

FITNESS REQUEST FORM

Surrey Parks, Recreation & Culture
 6651 – 148 Street, Surrey, B.C. V3S 3C7
 Phone: 604-501-5050

Date:

GROUP CONTACT INFORMATION					
Name:					
Address:					
Email address:				Phone Number:	
PROGRAM INFORMATION					
Expected attendance:					
Program description:					
Equipment & set-up:					
All documents attached, see page 2					
BOOKING DATES				TIME	
Month	Start Date	End Date	Day of the Week	From	To
Additional information:					
<p>The following parks are available for use: South Surrey Athletic Park; Cloverdale Athletic Park; Newton Athletic Park; Hjorth Road Park</p> <ul style="list-style-type: none"> ❖ Available parks have been chosen based on current demands on park spaces, parking availability, accessibility to washrooms. 					
PARK					
Park 1 st Choice:					
Park 2 nd Choice:					
Park 3 rd Choice:					
<p>Email completed form to partnersinparks@surrey.ca</p> <p><i>The requestor will be contacted by the provided email or phone if clarifications or feedback are required. If request cannot be accommodated (field closed, already booked) requestor will be notified. Once the form has been reviewed and approved, approval will be sent to the requestor's contact email.</i></p>					
Below for Parks staff only					
Reason for changed request:					
Approved	<input style="width: 50px; height: 20px;" type="text"/>	Date:	Signature:		

Park Permits issued to private fitness groups are a permit to operate in a City of Surrey Park, they do not indicate exclusive use of passive grass spaces. There will be no advertising on City property, including signs, banners or printed materials, whether for promotional or informational purposes without permission from the City.

The following documents must be included with this form in all private fitness group permit application packages.

1. City of Surrey business license or proof of non-profit status.
2. Completed Fitness Request Form
3. 5,000,000 liability insurance naming the City of Surrey as an additional insured.
4. COVID-19 safety plan (BCRPA Activity User Group COVID-19 Safety Plan Checklist has been included for your assistance).
5. Signed City of Surrey COVID-19 Addendum to Permit.

The operator acknowledges and accepts that there is the potential to re-close facilities should a resurgence in COVID transmission meet the facility closure criteria:

- i. By order of the Provincial Health Officer under the Public Health Act; or
- ii. Where a Surrey Emergency Operations Centre assessment indicates a significant risk to health and safety or where compliance with physical distancing requirements cannot be reasonably achieved; or
- iii. When direction is received from the Mayor and Council.

I, _____ (please print) have read and understood the information included on this application form. Signature of this application signifies acceptance of all responsibilities outlined on this application form and the City of Surrey Policies and By-laws.

Signature: _____ Date: _____

Personal information is collected for the purpose of processing your Outdoor Facility Request. The City of Surrey is collecting this information under s.26(c) of the Freedom of Information and Protection of Privacy Act.

For questions regarding the collection of personal information, please contact the Manager of Landscape Operations and Park Partnerships, 6651 -148 St. Surrey, BC V3S 3C7. Tel: 604-502-6335. If you are sending your information electronically, there is a chance that the email you send to us could be intercepted in transit or sent to the wrong address. If you are concerned about the confidentiality of information (including your personal information) in transit, you should send it to us by a secure means.

Fees and Charges - GST Included (for additional fees not shown please contact the office)

All fees listed are for the 2019/2020 schedule and are valid up to and including August 31, 2020. As of September 1, 2020, new rates will apply.

- Permit Processing Fee - \$36.56 per permit
- Hourly Park Use Permit Fee - \$19.14/hr