

**** On Company Letterhead ****

Date: _____

Plan Review Section, Building Division
Planning & Development Department
City of Surrey
13450 – 104 Avenue
Surrey, BC
V3T 1V8

Example Only

Dear Sir/Madam:

Re: Disposal of Excavated Materials from _____
(address of project)

This is to certify that all soil to be removed from the above referenced project site will be disposed of in accordance with Surrey Soil Conservation and Protection By-law, 2007, No. 16389. We will also undertake daily road cleaning and traffic safety controls in accordance with applicable by-laws.

Specifically, _____ is to be excavated and this volume will be
(volume in m³)

deposited at _____.
(address of deposition site)

Yours truly,

(Owner's Name)

(Owner's or Authorized Agent's Signature)

**** Letter to be submitted and approved prior to any site preparation work ****