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| --- | --- |
|  | SCHEDULE BFORM OF QUOTATION |

**RFQ Title:** SUPPLY AND DELIVERY OF NINE (9) [MORE OR LESS] HYBRID MID-SIZE SUV’s.

**RFQ No:** 1220-040-2019-096

**CONTRACTOR**

**Legal Name:**

**Contact Person and Title:**

**Business Address:**

**Business Telephone:**

**Business Fax:**

**Business E-Mail Address:**

**CITY OF SURREY**

TO:

City Representative: Richard D. Oppelt, Purchasing Manager

Address: Surrey City Hall

Finance & Technology Department – Purchasing Section

Reception Counter, 5th Floor West

13450 – 104th Avenue, Surrey, B.C., V3T 1V8

Telephone: 604-590-7274

Email: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

1. The Contractor offers to supply to the City of Surrey the Goods for the prices plus applicable taxes as follows:

Year, Make & Model: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All costs to meet the preferred specifications shall be included in the following delivered prices.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **F.O.B.**  Destination  Freight Prepaid | | **Payment Terms:**  A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_ days, or the \_\_\_ day of the month following, or net 30 days, on a best effort basis. | | **Ship Via:** |
| **Item** | **Particulars** | **Cost per Unit (CDN $)** | **Hybrid Mid-Sized SUVs** | |
| 1 | Price per Unit: | **$** | Note: Provide price and quantity where price breaks are applicable  Quantity:  Price per Unit: | |
| 2 | Province of B.C. Environmental Levy (Battery): | **$** |
| 3 | Province of B.C. Advance Disposal Fee (Tires): | **$** |
| 4 | Air Conditioning Surcharge: | **$** |
| 5 | Other Fees/Levies (please state): | **$** |
|  | a.) |  |
|  | b.) |  |
|  | c.) |  |
| 6 | Subtotal: | **$** |
| 7 | GST (5%) on $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **$** |
| 8 | PST (7%) on $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **$** |
| 9 | **TOTAL QUOTATION PRICE FOR ONE UNIT:** | **$** |
| *ALL PRICING IN CANADIAN DOLLARS* | | | | |

**The completed unit shall be delivered within \_\_\_\_\_\_\_ days after receipt of purchase order.**

Manufacturer’s Warranty: State Warranty

Body Warranty: State Warranty\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Warranty repairs shall be performed at

Please complete if applicable: British Columbia Certified

2. In addition to the warranties provided in the Draft Quotation Agreement, this Quotation includes the following warranties:

3. I/We have reviewed the RFQ Attachment 1, Schedule A – Specifications of Goods and if requested by the City, I/we would be prepared to meet those requirements, amended by the following departures and additions (list, if any):

**Requested Departure(s) / Alternative(s) / Addition(s)**

The City is not obligated to accept any alternatives. The City will determine what constitutes acceptable deviations and overall best value.

4. If this Quotation is accepted by the City, a contract will be created as described in:

(a) the Agreement;

(b) the RFQ; and

(c) other terms, if any, that are agreed to by the parties in writing.

5. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.

6. I/We have reviewed the RFQ Attachment 1 – Draft Quotation Agreement. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s) / Alternative(s)**

7. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ including without limitation the specifications and the General Terms and Conditions, submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 201\_.

**CONTRACTOR**

**I/We have the authority to bind the Contractor**

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Legal Name of Contractor)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) |

**SCHEDULE B-1 – PREFERRED TECHNICAL SPECIFICATIONS RESPONSE FORM**

**PROJECT TITLE: Supply and Delivery of Nine [More or Less] Hybrid Mid-Sized SUVs**

**PROJECT No.: 1220-040-2019-096**

The specification herein states the preferred requirements of the City of Surrey. All Quotations shall be regular in every respect. Unauthorized conditions, limitations, or provisions may be cause for rejection. The City of Surrey will consider as "irregular" or "non-responsive" any Quotation not prepared and submitted in accordance with the RFQ document and specification, or any Quotation lacking sufficient technical literature to enable the City to make a reasonable determination of compliance to the specification.

It shall be the Contractor's responsibility to carefully examine each item of the specification. Failure to offer a completed Quotation or failure to respond to each section of the technical specification may cause the Quotation to be rejected without review as "non-responsive". All variances, exceptions and/or deviations shall be fully described in the appropriate section.

Note: Contractors are directed to list complete manufacturers’ details of model proposed in the right-side column under manufacturers’ specifications.

| **Preferred Specifications** | **√**  **(Yes)** | **√**  **(No)** | **Manufacturers’ Specifications of Equipment Offered. Contractor shall complete all spaces in this column.** |
| --- | --- | --- | --- |
| 1. **Exterior** | | | |
| 1. Colour - White | □ | □ |  |
| 1. Two external mirrors with remote control | □ | □ |  |
| 1. Vent visors to be fitted to both front door windows | □ | □ |  |
| 1. **Engine** | | | |
| 1. Gasoline engine, coupled to an electric hybrid drive system and shall comply with all Provincial and Federal engine emission regulations | □ | □ |  |
| 1. Engine capacity of approx. 2 litre (state engine configuration & size) | □ | □ |  |
| 1. Cooling system coolant to be long life to -30F | □ | □ |  |
| 1. **Transmission, Brakes** | | | |
| 1. eCVT type transmission | □ | □ |  |
| 1. Power assisted 4-wheel ABS brakes | □ | □ |  |
| 1. Traction control | □ | □ |  |
| 1. **Wheels, Tires** | | | |
| 1. Michelin winter tires (snowflake) | □ | □ |  |
| 1. **Interior** | | | |
| 1. Two cloth covered front bucket seats, with lumbar support and multi way adjustment, please provide details | □ | □ |  |
| 1. Commercial quality front seat covers to be provided | □ | □ |  |
| 1. Two 12-volt power outlets shall be provided, and a USB port | □ | □ |  |
| 1. Rubber floor mats shall be provided for all seating areas | □ | □ |  |
| 1. Gear selection will be by the way of a rotary dial on the centre consul, or a lever on the steering column. This is to insure there is sufficient room to mount a computer and keyboard in that area. | □ | □ |  |
| 1. AM/FM radio with Bluetooth | □ | □ |  |
| 1. Power windows | □ | □ |  |
| 1. The rear passenger seats shall fold down to provide additional cargo space | □ | □ |  |
| 1. **Miscellaneous** | | | |
| 1. Keyless entry with 3 sets of keys | □ | □ |  |
| 1. Back up alarm - Grote part # 73040 97 dBA | □ | □ |  |
| 1. Fire extinguisher 2.5lb dry powder ABC type | □ | □ |  |
| 1. Splash guards front and rear | □ | □ |  |
| 1. The vehicle shall be rust proofed with a product that provides long term protection and does not require continued reapplication of the product. Contractor to provide details of product offered and warranty. | □ | □ |  |
| 1. The Contractor shall deliver the vehicles, registered, insured, and plated as per the City’s insurance requirements through the City’s insurance broker. | □ | □ |  |
| 1. The Contractor shall make available the vehicle as bid at no cost to the City for evaluation. | □ | □ |  |
| 1. Operators manuals / service manuals to be provided | □ | □ |  |
| 1. A build sheet shall be provided detailing (but not limited to the following): A build sheet shall be provided detailing (but not limited to the following):   • VIN  • Engine details including serial number  • Transmission details including serial number  • Diff details including serial number  • Oil types and quantities for all components  • Tire make, type and size  • Engine belts details  • Filter list for all components  • Battery details | □ | □ |  |
| 1. The Contractor will provide training to the City’s mechanics regarding maintenance of the hybrid and eCVT transmission system at no cost to the City. |  |  |  |
| 1. **Warranty** | | | |
| 1. Provide details of manufacturer’s warranty | □ | □ |  |

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