

PLUMBING PERMIT AMENDMENT REQUEST FORM

A. PERMIT INFORMATION *Allow 48 hours for processing* **B. PERMIT HOLDER** *(print clearly)*

Permit Type: <input type="checkbox"/> Plumbing <input type="checkbox"/> Fire Sprinkler <input type="checkbox"/> Heating <input type="checkbox"/> On-Site Services <input type="checkbox"/> Pool	Work Proposed: <input type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Swimming Pool	Trade Person TQ # _____ Full Name of TQ Holder: _____ Signature of TQ Holder: _____ I agree that all work performed under this permit will be in accordance with the Plumbing Code and the Plumbing By-law of the City of Surrey.
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All interior plumbing work must be done in Substantial Compliance with the B.C. Plumbing Code by a person holding a valid Plumbing Trades Qualification, and a current Surrey Business Licence issued by the Bylaw & Licensing Section.

EXISTING PLUMBING PERMIT # _____ - _____

C. CONTRACTOR INFORMATION *(print clearly)*

Company Name: _____
 Phone # _____ Business License # _____
 Address: _____
 City: _____ Postal Code: _____
 Signature of Applicant: _____
 Email Address: _____

D. SITE INFORMATION *(Location of Work)* ****Permit will not be issued without an applicable building permit number****

Building Permit # <i>(Mandatory)</i> _____	Site Address: _____	Unit # _____	Building # _____
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E. SELECT BUILDING TYPE

Residential <input type="checkbox"/> Single Family <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Duplex Dwelling <input type="checkbox"/> Garage/Coach house <input type="checkbox"/> Accessory Building	Multi/Commercial/Industrial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Row-house	On-Site Services <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional
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F. HYDRONIC HEATING

(A Certification of Hot Water Heating System Design Letter is required)

Boiler size input - (BTU's): _____

SLAB: Radiant Baseboard CRAWL: Radiant Baseboard UPPER: Radiant Baseboard

G. FIRE SPRINKLER FIXTURES

_____ Sprinkler Heads, New _____ Fire Hydrants
 _____ Sprinkler Heads, Relocate _____ Fire Stand Pipes
 _____ Fire Hose Outlets _____ Siamese Connections

H. LENGTH OF PIPING

_____ Fire Water Service Line (ft) _____ Storm Sewer Line (ft)
 _____ Sanitary Sewer Line (ft) _____ Water Service Line (ft)

I. RE-PIPING # OF UNITS _____ *(Building permit will be required)*

J. PLUMBING FIXTURES *(Enter the number required for each applicable fixtures)* ***Alteration Re & Re not to be included as a fixture count***

_____ Auto Washer	_____ Interceptor, Grease	_____ Sink, Island	_____ Urinal
_____ Backwash	_____ Interceptor, Oil	_____ Sink, Kitchen	_____ Wash Basin
_____ Bath Tub	_____ Lawn Basin	_____ Sink, Secondary Kitchen	_____ Wash Tub
_____ Catch Basin	_____ Manhole	_____ Sink, Service	_____ Water Closet
_____ Deck Drain	_____ Other	_____ Sink, Shampoo	_____ Water Heater, Indirect
_____ Dishwasher	_____ Roof Drain	_____ Steam Generator	_____ Water Meter
_____ Floor Drain	_____ Shower	_____ Sump	
_____ Hot Water Tank	_____ Shower, Site Constructed	_____ Sump and Pump, Sanitary	
_____ Icemaker	_____ Sink Bar	_____ Sump and Pump, Storm	

K. ADDITIONAL DETAILS *(Provide additional details to better describe the proposed installation, including fixtures not listed above in Section J.)*

Reason for Amendment: _____

OFFICE USE ONLY	TOTAL FIXTURES	PLUMBING FIXTURE FEE:	\$
PERMIT #		HEATING PERMIT FEE:	\$
		TRANSFER OF PERMIT FEE:	\$
		*ADMINISTRATION FEE:	\$ 38.00
*Administration fee for all amendments per By-law 14577 Sch. "A" (26)		TOTAL:	\$

PLUMBING - GENERAL INFORMATION

ALLOW UP TO 48 HOURS TO PROCESS ALL PLUMBING APPLICATIONS.

Trade Qualification Number (TQ/SF#):

- A Contractor who holds a Red Seal card (TQ/SF number) is a Qualified Plumber/Sprinkler Contractor
- The TQ/SF # must match the signature on the plumbing application.
- When a plumbing application is received at the City of Surrey Plumbing Section, the TQ/SF # is always verified through the Tradesperson's Certificate Industry Training Authority (I.T.A.).
- Contractor must state their full name to match the Red Seal Card to ensure all work is to B.C. Plumbing Code & the City of Surrey Plumbing By-Law
- Once verified, the permit application will be processed.

Registered User:

- A Plumbing Registered User can apply for all plumbing permits online and pay through the web using a credit card.
- For information relating to online plumbing permit applications, please visit our website www.surrey.ca/plumbing or email plumbinginfo@surrey.ca.
- Email plumbinginfo@surrey.ca for changes to existing Online Registration information such as mailing address, email address, company name change

Booking Inspection:

- To book a plumbing inspection, call the 24-hour phone line at 604-591-4245. Cut off is 3:00 pm for the next business day
- The Contractor must provide a correct permit number and always state the TQ/SF#.
- Anyone can book a site services inspection (e.g.: drain tile, sani, storm, etc.).
- Note: If the permit number is not provided or is incorrect, the inspection will not be booked.

Inspector's contact information is found online at <https://www.surrey.ca/renovating-building-development/building-construction-bulletin-board/inspection-areas>.

Inspection Schedule is posted daily after 9:40 am at <https://www.surrey.ca/renovating-building-development/plumbing/plumbing-inspections-schedules>.

Notification of Deferred inspections are emailed anytime after 9:00 am each day to only Online Registered Users.

A Strata letter from the Strata Management is always required and is to be submitted at time of application submittal (e.g.: townhouse, apartment, condo etc.)

PLUMBING FEES:

Plumbing fixture fee:

- 1st fixture **\$148.00 (\$44.00** for each additional fixture)

Alteration (Re & Re) permit fee:

- **\$90.00** (no additional fixtures installed - remove & replace only - as per original approved plumbing drawing)

Transfer of permit fee:

- **\$110.00** (if existing plumbing permit is not at final stage, additional fees will be applied)

Hydronic heating fee:

- **\$4.86** per 1,000 BTU's (up to maximum: **\$623.00**)

Sprinkler fee:

- Residential, Single Family Dwelling only: **\$148.00** for 1st two heads and **\$3.96** per additional head
- Commercial / Industrial / Multi-family: **\$386.00** for 1st two heads and **\$3.96** per additional head

Backflow fee:

- 1st fixture **\$185.00** (**\$81.00** for each subsequent device includes backflow device test report)

Length of piping:

- **\$90.00** per first 100ft (**\$54.00** for each additional 100ft or a portion)

Re-Inspection fee:

- **\$220.00**

Special inspection fee:

- **\$220.00** during normal hours

Minor plumbing revision:

- **\$59.00**

- **NO CHARGE** - Hosebibs: non testable device, including clean outs, water chambers, water meter setter

Administrative service fee:

- **\$38.00** Amendments/Revisions/Additional fixtures to an existing plumbing permit