

Updated August 2021  
BUILDING DIVISION

# ***CHANGES TO NEW SINGLE FAMILY AND DUPLEX ELECTRICAL LOW VOLTAGE PERMIT APPLICATIONS AND PROCESSING***

**Effective September 6, 2019**

As part of our continuous improvement initiatives; applications for new single family and duplex low voltage electrical permits will require applicants to provide the applicable building permit number at time of application. This change has been implemented to improve the permit processing times.

When applying for new single family and duplex low voltage electrical permits, the building permit number associated with the property will need to be provided. The permit fee will be calculated based on the building permit fees, as outlined in Schedule "B" To Electrical Safety Bylaw, 2004, No. 15596 Item 1. The building permit number can be acquired from the builder or customer.

Extra-low voltage permits will require a separate permit. This permit fee continues to be based on the value of the electrical installation.

This change only impacts new single family and duplex low voltage electrical permits. Other electrical permits, including renovations to an existing property and commercial permits, remain unchanged.

SCHEDULE "B" TO ELECTRICAL SAFETY BYLAW, 2004, NO. 15596  
ELECTRICAL PERMIT FEES

## Installation Permits

1. For new Single-Family Dwellings and new Duplexes the low voltage electrical permit fee shall equal **18%** of the building permit fee as calculated and payable in accordance with Surrey Building Bylaw, 2012, No. 17850, as may be amended or replaced from time to time.

For the purposes of this Schedule, the terms "Single Family Dwelling" and "Duplex" shall have the meanings ascribed to them in Surrey Zoning Bylaw, 1993, No. 12000, as may be amended or replaced from time to time.

2. Installation Permit Fees for electrical permits not included in Item 1. above are based on the value of the electrical installation, including all material and labour and fees for design, testing, consulting, and monetary worth of contributed labour and materials. The Marshall Swift valuation service may be used to establish the value of an electrical installation. Permit fees for homeowner permits are based on a deemed installation value of three times the cost of materials.

The electrical permit fee by-law can be found here:

[https://www.surrey.ca/sites/default/files/bylaws/BYL\\_reg\\_15596\\_o.pdf](https://www.surrey.ca/sites/default/files/bylaws/BYL_reg_15596_o.pdf)

Q: Can low voltage and extra low voltage permits for new single family be combined?

A: No

- Installation permits for low voltage fall under part 1. of By-law 15596.
- Installation permits for extra low voltage permits fall under part 2. of By-law 15596

Q: Does a building permit need to be issued to apply for the electrical permit?

A: Yes