

February, 2013
BUILDING DIVISION

REGISTERED BUILDER PROGRAM

The City of Surrey Planning and Development Department offers qualified builders of single family dwellings the opportunity to enroll in the City's Registered Builder Program. The Registered Builder Program is a means by which Surrey can provide an enhanced level of service to pre-qualified building permit applicants.

The Registered Builder Program allows builders to drop off building permit applications for single family dwellings at the hall without the need to go through the counter service procedure. Registered Builders are provided a building permit processing time of ten (10) working days or less for building permit applications when the processing time for non-registered builders is less than fifteen (15) working days. When the regular processing time exceeds fifteen (15) working days, application by Registered Builders will be processed a minimum of five (5) working days less than the regular processing time.

Registered Builders must be either:

- A Registered Housing Professional (R.H.P.) with the Canadian Home Builder's Association of British Columbia; or
- A graduate of the Building Construction Technology Program from the British Columbia Institute of Technology (BCIT) or an equivalent program from another acceptable Canadian technical institute.

Builders interested in applying for the registered builder program should submit a personal or company resume to the attention of the Residential Section Manager. Registered Builder status will be granted to building companies with qualified individuals in their direct employ.

NOTE: The City of Surrey reserves the right to remove any builder from the list where the quality of plans submitted for building permits do not meet the requirements of the Surrey Zoning By-law, the 2012 British Columbia Building Code and any building scheme regulations with regard to site coverage, density, setbacks and unprotected openings as they relate to spatial separations, or the plans are considered to be substandard in some other manner.

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