

# City of Surrey – 2021 ESC Supervisor Inspection Portal

## Site Map

### User Dashboard

- View**
- Inspection Calendar
  - Permit lists (by workflow)
  - Bulletin Board
  - Rainfall Information
  - User Reporting Metrics (overview)
- ESC Supervisor Record**
- Account info
  - Detailed Performance Summary
- List of Completed Permits**

### Legend

Web Pages

Page Tabs

### My Inspections

- View**
- Active permits list
  - Scheduled Inspection dates
  - Inspection type (SRE/regular)
  - Submission status
  - Site Address
  - Consultant file number
  - Site Rainfall catchment
- Create/submit.**
- Inspection reports
- Reactivate inspections (from hold)**

### Pre-Construction

- View**
- Permit Status
  - Workflow status
- Create/submit.**
- Inspection Template
- Activate inspections.**

### Pending Closure

- View**
- Closure Status
  - Closure results

### Permit Details

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| <b>View</b>                      | <b>Download</b>                   |
| Permit information               | ESC Permit                        |
| Permit contact information       | ESC Plan                          |
| Process updates                  | <b>Submit requests for:</b>       |
| Held Bonding                     | Permit Closure                    |
| ESC Plan                         | Inspection Frequency Change       |
| Submitted reports.               | Retraction of service             |
| City Inspections                 | Regulated BMP management          |
| <b>Manage report recipients.</b> | <b>Permit performance metrics</b> |

### Inspection Form

- View**
- Reporting information
  - Site BMP's
  - Rainfall totals (mm)
  - Current BMP compliance status (reported)
- Create/submit.**
- Inspection results
  - Upload site photos
- Modify.**
- Reporting BMP's
- Automatic Report distribution on submit.**

### Inspection Template

- View**
- Site information
- Create/update.**
- List of site-specific BMP's