CITY OF SURREY

Inspection Request Phone (604) 591-4240 Inspection Schedule Line (604) 591-4650
Inspection Request Fax (604) 591-4440 Inspection Request Email e.inspections@surrey.ca

ELECTRICAL HOMEOWNER AUTHORIZATION & INSPECTION REQUEST FORM

This form must be legible, clearly indicate the type of inspection requested and be made available to the attending Safety Officer in order to complete the inspection request process. **It is strongly recommended that all inspection requests be made by submitting this completed form either by fax or email directly to the Electrical Section.** Should you choose to request an inspection by calling the inspection request phone line, a completed copy of this form must be left on site at the main electrical panel. Re-Inspection fees may be assessed when an inspection of a previous noncompliance is performed (1 hour minimum charge). **Electrical Safety Regulation 19 (4) states regulated work must not be concealed or energized unless inspected or the inspection has been waived.**

DO NOT LET YOUR HOMEOWNER PERMIT EXPIRE. If an inspection request has not been received within 180 days from date of permit issuance or from last inspection date, a permit extension request must be submitted. For more information regarding homeowner permit requirements please visit http://www.surrey.ca/city-services/1374.aspx

A. INSTALLATION DETAILS:

Permit Number: **E-**			
Address:	Street / Ave:	Unit No:	Bldg No:

B. HOMEOWNER INFORMATION:

Name(s):		Address:		Street / Ave:
Unit No:	Bldg No:	City:	Province:	Postal Code:
Phone No:		Email:		

C. DECLARATION:

"I _____, am the legal owner and I occupy or intend to occupy the above premise. I fully understand that I am responsible to ensure that the installation will comply with the Safety Standards Act and Regulations of BC. I have knowledge of the electrical system and equipment being installed and I am aware of the hazards involved. I declare that I am not being assisted by any persons other than as indicated on the permit. I hereby accept all terms and conditions which have been set on this Homeowner Electrical Permit. I acknowledge that I have read and understand these terms and conditions. Permission is granted for a Safety Officer to enter the residential dwelling, site/location/premise to perform the duties of an Electrical Safety Officer. The electrical installation authorized under this permit is ready for inspection as indicated in section D of this form.

Signature:	YYYY MM DD 20_____ /_____ /_____

D. REQUEST:

☐ **Electrical Installation Ready for Connection** (provide details below)

Scope of work ☐ New Service ☐ Service Change ☐ Service Repair

Details

Voltage (Line to Line)	Amperage	Electric Heat Load

☐ **Rough Wiring (R/W) Inspection** (provide details below)

Progress
- ☐ **All R/W Is Complete**.
- ☐ **Partial R/W Complete in Location(s) Indicated Below:**

Partial R/W Location
- ☐ **Single Family Dwelling.** All rough wiring installed in the single family dwelling is complete but additional rough wiring is to be installed under this permit (e.g. landscape lighting, water feature, etc.).
- ☐ **Location:**_____

☐ **Final Inspection.** All work is complete and no further inspections to be requested under this permit.

☐ **Permit extension only.** Work is in progress and installation is safe. (This is not an inspection request, additional fees may apply).

☐ **Non-compliances identified on 20 ___ Month ___ Day___ have been corrected** (inspection type and details must be indicated above).

E. REMARKS: