

TRANSFER OF PLUMBING CONTRACTOR AUTHORIZATION ACCEPTANCE FORM

Complete All Fields on Form and Email to plumbing@surrey.ca

Site Address: _____

Plumbing Permit number(s) _____

IMPORTANT CONDITIONS

- If any party listed below is, for any reason whatsoever, unavailable, unable or unwilling to complete this Form, the plumbing permit(s) cannot be transferred and application(s) for new permit(s) is(are) required.
- Completion, circulation and submission of this Form are the responsibilities of the parties listed below; City Staff cannot complete any part of this Form or circulate this Form on behalf of or to any person.
- Plumbing Permit Transfers are subject to a transfer fee in accordance with the applicable City *Bylaws*.
- The City will not return any permit fees already paid.
- The Incoming Plumbing Contractor/Incoming Permit holder must submit (a) completed Plumbing Permit Application(s) and new hydronic heating package forms (when applicable) at the time of submitting this Form.

AUTHORIZATION OF PROPERTY OWNER(S):

I (We), _____ am(are) the Property Owner(s), or the Authorized Agent of the Property Owner(s), for the site listed above and I(we) request and authorize a change of plumbing contractor for the above site.

Signature of Owner or Agent _____ Phone # _____

Signature of Owner _____ Phone # _____

Email _____ Date _____

AUTHORIZATION OF BUILDER/GENERAL CONTRACTOR:

I, _____ am the Builder/General Contractor, or the Authorized Agent of the Builder/General Contractor, for the site listed above and I request and authorize a change of plumbing contractor for the above site.

Signature _____ Phone # _____

Email _____ Date _____

AUTHORIZATION OF OUTGOING PLUMBING CONTRACTOR / OUTGOING PERMIT HOLDER:

I, _____ of _____
Print Name of Outgoing Plumbing Contractor/Outgoing Permit Holder Company Name

am the Permit Holder and I authorize the transfer of the above-listed permit(s) to the Incoming Plumbing Contractor listed below.

Signature of Outgoing Permit Holder _____ **TQ #** _____

Address _____ Phone # _____

Email _____ Date _____

ACCEPTANCE OF INCOMING PLUMBING CONTRACTOR / INCOMING PERMIT HOLDER:

I, _____ of _____
Print Name of Incoming Plumbing Contractor/Incoming Permit Holder Company Name

accept the transfer of the above-listed permit(s) from the Outgoing Plumbing Contractor listed above and agree to become the Permit Holder. I further agree to pay all applicable fees; to fulfil the requirements for (a) new permit(s); include new hydronic heating documents (when applicable) and to submit (a) completed New Plumbing Permit Application(s) <https://www.surrey.ca/renovating-building-development/plumbing/plumbing-permits> with this Form and email to plumbing@surrey.ca.

Signature of Incoming Permit Holder _____ **TQ #** _____

Address _____ Phone # _____

Email _____ Date _____