REGULAR COUNCIL

TO: Mayor & Council
FROM: General Manager, Parks, Recreation & Culture
General Manager, Finance Department

FILE: 0550-20

SUBJECT: 2023 Cultural Grants Program Recommendations and Process Update

RECOMMENDATION

The Parks, Recreation & Culture Department and the Finance Department recommend that Council:

1. Receive this report for information;

2. Approve 60 Cultural Grants and 11 Surrey Civic Theatres Rental In-Kind Subsidies totaling $519,085, pending Council approval of the forthcoming 2023-2027 General Operating Financial Plan;

3. Authorize the General Manager of Parks, Recreation & Culture and the General Manager of Finance to approve supplemental Cultural Grants applications annually, following the main grant intake period, up to a value of $10,000 per grant up to a maximum of unallocated funding balance remaining in the year; and

4. Authorize staff to update the Cultural Grants Program Guidelines, attached as Appendix “I”, to reflect the changes to the approval process for supplemental grant requests.

INTENT

The purpose of this report is to obtain approval for the issuance of 60 cultural grants, 11 Surrey Civic Theatres-in-Kind Subsidies (Appendix ‘II’) recommended for 2023 under the Cultural Grants Program Guidelines and receive approval to streamline the Cultural Grants Program grant award process.

BACKGROUND


The Program is intended to support a wide range of arts and cultural activity in Surrey, including artistic practices (music, dance, theatre, literary, visual, media, interdisciplinary, community-based, and Indigenous arts) and cultural celebrations and events that reflect Surrey’s diverse heritage and community.
**DISCUSSION**

**2023 Application Process**

Not-for-profit arts and cultural groups were invited to submit applications for the 2023 Cultural Grants Program by October 3, 2022. Interested arts and cultural organizations were also offered three learning and development opportunities with City staff to assist them in the preparation of their applications. At these sessions, staff reviewed program guidelines, answered questions and offered grant application advice.

**2023 Cultural Grants Evaluation Process**

An Evaluation Committee composed of City staff representing performing arts, literary arts, heritage, and finance, and two community members, reviewed the applications, applying a point rating system to the following criteria:

- Artistic merit of the initiative for which grant funding is requested;
- Community impact of the initiative; and
- Organizational health of the applicant organization and feasibility of the initiative.

The Evaluation Committee met on December 5, 2022, to discuss the merits of each applicant and reach consensus on funding recommendations. Based on the Program funds available for 2023, the Evaluation Committee recommends awarding 60 cultural grants and 11 Surrey Civic Theatre Rental In-Kind Subsidies totalling $519,085. The recommendations are outlined in Appendix "II" attached to this report.

**Recommended Changes to the Approval Process for Supplemental Cultural Grants**

**Current Process**

The first intake period is opened in the fall of the previous year’s award period. The initial annual Cultural Grant Program allocations are reflected in a Corporate Report to Council in January of the award period. The initial Corporate Report for the first intake period contains the majority of grant awards for the year. Supplemental request that are received following the first intake have been brought forward to Council on a case-by-case basis throughout the year resulting in several supplemental Corporate Reports.

**New Recommended Process**

A streamlined approval process is proposed for supplemental Cultural Grants requests in order to be more responsive to community requests. Under the proposed program revision, staff will continue to bring forward recommendations for the initial Cultural Grants Program allocations in January on an annual basis. There is no proposed change to the initial intake process; changes relate to the supplemental grant requests only. For all supplemental grant requests, staff propose that authority be delegated the General Manager of Parks, Recreation & Culture and the General Manager of Finance to approve requests, up to a value of $10,000 per grant up to a maximum of unallocated funding balance remaining in the year.
The Cultural Grants Evaluation Committee would continue to review all of the supplemental grant requests and if supported, the request would be forwarded to the General Manager of Parks, Recreation & Culture and the General Manager of Finance for approval. Once approved, an approval letter would be sent to the grant applicant notifying them of their grant award. On an annual basis, staff would continue to report to Council regarding the grants that were approved under the Cultural Grants Program in the previous year.

**FUNDING**

**Status of Cultural Grant Funding**

The following is a summary of the 2023 Cultural Grants Program funding:

<p>| | |</p>
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>2023 Cultural Grants Budget</td>
<td>$500,000</td>
</tr>
<tr>
<td>2023 Available funding*</td>
<td>$596,917</td>
</tr>
<tr>
<td>2023 Grant funding recommendations</td>
<td>$519,085 (includes theatre rental subsidy)</td>
</tr>
<tr>
<td>Unallocated balance</td>
<td>$77,832</td>
</tr>
</tbody>
</table>

*Available funding includes the approved annual grant budget and unallocated funding carried forward from previous years.

Appendix “II” attached to this report provides information on the status of funding related to the Cultural Grants Program, based on the assumption that Council will approve the recommendations outlined in this report.

**SUSTAINABILITY CONSIDERATIONS**

The work of the Cultural Grants Program supports the objectives of the City's Sustainability Charter 2.0. In particular, this work relates to Sustainability Charter 2.0 Theme of Education and Culture. Specifically, this project supports the following Desired Outcomes (“DO”) and Strategic Direction (“SD”):

- DO7: An enviable and vibrant arts and heritage sector contributes to Surrey’s citizen engagement, enrichment, economy, community livability and civic pride;
- DO9: Surrey supports and celebrates its diverse artists, cultures and community heritage through inclusive festivals, programming and events;
- DO12: Surrey nurtures a unique participatory community-based arts scene; and
- SD8: Support the growth of a diverse arts sector through the development of Surrey’s cultural corridor.

**CONCLUSION**

The City’s Cultural Grants Program continues to be received very positively by the local arts and cultural community. As outlined in the Surrey Parks, Recreation and Culture Strategic Plan 2018-2027, the Program benefits the community by strengthening the organizational capacity of new and existing cultural groups and supporting the development of a wide variety of art projects, cultural programs and services in the City.
Based on the above discussion, staff recommend that Council approve the 2023 Cultural Grants as documented in Appendix “II”, pending Council approval of the forthcoming 2023-2027 General Operating Financial Plan and authorize the General Manager of Parks, Recreation & Culture and the General Manager of Finance, to approve Supplemental Cultural Grants requests following the initial intake period on an annual basis.

Laurie Cavan
General Manager,
Parks, Recreation & Culture

Kam Grewal, CPA, CMA
General Manager,
Finance

Appendix “I”: Surrey Cultural Grants Program Guidelines
Appendix “II”: 2023 Cultural Grants Program Funding Recommendations

SR 1/30/23 12:19 PM
APPENDIX “I”

SURREY CULTURAL GRANTS PROGRAM GUIDELINES

The Cultural Grants Program is intended to support a wide range of arts and cultural activity in Surrey including artistic practices (music, dance, theatre, literary, visual, media, interdisciplinary, community-based and Indigenous arts); and cultural celebrations and events that reflect Surrey’s diverse heritage and community.

The vision of the Cultural Grants Program (the “Program”) is to support and enhance Surrey’s arts and cultural sector through:

- Building organizational capability and sustainability in each of existing and new local cultural organizations;
- Investing in community-based cultural activities that promote awareness, access, participation and appreciation of arts and heritage; and
- Encouraging collaborative opportunities and partnerships.

General guidelines for the Program include:

- Grants will be awarded annually for Cultural Celebrations, Projects or Operating Support;
- Grants will be awarded based on the number of eligible applicants and available funding in each year; Up to twenty percent (20%) of available grant funding for the Program may be retained by the City as a contingency for extemporaneous grants and as a contingency; and
- City cultural investment strategies as contained in City planning documents will be considered in awarding grants.
- Each successful organization is eligible to receive one grant (Cultural Celebrations, Project or Operating) from the Cultural Grants Program per year.

The following will not be funded through the Program:

- Educational institutions.
- Student projects.
- Individuals.
- Religious, political, business groups and for profit organizations.
- Activities prior to January 1st of the grant year in which the organization has applied.
- Fundraisers and banquets.
- Travel.
- Deficit reduction.
- Capital projects (equipment, new buildings, facility upgrades).
- Ongoing core operations for Cultural Celebrations and Project grant recipients.
- Projects that, in the opinion of the City, may be contrary to the public interest to approve for financial assistance.
- Activities that principally take place outside the City of Surrey.
- Bursaries, scholarships, or contests.
Grants may be awarded in each of the following three (3) categories:

**CULTURAL CELEBRATIONS GRANTS**

Under this category, grants will be provided to eligible groups to support the organizations’ initiative to provide audiences with an original artistic experience as part of a larger event.

**Costs funded in this category may include any of the following:**
- National standard artist fees paid to eligible artists
- Honorariums paid to cultural professionals who may not otherwise meet eligibility criteria of National standard artist fees.
- Supplies, materials, and services necessary for the artist’s performance.
- Liability insurance of WorkSafe BC Coverage specifically to protect the artist.

**Funding Levels:**
- Registered not-for-profit organizations are eligible to apply for up to $3,000 not to exceed 50% of eligible costs.
- Non-registered not-for-profit organizations are eligible to apply for up to $2,500 not to exceed 50% of eligible costs.

**Cultural Celebrations Grants Eligibility Criteria**

To be eligible under this category, the applicant must be:
1. A not-for-profit organization (registered or non-registered).
2. Based in the City of Surrey. Non-resident organizations may be considered for projects that occur within the City of Surrey’s municipal boundaries and directly benefit Surrey residents, with priority given to projects that employ and utilize a majority of Surrey-based artists for the project, where there is no comparable organization based in Surrey, and where the project does not duplicate another that can be provided by another organization already offered in Surrey.
3. Requesting a grant to support hiring an artist or artistic group to provide a cultural celebration experience.
4. Able to demonstrate how the proposed cultural celebration is accessible to the public and how the presentation of the artistic component benefits residents of Surrey. Organizations are strongly encouraged to promote their Cultural Grant funded event(s) via the City of Surrey events calendar. More information can be found here: [www.surrey.ca/news-events/events/promote-an-event](http://www.surrey.ca/news-events/events/promote-an-event)

**PROJECT GRANTS**

Under this category, grants will be provided to encourage partnerships and collaborations that result in cultural programs and initiatives.

**Costs funded in this category may include any of the following:**
- The grant award may contribute up to fifty percent (50%) of the project budget on a matching basis.
- Matching funds can be a combination of cash and in-kind contributions, with in-kind volunteer hours limited to thirty percent (30%) of the overall project budget.
- Organizations can apply for up to $10,000 annually for upcoming projects. Grant funding from multiple years cannot be combined to produce a single project.
Project Grants Eligibility Criteria
To be eligible under this category, the applicant must be:

1. A not-for-profit organization (registered or non-registered) or individuals partnering with a not-for-profit organization (registered or non-registered).
2. Based in the City of Surrey. Non-resident organizations may be considered for projects that occur within the City of Surrey’s municipal boundaries and directly benefit Surrey residents, with priority given to projects that employ and utilize a majority of Surrey-based artists for the project, where there is no comparable organization based in Surrey, and where the project does not duplicate another that can be provided by another organization already offered in Surrey.
3. Proposing a project that has a duration of no more than 16 months based on the calendar year.
4. Having matching funds and/or in-kind contributions equivalent to the amount of the grant that is being requested. Matching funds can be a combination of cash and in-kind contributions, with in-kind volunteer hours limited to thirty percent (30%) of the matching fund/in-kind contributions.
5. Eligibility for returning applicants will be based on the applicant submitting all outstanding final reports from previous years to the City’s satisfaction, prior to applying for the current or upcoming year’s Program. Failure to do so prior to the application deadline will render the applicant’s application as ineligible. Permissible exceptions will be for those organizations that have Fall/Winter events which occur after the grant submission deadline, and that will require time upon the completion of the event(s) to submit final reports in a timely manner to be mutually agreed upon by the applicant and the City.

OPERATING GRANTS

Operating grants aim to support and sustain the work of mature, registered not-for-profit arts and cultural organizations that deliver consistent, meaningful, and original local programming, demonstrate sustainable administrative practices and organizational structures, and play a leadership role in enriching and enlivening Surrey’s cultural landscape.

- Under this Category, Surrey resident organizations that employ and compensate professional staff (i.e. Executive Director and/or Artistic Director) whose role is to enable the organization to plan, develop, and ensure its ongoing resilience, and who pay artists fees meeting national standards (e.g. CARFAC), can apply for up to 25% of their annual operating budget to a maximum of $25,000 (previously $15,000).
- Organizations must apply each year.
- A funding approval in any given year should not be viewed as an ongoing source of funding.
- Organizations are encouraged to demonstrate their ability to access provincial and/or federal funding, and to indicate success in receiving provincial and federal funding, as part of their annual operating budgets. This could include funding via the BC Arts Council, Canada Council for the Arts, and other government funding agencies where Surrey-based organizations have not received grants in the previous two years. Additional sources of funding may also include provincial gaming or lottery funding awards that are either new or which increase in level of support year-after-year; foundation funding not previously received in the last two years; the establishment of a new endowment; corporate sponsorships; other forms of reliable funding strategies (e.g. special events, membership drives, crowdfunding, etc.).

Operating Grants Eligibility Criteria
To be eligible under this category, the applicant must:

1. Have a clear and relevant mandate with a primary focus on arts and culture programming in Surrey.
2. Demonstrate a significant history of arts and cultural programming in the City of Surrey with proven community impact.
3. Be based in the City of Surrey. Non-resident organizations may be considered for projects that occur within the City of Surrey’s municipal boundaries and directly benefit Surrey residents, with priority given to projects that employ and utilize a majority of Surrey-based artists for the project, where there is no comparable organization based in Surrey, and where the project does not duplicate another that can be provided by another organization already offered in Surrey.
4. Deliver a minimum of 75% of their programs to Surrey residents while ensuring programming is accessible to and prioritized for Surrey residents.
5. Have received at least two (2) project grants from the City of Surrey, successfully completed the proposed projects, and submitted all final reports.
6. Be committed to providing arts and culture experiences that are open and accessible to all Surrey residents.
7. Demonstrate financial stability:
   a. Provide evidence of diversified cash revenue including earned revenue, fundraising, donations, other grants;
   b. Provide externally produced financial statements.
8. Demonstrate organizational capacity and sustainability:
   a. Have been operating for 5 (five) years as registered not-for-profit society in good standing;
   b. Be supported by an active volunteer Board of Directors;
   c. Hire experienced and capable creative/artistic senior leadership and senior administrators, at least one of whom must be a paid Artistic Director, Managing Director, Managing Artistic Director, Executive Director or General Manager, compensated at industry standards comparable to similar sized arts and culture organizations, and must maintain effective organizational structures.
9. Demonstrate a commitment to compensating professional artists commensurate with fees that meet national industry standards (e.g. CARFAC).

**Operating Grant Enhanced Funding Eligibility Criteria**

In 2022, the City introduced an increased grant amount for eligible organizations applying for operating grants that meet additional criteria with the intention to help support organizations fully based in Surrey, who provide year-round cultural programming to Surrey residents, and are seeking to develop as organizations, to also meet eligibility criteria for BC Arts Council and Canada Council grants for their field of practice.

Not all City of Surrey grants applicants are expected to meet all the criteria for the enhanced amount of the city’s operating grants (maximum $25,000) but may still be deemed eligible for regular operating grant funding (maximum $15,000) if they meet all but the enhanced grant criteria.

In order to meet criteria to receive enhanced operating funding, organizations must meet all of these criteria:

1. **Have a permanent address in Surrey from which the organization operates.**
   a. This is indicated by the following:
      • They operate a permanent facility with a Surrey address
      • If they don’t operate a facility, the majority of their board have Surrey resident addresses
2. **Demonstrate year-round arts and cultural programming for Surrey audiences.**
   a. Programming for Surrey audiences is demonstrated by:
      
      • Where the programming is offered is at a verified Surrey address
      • The public is invited – it isn’t programming limited to members for example, or limited groups of people
      • Programming, with some temporary exceptions (when facilities are closed due to COVID and when programming by necessity needs to be offered only online) is expected to be delivered in person and primarily advertised to Surrey residents
      • Year-round programming examples include:
         - monthly programming such as artist talks, or workshops
         - a series of multiple events – for example in performing arts in may be demonstrated by producing a season of performances such as three or more theatre productions within 12 months (not including performances in the portion of a season covered by a previous grant application)
      • Programming that is self-funding or profitable and/or comparable to independent businesses (i.e. dance classes and dance schools) may not be considered a priority for cultural grant funding
      • Programming that may be considered fund raising for the applicant, or for other organizations or causes (e.g. silent auctions, show and sales of artworks etc.) may not be considered significant arts and cultural programming serving residents

3. **Have arts/ cultural-based programming that primarily benefits Surrey residents**
   
   • Programming is hosted within a facility / venue with a Surrey address is considered to primarily benefit Surrey residents
   • Programming, and/or the invitation to participate in programming is advertised and/or promoted to Surrey residents
   • Those organizations offering some or most of their programming in a location outside of Surrey (e.g. in Langley, Delta or White Rock) or online, may not be given preference
   • The programming does not present barriers to Surrey residents (e.g. programming is not offered to the public and may be restricted to those with memberships)

4. **Employ/ compensate professional staff (e.g. artistic director, executive director)**
   
   • Professional staff are those who contribute directly to the artistic production and artistic programming, that ensures the organization produces high quality experiences for audiences and contributes to the cultural development of Surrey.
   • Professional staff are those whose contributions to programming, including original content (program development, conducting, theatre production) and whose work is primarily credited for additional grants received by the organization (e.g. BC Arts Council or Canada Council)

   Compensation includes:
   
   • Hourly wages
   • Benefits including EI, insurance, WCB
   • Compensation rates to be considered professional are those guided by national guidelines for artistic compensation
   • Consideration to be given when this appears to apply: there is demonstrated merit for or a potential conflict of interest for an individual claiming multiple sources of compensation. An example would be a combination of the following
      - board member, and/or:
      - administrator and/or
Those whose paid work is fully dedicated to producing the cultural and artistic events which qualify for cultural grants funding and who are recognized as peers with others in their field of artistic practice, will be considered in the category of professional artistic staff.

Those who serve as staff for an organization, but whose work supports the organization, but who do not directly provide professional artistic services, such as bookkeepers, cleaners, administrative staff, will not be considered in this category.

Pay national standard artist fees to professional artists (e.g.: CARFAC)

- Artists when they are recognized as professionals by peers within their field of practice, are entitled to receive compensation for the services they provide.
- The grant application demonstrates to whom and what fees were paid in the past, and a budget that demonstrates the fees to be paid for proposed programming.
- Compensating artists on a sliding scale may be considered, although not as high as full professional fees. For example, lead artists in a theatre production may receive full fee, while those in an intern capacity may receive lower fees.
- While honorariums demonstrate understanding of the importance of paying artists, this will not be scored as high.
- Those who serve as staff, on the organization’s board or the organizing committees, who receive fees for these services, are not to be included here.

Receive funding from BC Arts Council and/or Canada Council for the Arts for artistic productions

- The enhanced cultural grants operating funding is intended to further support the capacity and program production of those organizations, and especially to assist them to qualify for artistic grants.
- For example, this additional operating funding may be the catalyst to support a performing arts organization to expand their programming to produce a season to then qualify that organization for other operating grants, or to commission significant new or original artistic programming to qualify for other project grants.

Surrey Civic Theatres (SCT) Rental-in-Kind Subsidy Grant

The SCT Rental In-Kind Subsidy Grant offers up to $2,000 of assistance to non-profit, professional arts and cultural organizations renting the Surrey Civic Theatres. Based on availability, this subsidy will support performing arts groups by providing access to well-equipped professional venues and to continue to support artists in their creative endeavors.

SCT Rental-in-Kind Subsidy Grant Eligibility Criteria

This funding opportunity will prioritize those cultural organizations:

1. Who received a City of Surrey Cultural Grant for the year in which they are applying for the SCT Rental Subsidy.
2. Who have not rented the Surrey Civic Theatres stages (Main Stage at Surrey Arts Centre, Studio Theatre at Surrey Arts Centre, or Centre Stage at City Hall) for their events ever, or in the past three years.
3. Whose organization or artists would benefit from the experience of renting a professional theatre, to develop their art practice, build their audience, and qualify for support to continue...
their artistic work (i.e., qualify to submit grant applications to other funders, and to be competitive in a peer jury environment).

4. Whose event is primarily presenting artists.

Costs funded in this category may include any of the following:
- Council approved rental rates
- Front of House labour (Front of House Supervisor, ushers, concession staff)
- Technical labour (Civic Theatres technicians)
- In-house technical equipment
- Box office staff

**If your organization receives a Surrey Civic Theatres In-kind Theatre Subsidy Grant, the following conditions will apply:**
- The requested SCT venue(s) are operational and available on the date requested. For inquiries and to book your venue, please contact SCT venue Staff here:
  - Surrey Civic Theatres Main Stage and Studio Theatre at Surrey Arts Centre: 604-501-5574 or artscentrerentals@surrey.ca
  - Surrey Civic Theatres Centre Stage at Surrey City Hall: 604-598-5769 or cityhallrentals@surrey.ca
- The subsidy for the SCT venue is limited to one rental only
- The organization will be required to enter into a SCT rental agreement setting out the rates and terms of use for the booking.
- The rental agreement will indicate the amount of the subsidy grant (up to a maximum of $2,000), and an estimate of anticipated total costs. The estimate will be based on a description of the planned program and a pre-event meeting with SCT staff prior to creating the rental agreement.
- All estimated costs expected to be incurred over and above the subsidy amount must be paid in full to SCT at minimum two weeks prior to the date of the booking.
- Any variations in pre-paid costs with final costs will be invoiced or refunded by SCT as part of a post event final reconciliation which will be provided by SCT to the organization within a minimum of 10 business days following the booking date. In the event that the organization's activities are completed without requiring the full use of the subsidy funds, the remaining funds will remain with the City.
- The organization’s program must be compliant with prevailing Provincial Health Orders and the City of Surrey Communicable Disease Plan.
- The artist(s) contracted for the event by the organization agree to participate in accordance with all SCT terms and conditions and facility codes of conduct.

**Occupational Health and Safety Guidelines**

Organizations/artists will be required to familiarize themselves with City of Surrey safety plans, policies, and protocols.

**Application Processing Procedures**

The following is a description of the procedure for interested parties to make application under the Program:
- Eligible applicants are required to submit a completed program application form to the City which demonstrates that the related eligibility criteria are met.
Eligible applicants will be invited to an information session where application forms will be available, information will be provided about how to fill out the application form, and questions will be answered.

The deadline for applications will be shared. All applications received by that date will be evaluated with the results of the evaluation and the related grants announced.

Each year there is a main intake period for cultural grant applications where the majority of grants are evaluated.

The Program will also consider supplemental grant requests, outside of the main intake period, should there still be funding to allocate for that given year.

In order to receive the funding for the year in which the organization is applying for, all prior year(s) final reports must be received and processed to the satisfaction of City staff. Permissible exceptions will be for organizations that have fall/winter event(s) which occur after the grant submission deadline, and that will require time upon the completion of the event(s) to submit final reports in a timely manner to be mutually agreed upon between the applicant and the City.

Each application will be reviewed by City Staff to ensure that it is complete and meets the Program criteria.

Each complete and eligible application will then be evaluated by a Grant Evaluation Committee comprised of representatives from: Arts, Heritage, Library, Economic Development and Finance. The Committee will recommend the grant amount for each eligible applicant that will then be forwarded to Council for approval.

Applicants are invited to indicate interest in the Surrey Civic Theatres Rental-in-Kind Subsidy by checking the checkbox in either the Project Grant or Cultural Celebrations Grant application form. Eligible applications will be reviewed as part of the evaluation process, and subsidies will be awarded based on availability.

City Staff will notify all applicants of Council’s decision, and if applicable will advise them of the Appeal Procedure.

Appeal Procedure

Appeals will be considered from organizations that have been denied funding and where significant new information is presented that was not available during the original review process.

- Appellants must notify City Staff in writing of their intention to appeal within ten business days of the date that they receive notification of the City’s decision regarding their application.
- The appellant must clearly identify the additional information that they view as being important to their appeal of the decision.
- The Evaluation Committee will review such appeals and where a change in the original recommendation is considered warranted will forward an appropriate recommendation to Council. If the appeal is denied, the applicant will be informed.

Grant Payments

- Where a grant is awarded, grant funding will be forwarded to the applicant once Council has approved the grant, or in the case of supplemental grant requests, that they are approved by the General Manager of Parks, Recreation & Culture and the General Manager of Finance.
- For grants of $1,500 or less, 100% of the full grant amount will be forwarded to the applicant upon grant approval pending receipt and approval of any outstanding grant requirements from previous years.
- For grants of $1,501 or greater, 80% of the grant amount will be forwarded to the applicant pending receipt and approval of any outstanding grant requirements from previous years.
• The remaining 20% will be forwarded to the applicant upon receipt by the City of a final report from the applicant that demonstrates that the initiative for which the grant was awarded has been fully and properly completed.
• The preparation and submission of a final report related to each grant is a pre-requisite for the applicant to be eligible to apply for any future grants under the Program. Failure to submit final reports may render the applicant ineligible to apply for additional grant support from the City. Permissible exceptions will be for those organizations that have Fall/Winter events which occur after the grant submission deadline, and that will require time upon the completion of the event(s) to submit final reports in a timely manner to be mutually agreed upon between the applicant and the City.
• Every organization that receives a grant under the Program is expected to acknowledge the City’s support using the following phrase: “Funded in part with the support of a City of Surrey Cultural Grant” Significant changes to the scope and scale of proposed projects must be reported to Cultural Services Staff.
• Changes to the scope and scale of proposed projects must be reported to Cultural Grants Staff prior to project being carried out to ensure it meets the City of Surrey Cultural Grants terms and guidelines. Email CulturalGrants@Surrey.ca for more information.
• Organizations may be required to give progress reports and are encouraged to offer site visits to Cultural Grants Staff to demonstrate that the grant is being used for the purpose for which it was awarded.
2023 CULTURAL GRANTS PROGRAM FUNDING RECOMMENDATIONS

Grant Funding Available:
2023 Approved Budget $500,000
Eligible Grant Funding carried over from 2022 $96,917
Total Available Grant Funding $596,917

Total Grants Recommended:
Operating Grants $165,000
Project Grants $328,835
Cultural Celebrations Grants $3,250
Surrey Civic Theatre In-Kind Rental (max. $2,000/applicant) $22,000
Unallocated Grant Funding Balance $ 77,832

Operating Grants:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Funding Amount</th>
<th>Purpose of Funding</th>
<th>About the Organization</th>
</tr>
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<tbody>
<tr>
<td>1. Arts Council of Surrey</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>Umbrella organization offering year-round programming serving artists and supporting cultural activities in Surrey.</td>
</tr>
<tr>
<td>2. Fraser Region Aboriginal Friendship Centre Association (“FRAFCA”)</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>FRAFCA is an organization that fosters the health and wellbeing of urban Indigenous people in the Fraser Salish Region by providing culturally relevant services, support and advocacy.</td>
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<tr>
<td>3. Fraser Valley Musical Theatre</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>Delivers musical theatre performances and provides an opportunity for community members to participate in performing arts in Surrey.</td>
</tr>
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<td>4. Peninsula Productions</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>Delivers professional quality theatrical performances to audiences in Surrey and surrounding communities.</td>
</tr>
<tr>
<td>5. Royal Canadian Theatre Company</td>
<td>$25,000</td>
<td>Operating Support</td>
<td>Delivers professional quality theatre performances to audiences in Surrey and surrounding communities.</td>
</tr>
<tr>
<td>6. Semiahmoo Arts Society</td>
<td>$25,000</td>
<td>Operating Support</td>
<td>Umbrella organization for the arts serving the Semiahmoo Peninsula, fostering a vibrant, inclusive, and sustainable arts community.</td>
</tr>
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<td>7. Surrey Art Gallery Association</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>Serves as a partner to the Surrey Art Gallery to advance community engagement with the visual arts, and to support contemporary artists.</td>
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<tr>
<td>8. Surrey Festival of Dance</td>
<td>$15,000</td>
<td>Operating Support</td>
<td>Provides a high-quality forum for dancers to perform, and helps promote and expand dance awareness in the community.</td>
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<td>9. Surrey Symphony</td>
<td>$25,000</td>
<td>Operating Support</td>
<td>Fosters, encourages, and supports the...</td>
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<tr>
<td>Project Grants:</td>
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<td>Aequitas Singers Society</td>
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<tr>
<td>$1,450</td>
<td>Building Bridges</td>
<td>A non-auditioned community choir based in Surrey with a social</td>
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<td></td>
<td>A collaborative concert featuring a diverse cross-section of</td>
<td>justice focused mandate.</td>
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<tr>
<td></td>
<td>performers from within the Surrey community</td>
<td></td>
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<tr>
<td>Arts Umbrella</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>$10,000</td>
<td>Act Your Art Out</td>
<td>Supports young artists cultivate their creativity in art &amp;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Working with Surrey School District to provide students free</td>
<td>design, dance, theatre, and music &amp; film.</td>
<td></td>
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<tr>
<td></td>
<td>instruction in visual arts, creative dance and theatre</td>
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<tr>
<td>Canada Chinese Performing Arts Society</td>
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<tr>
<td>$10,000</td>
<td>Han Music Fantasy Series</td>
<td>Promotes performing arts based on Chinese and other cultures.</td>
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<tr>
<td></td>
<td>The event will a gala concert combined instrumental ensemble,</td>
<td></td>
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<tr>
<td></td>
<td>solo singer, choir, and dancers</td>
<td></td>
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<tr>
<td>Canadian Music Centre in BC</td>
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<tr>
<td>$1,500</td>
<td>Casse-Tête : A Festival of Experimental Music is a free, all</td>
<td>The Canadian Music Centre British Columbia purpose is to</td>
<td></td>
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<tr>
<td></td>
<td>ages, multi-day festival featuring performances and workshops</td>
<td>encourage and promote the awareness, appreciation and study of</td>
<td></td>
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<td></td>
<td></td>
<td>Canadian contemporary music, in particular that of its</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Associate Composers</td>
<td></td>
</tr>
<tr>
<td>Canadian Women and Art Society - Surrey Latin Festival</td>
<td></td>
<td></td>
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<tr>
<td>$10,000</td>
<td>Surrey Latin Festival 2023</td>
<td>Uses art as a mechanism that creates spaces for multiculturalism,</td>
<td></td>
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<tr>
<td></td>
<td>Civic Plaza</td>
<td>social inclusion, and resilience.</td>
<td></td>
</tr>
<tr>
<td>Cedar Hills Caledonian Pipe Band</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>$1,750</td>
<td>To provide Scottish Cultural music and instruction at practices</td>
<td>Promotes Great Highland Bagpipe, Pipe Band Music, and Highland</td>
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</tr>
<tr>
<td></td>
<td>and during parades, events, and festivals</td>
<td>Dancing.</td>
<td></td>
</tr>
<tr>
<td>Chilliwack Symphony Orchestra and Chorus</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>$8,000</td>
<td>Can you Handel it?</td>
<td>Professional classical orchestra and chorus.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CSO will perform two concerts featuring Handel's music</td>
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<tr>
<td>CloseLook United Foundation</td>
<td></td>
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</tr>
<tr>
<td>$6,500</td>
<td>A CloseLook at Local Artists</td>
<td>Close Look was first established as a social enterprise in 2010.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each month, one artist will be highlighted in the spotlight</td>
<td>The main purpose was to build the confidence and self-esteem of</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>the younger generation, by promoting their talents</td>
<td></td>
</tr>
<tr>
<td>Cloverdale Arts and Entertainment Association</td>
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<tr>
<td>$8,000</td>
<td>Host five outdoor markets downtown Cloverdale during the</td>
<td>Hosts several summer market days in Cloverdale.</td>
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<tr>
<td></td>
<td>19. Crescendo Operatic Association (formerly YPOS)</td>
<td>$10,000</td>
<td>summer months</td>
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<tr>
<td>20.</td>
<td>Culture Chats BC Association</td>
<td>$1,500</td>
<td>Multicultural folk dance workshop to learn about dance from the world and to use their creativity to work on a group choreography thereafter. Facilitates innovative programming, engaging community and building connection through intercultural arts.</td>
</tr>
<tr>
<td>21.</td>
<td>Darts Hill Garden Conservancy Trust Society</td>
<td>$10,000</td>
<td>Artist in Residence and Temporary Art Installations Program</td>
</tr>
<tr>
<td>22.</td>
<td>Diwali Celebration Society</td>
<td>$10,000</td>
<td>Diwali Festival 2023 Music, dancing, storytelling, and visual arts. Celebrates the spirit of Diwali by embracing diverse art forms.</td>
</tr>
<tr>
<td>24.</td>
<td>EJS School of Fine Arts</td>
<td>$8,000</td>
<td>Bright Stars Program</td>
</tr>
<tr>
<td>25.</td>
<td>Folk Star Arts Academy</td>
<td>$6,500</td>
<td>Folklore Festival 2023 Bhangra and Punjabi folk instruments &amp; painting Workshops with an Exhibition leading up to Performance Day. Creates opportunities for meaningful engagement, understanding, and appreciation of Punjabi Folk Art.</td>
</tr>
<tr>
<td>28.</td>
<td>Kara-Kata Afrobeat Society of Canada</td>
<td>$7,500</td>
<td>NaijaFest 2 day event celebrating</td>
</tr>
<tr>
<td></td>
<td>Organization Name</td>
<td>Amount</td>
<td>Description</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------</td>
<td>--------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>29.</td>
<td>Irish Dancers of Steel Society</td>
<td>$5,000</td>
<td>Surrey Irish Festival Feis Irish dancing and cultural competition which includes Irish dancing, Irish music, artwork, and traditional Irish soda bread</td>
</tr>
<tr>
<td>30.</td>
<td>Muslim Food Bank</td>
<td>$2,500</td>
<td>Ladies Cultural Party Brings the Surrey community together over traditional delicacies, arts, food, performances, storytelling and crafts native to the ancient silk road route.</td>
</tr>
<tr>
<td>31.</td>
<td>NAAD Arts Centre</td>
<td>$8,000</td>
<td>NAAD Festival of Music &amp; Dance 2023</td>
</tr>
<tr>
<td>32.</td>
<td>Naked Stage Productions</td>
<td>$5,000</td>
<td>Naked Stage 2022-2023 Season 4 plays at Newton Cultural Centre</td>
</tr>
<tr>
<td>33.</td>
<td>Prabash Bangla</td>
<td>$3,150</td>
<td>Rabindra Nazrul Jayanti Project planned to raise awareness towards the music of Rabindranath Thakur (first Noble laureate from Asia 1913) and Legendary poet Kaji Nazrul Islam</td>
</tr>
<tr>
<td>34.</td>
<td>Royal Academy of Punjab Society</td>
<td>$10,000</td>
<td>Punjabi Folk Dance + Music Program January - December 2023, weekly</td>
</tr>
<tr>
<td>35.</td>
<td>Sanjh Foundation</td>
<td>$8,000</td>
<td>SANJH 2023 2023 Annual Sanjh Festival is a celebration of South Asian Poetry, Music and dance</td>
</tr>
<tr>
<td>36.</td>
<td>Semiahmoo Potters Society</td>
<td>$5,000</td>
<td>Welcome to the Crescent Park Pottery Studio Events in the Park</td>
</tr>
<tr>
<td>37.</td>
<td>Shakti Empowerment of Women, Children and Families Society</td>
<td>$7,500</td>
<td>Shakti Film Festival Showcase women centric Canadian and international films made by women</td>
</tr>
<tr>
<td>#</td>
<td>Organization</td>
<td>Amount</td>
<td>Project Description</td>
</tr>
<tr>
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</tr>
<tr>
<td>38</td>
<td>Sher Vancouver LGBTQ Society</td>
<td>$10,000</td>
<td>Pre-Production of Feature Documentary</td>
</tr>
<tr>
<td>39</td>
<td>Sierra Leonean Community of British Columbia</td>
<td>$8,000</td>
<td>Canada-Sierra Leone Cultural Heritage Day Festival</td>
</tr>
<tr>
<td>40</td>
<td>Sikh Heritage Society</td>
<td>$10,000</td>
<td>Sikh Heritage Month BC 2023 Art Exhibition at Surrey City Hall</td>
</tr>
<tr>
<td>41</td>
<td>Social Justice Film Society</td>
<td>$1,750</td>
<td>Relaunch and Rebranding post Covid</td>
</tr>
<tr>
<td>42</td>
<td>South Asian Arts Society</td>
<td>$10,000</td>
<td>Monsoon Festival of Performing Arts Showcasing local, national, and international South Asian artists</td>
</tr>
<tr>
<td>43</td>
<td>Surrey Artswest Society</td>
<td>$4,800</td>
<td>Artswest Program To bring new and emerging Visual Artists together for demos and workshops</td>
</tr>
<tr>
<td>44</td>
<td>Surrey Board of Trade</td>
<td>$5,000</td>
<td>Music City Surrey Showcase Part 3 of project to create live showcases</td>
</tr>
<tr>
<td>45</td>
<td>Surrey City Orchestra</td>
<td>$10,000</td>
<td>The Planets/Symphony and Sympathy Orchestra playing Holsts The Planets to include Indigenous storyteller, and NASA video as part of SPARKS series</td>
</tr>
<tr>
<td>46</td>
<td>Surrey Festival of Arts Society</td>
<td>$8,000</td>
<td>Mid Summer Nights Dream Two-day festival</td>
</tr>
<tr>
<td>47.</td>
<td>Surrey German Language School Society</td>
<td>$500</td>
<td>Winter Heritage Performance</td>
</tr>
<tr>
<td>48.</td>
<td>Surrey Muse Arts Society</td>
<td>$6,200</td>
<td>Surrey Muse Readings, Awards and Organization</td>
</tr>
<tr>
<td>49.</td>
<td>Surrey Photography Club</td>
<td>$1,235</td>
<td>Photographic Artists Speaker Series</td>
</tr>
<tr>
<td>50.</td>
<td>Surrey Pride Society</td>
<td>$10,000</td>
<td>2SLGBTQIA+ Surrey Pride at Central City Plaza</td>
</tr>
<tr>
<td>51.</td>
<td>The Black Arts Centre (BLAC) (Previously Solid State)</td>
<td>$9,000</td>
<td>Black History Month: BLAC Reading and Workshop Series</td>
</tr>
<tr>
<td>52.</td>
<td>Transformational Theatre Society</td>
<td>$6,500</td>
<td>Music and Meditation Festival 2023 at Centre Stage, City Hall</td>
</tr>
<tr>
<td>53.</td>
<td>Vancouver Cantonese Opera</td>
<td>$10,000</td>
<td>Cantonese Opera Extravaganza in Surrey public libraries &amp; Cantonese Opera in the Cloud</td>
</tr>
<tr>
<td>54.</td>
<td>Vancouver International Bhangra Celebration</td>
<td>$10,000</td>
<td>Surrey 5X Festival 2023</td>
</tr>
<tr>
<td>55.</td>
<td>Vancouver International South Asian Film Festival</td>
<td>$10,000</td>
<td>2023 Vancouver International South Asian Film Festival in Surrey</td>
</tr>
<tr>
<td>56.</td>
<td>Westcoast Harmony Chorus</td>
<td>$3,000</td>
<td>Performance in Surrey April 2023</td>
</tr>
<tr>
<td>57.</td>
<td>White Rock City Orchestra</td>
<td>$6,500</td>
<td>WRCO perform with guests artists Roy and Rosemary in Surrey.</td>
</tr>
<tr>
<td>58.</td>
<td>Z. inc Artist Collective</td>
<td>$5,000</td>
<td>Broaden scope for the site-specific artworks created by Surrey based visual artists at Darts Hill Garden.</td>
</tr>
</tbody>
</table>
### Cultural Celebrations Grants:

<table>
<thead>
<tr>
<th>No.</th>
<th>Organization</th>
<th>Grant Amount</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>59.</td>
<td>Nepali Canadian Women Society</td>
<td>$1500</td>
<td>Teej Cultural Celebration 2023 A cultural festival celebrated by girls and women in Nepal and South East Asian to welcome the monsoon season</td>
<td>Nepali Canadian Women’s Society of BC (NCWSBC) is a social network for women to connect and build a social support.</td>
</tr>
<tr>
<td>60.</td>
<td>The Great Zimbabwe Cultural Society of British Columbia</td>
<td>$1750</td>
<td>African Dress and Fabric event will encourage the socio-cultural expression of African culture by encouraging members to display culturally connected clothing</td>
<td>ZICUSO BC serves the community to help connect individuals and families.</td>
</tr>
</tbody>
</table>

### Surrey Civic Theatre In-Kind Rental Subsidy Grants:

1. Canada Chinese Performing Arts Society
2. Crescendo Operatic Association
3. Diwali Celebration Society
4. Folk Star Arts Academy
5. Ghazal Manch Surrey Cultural Association
6. NAAD Arts Centre
7. Prabash Bangla
8. Sanjh Foundation
9. Sikh Heritage Society
10. South Asian Arts Society
11. Surrey Board of Trade

### Anticipated Supplemental Applications Pending Approval in 2023**:

1. African Stages - Association of British Columba (ASABC)
2. African Women Empowerment Society
3. Afro-Canadian Positive Network of BC
4. Lead Disability Association
5. Nuru Training Association
6. Mother Language Lovers of the World Society
7. Nepali Literary Society
8. New Vision Music Society
9. Pivot Theatre Society
10. Progressive Inter-Cultural Community Services Society

**Each of these applicants have been contacted and are providing more information for the Evaluation Committee**
Not Recommended for Funding:

*Funding declined on the grounds that a) proposed activities are ineligible under the Cultural Grant Guidelines, b) proposed initiative offers very limited community benefit to merit funding; and/or c) proposed initiative lacks feasibility.*

1. Africa Canada Education Foundation
2. Festival African Heritage Music and Dance Society
3. Salt City Advocacy Society
4. United Culture of China Society
5. Vancouver Chinese Canadian Seniors of Multicultural Song and Dance

*Each unsuccessful applicant will be offered individual feedback and coaching and will be encouraged to reapply in compliance with the Cultural Grants guidelines, and/or apply again in 2024.*