

Prior to submitting your application package, review the [minimum application submission requirements checklist](#) based on your application type. Fill out this application completely including the properties included in the application and the letter of authorization pages, if applicable.

If you have any questions about your submission, contact the Development Planning Information Line at 604-591-4448.

Application Type			
Select all application types that apply:			
Bylaw & Resolution	Land Use Permit	Subdivision	Other
<input type="checkbox"/> Official Community Plan (OCP) Amendment ○ Current designation: _____ ○ Proposed designation: _____ <input type="checkbox"/> Secondary Land Use Plan Amendment ○ Current designation: _____ ○ Proposed designation: _____ <input type="checkbox"/> Rezoning ○ Current zone(s): _____ ○ Proposed zone(s): _____	<input type="checkbox"/> Development Permit (DP) <input type="checkbox"/> Form & Character <input type="checkbox"/> Hazard Lands <input type="checkbox"/> Sensitive Ecosystems <input type="checkbox"/> Farm Protection <input type="checkbox"/> Development Variance Permit (DVP) <input type="checkbox"/> Restrictive Covenant/Development Permit Amendment <input type="checkbox"/> Temporary Use Permit	<input type="checkbox"/> Subdivision ○ Existing no. of lots: _____ ○ Proposed no. of lots: _____ <input type="checkbox"/> Air Space Parcel	<input type="checkbox"/> Heritage <input type="checkbox"/> Liquor, Gaming, Cannabis <input type="checkbox"/> Agricultural Land Reserve

Minimum Application Submission Requirements Attestation
I, the authorized agent, reviewed the minimum application submission requirements checklist and included all required items in my application submission. By signing this attestation, I acknowledge that if I do not meet the minimum submission requirements, my application may be rejected.
Name (print): _____ Signature: _____ Date: _____

Proposal location: _____ Provide the proposal location, including the property address(es) and any applicable unit numbers.
Provide a description of your proposed project:

Office Use Only	
Application in date:	File no.:
Proposed no. of dwelling units:	Proposed floor areas (com./ind./inst.):
Previous files/PAR:	
Heritage:	Violations:

Each property included in the application must be listed separately. If more than six (6) properties are involved, please use additional sheets.

Subject Property #1
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

Subject Property #2
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

Subject Property #3
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

Subject Property #4
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

Subject Property #5
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

Subject Property #6
Civic Address:
Legal Description:
Parcel Identifier:
Name of Owner(s) or Company Name:

As the registered owner(s) of the following property/properties: _____,
we reviewed, authorize, and acknowledge the following:

- I/We hereby submit this application for the development of the property/properties;
- Should there be a change of registered owner(s), authorized agents, legal description, or development proposal while the application is pending, I/we will notify the Planning & Development Department in writing, immediately, to avoid any unnecessary delay in processing the application.
- I/We agree to the irrevocable assignment and transfer of all the rights and obligations, including without limitation, plans reports, documentation, correspondence, and fees and levies for this application to any subsequent registered owner(s) of the subject property/properties.
- I/We further understand that all application fees are payable in accordance with Surrey Land Use and Development Application Fees Bylaw, 2016, No. 18641 and are non-refundable.
- All consultants are responsible for meeting their professional requirements and designations.
- Pursuant to the Freedom of Information Act, details of this application may be reviewed by and released to the general public.
- If there are more than four registered owners, provide as many copies of this sheet as needed.
- One letter of authorization must be provided for each property. If the property is owned by different people all registered owners of a property must be listed on the letter of authorization.

Registered Owner #1		
Name (If company, include company name and contact person):		
Address:		
City:	Postal Code:	Phone:
Email:	Signature:	

Registered Owner #2		
Name (If company, include company name and contact person):		
Address:		
City:	Postal Code:	Phone:
Email:	Signature:	

Registered Owner #3		
Name (If company, include company name and contact person):		
Address:		
City:	Postal Code:	Phone:
Email:	Signature:	

Registered Owner #4		
Name (If company, include company name and contact person):		
Address:		
City:	Postal Code:	Phone:
Email:	Signature:	

Authorized Agent		
I/We hereby authorize the following person to act as an authorized agent on my/our behalf on all matters pertaining to the application for the above-noted property/properties and therefore the sole person of contact.		
<input type="checkbox"/> Owner is the authorized agent (If yes, provide contact details below)		
Contact Person Name:		
Company Name:		
Address:		
City:	Postal Code:	Phone:
Phone (other):	Email:	

Office Use Only	
Received date:	File no.:
Reason for form change:	