Houses of BC	318,500	318,500	10-year agreement	16824 - 32 Avenue
15. Cloverdale Curling Club	499,433	519,410	4% increase from prior year	6142 - 176 Street & 6128 - 176 Street
16. Cloverdale Horseshoe Club	131,250	136,500	4% increase from prior year	17848 - 64 Avenue & 17886 - 64 Avenue
17. Laurus Coaching Solutions (Tennis Centre)	559,860	582,254	4% increase from prior year	5891 - 144 Street
18. Lookout Housing and Health Society	0	121,200	New in 2025	10660 - City Parkway
19. Mud Bay Yacht Club	204,750	212,940	4% increase from prior year	13723 - Crescent Road
20. Options Services to the Communities Society	787,500	819,000	4% increase from prior year	9815 - 140 Street
21. Pacific Community Resource Society	64,400	66,976	4% increase from prior year	11228 - 131 Street
22. Phoenix Drug / Alcohol Recovery	27,825	28,938	4% increase from prior year	10029 - 140 Street
23. Port Kells Boxing Club	22,050	-	Moved to ST lease-in-kind	18918 - 88 Avenue
24. REC For Kids Society	31,500	32,760	4% increase from prior year	13313 - 68 Avenue
25. Semiahmoo Sea Scouts	26,250	27,300	4% increase from prior year	13723 - Crescent Road
26. South Fraser Search & Rescue Society	44,100	45,864	4% increase from prior year	5756 - 142 Street
27. Surrey Emergency Program Amateur Radio Society	7,875	8,190	4% increase from prior year	5756 - 142 Street
28. Surrey Lawn Bowling	74,025	76,986	4% increase from prior year	18513 - 70 Avenue
29. YMCA	189,464	197,043	4% increase from prior year	13450 - 104 Avenue
<b>Total Long-Term Lease-in-Kind Grants</b>	<b>3,238,200</b>	<b>3,453,200</b>		
<b>Total Lease-in-Kind</b>	<b>3,685,100</b>	<b>3,962,200</b>		
<b>CATEGORY B</b>				
<b>All Other Grants</b>				
30. Community Grants				
Cloverdale Curling Club	74,664	76,157	As per Operating Agreement (2% maximum annual increase)	6142 - 176 Street
Lower Fraser Valley Exhibition Association	300,000	300,000	Cloverdale Rodeo & Country Fair	6060 - 176 Street
Community Events and Initiatives (Appendix "II")	378,450	123,100		
Unallocated	174,550	56,900		
31. Sport Surrey Grants	50,000	500,000	Positive economic impact from Sport Tourism activities	
32. Neighbourhood Enhancement Grants	45,000	45,000		
33. Event Grants	125,000	125,000		
34. Property Taxes	5,000	5,000	Unallocated	
35. Special Recognition	5,000	5,000	Unallocated	
36. Dry Grad Events	4,500	4,500	Unallocated	
<b>Total All Other Grants</b>	<b>1,162,000</b>	<b>1,241,000</b>		
<b>TOTAL CITY GRANTS</b>	<b>\$ 4,847,100</b>	<b>\$ 5,203,200</b>		

# Appendix “II”



## 2025 FINANCIAL PLAN PROPOSED COMMUNITY GRANTS COMMUNITY EVENTS AND INITIATIVES

Non-profit Organization	Grant Type	Request	2025 Proposed Amount	Recommendations and Comments
1. Arts Council of Surrey	Cultural and Recreational	Support for ongoing arts programming. Local municipal support is an eligibility requirement for funding from the British Columbia Arts Council.	5,000	Provide Local Matching Fund maximum amount per BC Arts Council.
2. Volunteer Cancer Drivers Society	Health & Social Services	Over 400 volunteers provide free transportation for Surrey cancer patients to and from treatment centres. Funding requested for vehicle allowance for drivers.	5,000	Continue funding as per prior years
3. Honey Hooser Scholarship & Peace Arch Weavers and Spinners Guild	Community Promotion	Annual \$500 scholarship to one Surrey high school student with an interest in the arts, and \$500 donation to the Weavers and Spinners Guild.	1,000	Continue funding as per prior years
4. Lookout Housing and Health Society	Health & Social Services	Funding for Surrey Street Youth Services (SSYS), a combined outreach and in-reach referral program supporting at-risk youth aged 15-24.	5,000	Maximum grant amount per policy
5. Cloverdale District Chamber of Commerce	Community Promotion	Funding for The Clovies (Business Excellence Awards), community events and networking events.	5,000	Maximum grant amount per policy
6. South Surrey/White Rock Chamber of Commerce	Community Promotion	Funding toward 2025 Chamber events, including Business Excellence Awards, networking events and other community events.	5,000	Maximum grant amount per policy
7. Surrey Tourism & Convention Association	Community Promotion	Funding to continue developing and updating Discover Surrey's assets to ensure they are current, relevant and effective in promoting visitation to Surrey.	5,000	Maximum grant amount per policy
8. Age Strong Unity Wellness Society	Health & Social Services	Funding toward the purchase of fitness equipment for free fitness classes and health promotion camps for elderly participants.	2,400	Equipment and supplies
9. BC Feed the Kids	Health & Social Services	Support for the Snack Attack program, which provides nutritious snacks in two Surrey schools currently. This grant would support adding a third school.	2,000	Food supplies
10. BC India Business Network	Community Promotion	Funding toward monthly mixers and cultural events, which provide a platform for networking, sharing information about settling into a new country, preserving culture, and exploring jobs, business and collaboration opportunities.	1,000	Event entertainment costs
11. BC/Yukon Command of the Royal Canadian Legion Foundation	Health & Social Services	Support for Leave the Streets Behind, providing comfort bags and apartment kits to veterans experiencing homelessness or near homelessness.	3,000	Supplies for comfort bags and apartment kits
12. Better Environmentally Sound Transportation (BEST)	Health & Social Services	Funding toward the Seniors on the Move (SOTM) initiative, which will provide educational workshops to seniors to help them use transit options safely.	3,500	Workshop expenses, Compass cards
13. Big Brothers of Greater Vancouver	Community Promotion	Multi-channel advertising of the Surrey Program Awareness Project aimed to recruit "big brother" volunteers.	2,500	Advertising and promotion costs
14. Big Sisters of BC Lower Mainland	Health & Social Services	Funding towards the StudyBuddy and Big Sisters Mentoring programs.	3,000	Mentoring program costs
15. City Dream Centre Society	Community Promotion	The Back-to-School Event is part of City Dream Centre's Adopt-a-School Program, providing backpacks and school supply kits to Surrey students in need.	2,500	Backpacks and supplies
16. City Dream Centre Society	Health & Social Services	Hygiene Packs for grade 6 and 7 students in 16 high needs schools in Surrey.	2,500	Hygiene products
17. Cloverdale Community Kitchen	Health & Social Services	Funding for the Cloverdale Christmas Hamper Program to support low-income families, individuals and seniors by distributing hampers containing food, toiletries, household items, gift cards and toys.	2,500	Grocery gift cards



**2025 FINANCIAL PLAN  
PROPOSED COMMUNITY GRANTS  
COMMUNITY EVENTS AND INITIATIVES**

Non-profit Organization	Grant Type	Request	2025 Proposed Amount	Recommendations and Comments
18. Community First Foundation dba Backpack Buddies	Health & Social Services	The Backpack Buddies program provides healthy weekend meals and food to school age children in need, working with 51 Surrey schools.	3,500	Food supplies
19. Culture Chats BC Association	Health & Social Services	Funding toward a Mental Health Awareness Conference, focusing on South Asian newcomers.	1,000	Event expenses and supplies
20. Downtown Surrey Business Improvement Association	Community Promotion	Movies Under the Stars is a free activity held in Downtown Surrey. 2025 events will take place August 2, 9 & 16, 2025 at Holland Park.	3,500	Event costs
21. Espoir for All Society	Cultural and Recreational	Funding toward the Crossroads Initiative, featuring panel discussions with cultural leaders from diverse backgrounds, fostering cross-cultural dialogue.	1,000	Equipment and course materials for workshops
22. Greater Vancouver Law Students' Legal Advice Society	Health & Social Services	Support towards the Law Students' Legal Advice Program summer in-person clinic staffed by law students, providing accessible legal services to those in need.	2,500	In-person legal clinic costs
23. Immigrant Link Centre Society	Health & Social Services	Funding for the Free Food Program, which redistributes surplus food from local grocery stores to low-income individuals and families.	5,000	Project supplies and food delivery costs
24. Kurdish Canadian Society	Health & Social Services	The emergency food box program recovers food that is close to expiring from retailers and distributes it to residents in need. Requesting support towards delivery costs and purchase of perishables like dairy and eggs.	2,000	Food supplies and gas for delivery vehicle
25. Nisa Foundation	Health & Social Services	Funding for workshops focusing on domestic violence in Muslim and ethnic communities.	2,000	Supplies and printing costs
26. North Surrey Mustangs Football Club	Cultural and Recreational	Funding for the Mothers and Sisters soccer program for girls & women, which aims to enhance the participation of high school girls in sports and promote well-being among new immigrant women.	2,200	Marketing and purchase of supplies
27. Northwest Wildlife Preservation Society	Environmental	Funding toward the Wildlife in the Schools Program, which makes environmental education accessible to students.	1,500	Wildlife in the Schools program costs
28. PLEA Community Services Society of BC	Health & Social Services	Support prevention workshops for children and youth which provide training in protection from sexual exploitation and sex trafficking ("Taking Care of Ourselves, Taking Care of Others", or TCO2).	2,000	TCO2 program supplies and materials
29. REACH Child and Youth Development Foundation	Health & Social Services	Funding for the Family Navigator program to support parents and caregivers of children with autism and developmental disabilities.	2,000	Community event expenses
30. Repair Café South Surrey White Rock	Environmental	The Repair Café is a volunteer community initiative which brings together people with repair expertise and community members with items in need of repair. Funding requested for branded aprons for Repair Café volunteers.	1,000	Aprons and promotional costs
31. Semiahmoo Family Place	Health & Social Services	Funding towards the "Family Place", a drop-in parent participation program for young families to engage with activities and seek out supportive resources in a welcoming, stigma-free environment.	2,000	Program supplies
32. Semiahmoo Peninsula Marine Rescue Society	Community Promotion	Support towards operating expenses for vessels and equipment for marine search and rescue operations stationed at Crescent Beach in South Surrey.	3,000	Training expenses and safety equipment
33. Spinal Cord Injury BC	Cultural and Recreational	The Peer Support Program provides opportunities and events for Surrey residents with spinal cord injuries.	2,500	Event costs



**2025 FINANCIAL PLAN  
PROPOSED COMMUNITY GRANTS  
COMMUNITY EVENTS AND INITIATIVES**

Non-profit Organization	Grant Type	Request	2025 Proposed Amount	Recommendations and Comments
34. SuperChefs Cookery Society	Cultural and Recreational	Funding towards the SuperChefs Camp, a four-day camp in partnership with Surrey Schools where children learn cooking and nutrition skills.	<b>3,000</b>	Food supplies and equipment
35. Surrey Amateur Radio Communications	Community Promotion	Funding for the 3-day Amateur Radio Field Day Emergency Exercise, which has been held in Surrey since 1975.	<b>1,000</b>	Event and equipment costs
36. Surrey Christmas Bureau Society	Health & Social Services	Support for the grocery voucher program used by people in need of assistance from the Christmas Bureau Society.	<b>3,500</b>	Grocery vouchers
37. Surrey Community Cat Foundation	Environmental	Veterinary costs for spay/neuter surgeries for cats owned by low-income residents in Surrey. The project aims to reduce the number of stray and abandoned cats in Surrey, and to help low-income residents be able to keep their pets.	<b>2,000</b>	Veterinary costs
38. Surrey Hospice Society	Health & Social Services	Funding towards the Bereavement Binder project, which will provide a resource binder for each public school in Surrey, to help educators support students.	<b>4,000</b>	Bereavement Binder project costs
39. TEDx Surrey	Community Promotion	Funding toward the 6th annual TEDx Surrey event at the Bell Centre in January 2025.	<b>2,000</b>	Event costs
40. Washington Kids Foundation	Cultural and Recreational	Funding for a Pro-D Day Camp for underprivileged youth at the Game Ready Fitness facility in Cloverdale.	<b>3,000</b>	Event and attraction costs
41. Whalley Community Association / Downtown Surrey BIA	Community Promotion	Funding for the Surrey Fest Downtown - A Celebration of Community festival on June 14, 2025 at Holland Park.	<b>3,500</b>	Event costs
42. YMCA BC	Health & Social Services	Funding towards the YMCA Summer Youth Transitions Program, providing structured support to youth aged 12-19 who are facing challenges to stay in school and make positive choices.	<b>2,500</b>	Youth event costs
43. You Wear it Well...Just for Grads Society	Health & Social Services	The "Boutique Day" event provides formal graduation attire for at-risk students. Funding requested for clothing and shoes to ensure inventory is available for all participants.	<b>2,500</b>	Clothing and equipment for Boutique Day
44. Young Women's Christian Association	Health & Social Services	Funding towards the "YWCA Guide to High School" gender-inclusive youth education program that supports youth in making healthy and positive social, emotional and education transitions to high school.	<b>3,500</b>	Program supplies for Guide to High School 2025
<b>Total Proposed Community Events and Initiatives</b>			<b>123,100</b>	

## Appendix "III"




### 2025 FINANCIAL PLAN PROPOSED CITY GRANTS NOT RECOMMENDED

Non-profit Organization	Grant Type	Request	Request Amount	2025 Proposed Amount	Recommendations and Comments
1. Alex Neighbourhood House	Cultural and Recreational	Support for Around the Continents: Family & Youth Food Connection Events - 3 culturally-themed food events.	5,000	0	Insufficient organizational support and limited community benefit
2. Balsar Community Foundation	Cultural and Recreational	Funding towards the "RunSurreyRun" community event to promote health and fitness.	75,000	0	Outside the scope of Community Grants
3. Canadian Black Farmers Association	Lease or Operating	Request for funding toward long-term agricultural lease and purchase of farming equipment.	178,964	0	Ineligible for lease-in-kind grant, outside scope of Community Grants
4. City Dream Centre Society	Health & Social Services	Christmas Food Hampers for low-income families - an extension of the Weekend Feeding Program over the holiday season.	10,000	0	Limited availability of funds
5. City Dream Centre Society	Health & Social Services	The Weekend Feeding Program provides food hampers to Surrey high needs schools, for families who experience food insecurity.	10,000	0	Limited availability of funds
6. City Dream Centre Society	Health & Social Services	The Summer Food Hamper program provides food to families over the summer, when in-school feeding programs are not available.	15,000	0	Limited availability of funds
7. Crime Stoppers	Community Promotion	Ongoing operational funding for Crime Stoppers programs including Anti-Gang & Illegal Gun Program, Tip-Taking Program, and others.	55,000	0	Outside the scope of Community Grants
8. Diabetes Canada	Community Promotion	Funding to support a Wine & Cheese Festival to raise funds for Diabetes Canada.	5,000	0	Outside the scope of Community Grants
9. Emotional Well-Being Institute (EWBI) Canada	Health & Social Services	Funding for operating costs to provide community events and well-being sessions.	10,000	0	Insufficient organizational support
10. Hillcrest School	Cultural and Recreational	Funding to install modern, barrier-free interactive play structures.	5,000	0	Outside the scope of Community Grants
11. New Vison Music Society	Community Promotion	Funding for A.C.C.E.S.S - Afro Caribbean Cultural Summerfest of Surrey, a two-day festival showcasing the heritage & culture of Indigenous, Latin, Caribbean and African people in Surrey.	158,000	0	Outside the scope of Community Grants
12. Poetic Justice Foundation	Community Promotion	Funding toward anti-caste workshops to be held in partnership with Surrey gurdwaras.	3,000	0	Outside the scope of Community Grants
13. She Connects	Health & Social Services	Support towards a workshop series to empower high school girls in Surrey through interactive learning and mentorship.	4,580	0	Insufficient organizational support
14. Soul Matters Counselling Society	Lease or Operating	Request for funding toward portion of office lease in city-owned building, covering non-profit portion of space.	39,396	0	Ineligible for lease-in-kind grant, outside scope of Community Grants



**2025 FINANCIAL PLAN  
PROPOSED CITY GRANTS  
NOT RECOMMENDED**

Non-profit Organization	Grant Type	Request	Request Amount	2025 Proposed Amount	Recommendations and Comments
15. Sources Community Resource Centres	Health & Social Services	Funding toward helping vulnerable people with basic needs access such as personal identification replacement, mailing address, resume building, job searching, etc.	149,600	0	Outside the scope of Community Grants
16. Sources Community Resource Centres	Health & Social Services	Funding towards "Seeds of Change Surrey" to support food recovery programs in communities most impacted by food insecurity.	30,000	0	Insufficient organizational support
17. Surrey Crime Prevention Society	Community Promotion	Ongoing operational funding for community safety initiatives, focusing on public safety, crime prevention, emergency preparedness, mentorship, and support for young people.	300,000	0	Outside the scope of Community Grants
18. Surrey Sea Lions Summer Swim Club	Cultural and Recreational	Funding toward a storage bin for club equipment at Bear Creek Outdoor Pool.	3,000	0	Limited community benefit
19. UNITI (The Semiahmoo Foundation)	Cultural and Recreational	Funding toward UNITI Recreation and Leisure Services for adults and youth with developmental disabilities.	30,000	0	Outside the scope of Community Grants
20. Vancouver Chinese Film Festival Association	Cultural and Recreational	Funding toward the Vancouver Chinese Film Festival (VCFE) to be held in September 2025.	10,000	0	Outside the scope of Community Grants
			<b><u>1,096,540</u></b>	<b><u>0</u></b>	

	<h1>City of Surrey</h1> <h1>Policy</h1> <p style="text-align: right;">No. D-26</p>
<p><b>Policy Title:</b></p> <p><b>Approval Date:</b></p> <p><b>History:</b></p> <p><b>Department:</b></p>	<p><b>CITY GRANTS</b></p> <p><b>December 16, 2024 (Corporate Report R258 RES.R24-2735)</b></p> <p>May 30, 2005 (R05-1363)</p> <p>September 6, 1994</p> <p>April 19, 1993</p> <p>January 28, 1991</p> <p>March 26, 1979</p> <p><b>FINANCE</b></p>

### POLICY ON CITY GRANTS

1. That two categories of grants be established:
  - **Category A** – Lease-in-Kind grants, segregated into short-term and long-term; and
  - **Category B** - All other grants (e.g. Community Grants, Sport Surrey Grants, Neighbourhood Enhancement Grants, Event Grants, Business Beautification Grants, and Arts & Culture Grants, etc.).
2. That the City Grants budget be placed in the Annual Financial Plan.
3. That total grants not exceed the City Grants budget.
4. That grants be intended for specific programs, capital projects, or special events.
5. That all applications for grants must be received at the office of the City Clerk not later than 4:30 p.m., September 30th of each year, or if the City Hall is closed on that day, on the next following day on which the City Hall is open. Grant applications received after that time will not be considered for funding unless the requirement for funding was not reasonably foreseeable prior to September 30th, and unless the requirement for funding is critical to the survival of the organization's programs, capital project, or special event.
6. That a Grant Fund in the amount of \$5,000 be established as a Special Recognition Fund for groups, which have achieved extraordinary accomplishments as determined by Council throughout the year.



7. That organizations providing services that are the responsibility of other levels of government (e.g. provincial or federal) will not normally be eligible for grants unless the consequences of not funding the grant would result in a significant disadvantage to Surrey which would outweigh the cost of the grant itself (e.g. An organization would lose significant funding from other benefactors without Surrey's participation by way of a nominal grant).
8. That grants not be provided to cover deficits or on-going operating costs (e.g. rent, internal staff salaries, utilities, etc.).
9. Criteria For Grant Eligibility:
  - (a) The organization must meet the requirements of Sections 8, 24 and 25 of the *Community Charter*.
  - (b) The organization shall have an active governing body composed of volunteers. Its main responsibility shall be program and policy development, and fund-raising. The governing body must be held responsible for the effectiveness of services provided and for financial accountability for funds received from all sources.
  - (c) All organizations shall have the following or similar clauses in their constitution and bylaws:
    - i. Paid staff members cannot be voting members of the Board of Directors (or the governing body).
    - ii. No Director shall be remunerated for being or acting as a Director, but Directors may be reimbursed for all expenses necessary and reasonably incurred while carrying out their duties as authorized by the organization.
  - (d) The organization shall show evidence that it has fully explored all other viable sources of financial support.
  - (e) The organization must extend its service to the general public in Surrey, and must not exclude anyone by reason of race, religion, or ethnic background.
  - (f) The organization must not act as a general fund-raiser for, or make grants to, various other groups or organizations.
  - (g) The organization must agree to submit an evaluation of the use of the Surrey grant at the end of the program/project/event, or by September 30th, whichever occurs sooner.
  - (h) The organization must not view the grant as an automatic ongoing source of funding.

10. That a maximum funding limit per application of \$5,000 be established for all Category B grants, with the following exceptions:
  - Applications where an existing active Operating Agreement is in place between the City and the applicant outlining specific grant funding for the applicant;
  - Grant programs with maximum grant funding per application in excess of \$5,000 approved by Council through a Corporate Report (e.g. Arts & Cultural Grant Program (Corporate Report No. R238; 2012 Surrey Cultural Grants Program) and Community Events Policing Grant Program (Finance Committee Report No. F013; 2015 Grants to Offset Policing Costs for Community Events));
  - Applications relating to City-wide events; and
  - Any other exceptions with a simple majority support of Council.

## GUIDELINES FOR GRANT PRIORITIES

The following factors will be used to determine priorities for allocating grants to eligible applicants:

1. The need addressed by the program/project/event, and its value to the community:
  - To what degree will the grant promote the well-being of Surrey residents?
  - How many residents will benefit?
  - Why is it important that it be done this year?
  - How severe are the consequences to Surrey residents of not providing a grant?
  - Is there overall community support?
2. The absence of duplication of, or competition with, an existing City program/service/event, and the use of existing community services or facilities to carry out the program/service/event.
3. The cost of the program/project/event:
  - What is the total cost?
  - What is the per capita cost (residents served)?
  - What are the sources of funding, and what percentage would Surrey be contributing?
  - Have all possible sources of funding been pursued?
  - What are the overall financial conditions of the organization, and will the lack of Surrey funding result in cancellation of the program/project/event?
  - Is this a one-time request for funds, or will ongoing support be required?
  - If ongoing support will be required, for how long and to what degree?
4. The appropriateness, effectiveness, and quality of delivery of the program/project/event:
  - How well will it be organized?
  - How many volunteers and volunteer hours will be involved?
  - Will there be coordination with other organizations, which might be interested or affected?
  - Has the organization previously demonstrated success with a similar undertaking?

5. The quality of the organization's previous and current administration and management, and the length of time and the degree to which the organization has provided previous service to the community:
- Who are the officers or elected officials of the organization?
  - Is the organization well-known to Surrey residents for their service?
  - What is their history of service to Surrey?
  - What are the future plans and goals of the organization?
  - Has the organization previously received funds from Surrey, and did they submit an evaluation for the use of those funds?

**PROCEDURE FOR PROCESSING GRANT REQUESTS**

1. Applicants must submit a grant application to the City Clerk on the prescribed form, by September 30th in order to be considered for a grant for the following year.
2. A Grants Evaluation Committee, consisting of staff representatives from Finance, Parks, Recreation & Culture, Corporate Services, and Social Infrastructure and Community Investment will review all grant applications to ensure completeness and to ensure grant eligibility as specified by policy.
3. New grant requests shall be listed under the following categories:
  - Taxes
  - Community Promotion
  - Environmental
  - Cultural and Recreational
  - Health and Social Services
4. The Grants Evaluation Committee will (after consultation as they deem necessary with the grant applicants, with City General Managers or their staff, with other Surrey Committees or Commissions, or with community groups) submit to the Finance Committee of Council, a list of all grant applications along with recommended grant amounts. The total of the recommended grants shall not exceed the total grants budget funding available, and a minimum of \$10,000 of the grants budget shall remain unallocated for critical, unanticipated grant requests received after September 30th.
5. The Finance Committee of Council will review the recommendations of the Grants Evaluation Committee, and may request additional information or request to hear delegations. The Finance Committee will then submit a list of recommended grant amounts to Council for their review and for the necessary approval. The approved grants shall be subject to final confirmation by Council after all appeals have been dealt with.
6. The City Clerk shall notify all applicants, by regular mail, of Council's initial decision, and shall advise them of the Appeal Procedure. Applicants shall be advised that grant amounts are subject to final confirmation by Council after all appeals have been dealt with.
7. The Grants Evaluation Committee shall be responsible for ensuring that all organizations, which receive a grant, submit an evaluation report on the use of the grant funds.

### **PROCEDURE FOR GRANT APPEALS**

Appeals of Council's decisions will be considered only in instances where additional grant funds are required to prevent unforeseen circumstances which could result in employee lay-offs or threaten the financial well-being or survival of the organization, or where significant new information will be presented which was not available during the grants review process.

Organizations must notify the City Clerk in writing, within 14 days from the date that the grant notifications were mailed, that they wish to appeal Council's decision. The grant applicants must give a clear explanation of why they feel they qualify for an appeal. The appeal request will be presented to Council for a decision on whether the appeal will be considered, and the applicant shall be notified accordingly.

If the appeal is not successful, that organization may not reapply for funding of the same service in the same funding year.

### **PROCEDURE FOR PROCESSING LATE GRANT APPLICATIONS**

Grant applications received after the September 30th deadline will be referred to the Grants Evaluation Committee for the following action:

- (a) If the requirement for grant funds was not reasonably foreseeable prior to September 30th, and if the requirement for immediate funding is critical to the survival of the organization or the event, then the Grants Evaluation Committee may refer the application to Council along with a recommended grant amount.
- (b) If the Grants Evaluation Committee believes that the grant application does not qualify for consideration under (a), then the Committee shall advise the grant applicant in writing that they do not qualify for consideration, but that they may reapply by the September 30th deadline for the following year. The applicant shall be advised that they may appeal this action of the Committee by requesting the City Clerk in writing to refer their application directly to Council, and by explaining why they should receive special late consideration for a grant. The appeal will be forwarded to Council for consideration, along with a recommendation from the Grants Evaluation Committee.

### **PROCEDURE FOR SETTING A CITY GRANTS BUDGET**

Prior to September 30th of each year, the Grants Evaluation Committee shall review the present year's budget for any necessary updates, and then submit a recommended City grants budget to the City Manager. The City Manager shall review the recommendation and include a City Grants budget amount in the preparation of the Annual Financial Plan.

# FINANCE COMMITTEE

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# ADJOURNMENT

