

SCHEDULE B – QUOTATION

RFQ Title: Pest Control, Preventative Maintenance

RFQ No: 1220-040-2022-093

**CONTRACTOR**

**Legal Name:**

**Contact Person and Title:**

**Business Address:**

**Business Telephone:**

**Business Fax:**

**Business E-Mail Address:**

**CITY OF SURREY**

City Representative: Sunny Kaila, Manager, Procurement Services

E-mail for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

* 1. If this Quotation is accepted by the City, a contract will be created as described in:

1. the Agreement;
2. the RFQ; and
3. other terms, if any, that are agreed to by the parties in writing.
   1. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.
   2. I/We have reviewed the RFQ Attachment 1 – Agreement – Goods and Services. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

**Section Requested Departure(s)**

**Please State Reason for the Departure(s):**

* 1. The City requires that the successful Contractor have the following in place **before providing the Goods and Services**:

1. Workers’ Compensation Board coverage in good standing and further, if an “Owner Operator” is involved, personal operator protection (P.O.P.) will be provided,

Workers' Compensation Registration Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Prime Contractor qualified coordinator is Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

1. Insurance coverage for the amounts required in the proposed Agreement as a minimum, naming the City as additional insured and generally in compliance with the City’s sample insurance certificate form available on the City’s Website at [www.surrey.ca](http://www.surrey.ca) search [Standard Certificate of Insurance](http://www.surrey.ca/files/DCT_Standard_Certificate_of_Insurance_2014.docx);
2. City of Surrey or Intermunicipal Business License: Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
3. If the Contractor’s Goods and Services are subject to GST, the Contractor’s GST Number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and
4. If the Contractor is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

**Requested Departure(s):**

**Please State Reason for the Departure(s):**

* 1. The Contractor acknowledges that the departures it has requested in Sections 3 and 4 of this Quotation will not form part of the Agreement unless and until the City agrees to them in writing by initialing or otherwise specifically consenting in writing to be bound by any of them.

**Changes and Additions to Specifications:**

* 1. In addition to the warranties provided in the Agreement, this Quotation includes the following warranties:

* 1. I/We have reviewed the RFQ Attachment 1, Schedule A – Specifications of Goods and Scope of Services. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures and additions (list, if any):

**Requested Departure(s)**

**Please State Reason for the Departure(s):**

**Fees and Payments**

* 1. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Payment Terms**:  A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_ days, or the \_\_\_ day of the month following, or net 30 days, on a best effort basis. | | | | **F.O.B.** Destination Freight Prepaid | |
| **Location** | **Address** | **Frequency** | **Est. # of Mice/Rat Traps** | **Cost per Scheduled Visit ($)** | **Cost per Additional Visit** |
| Bridgeview Community | 11475 – 126A Street | Bi-weekly |  |  |  |
| Chuck Bailey Rec | 13458 107A Ave | Bi-weekly |  |  |  |
| City Centre Library | 10350 University Dr | Bi-weekly |  |  |  |
| Clayton Hall | 18513 70th Ave | Bi-weekly |  |  |  |
| Cloverdale Arena | 6090 – 176th St | Bi-weekly |  |  |  |
| Cloverdale Rec | 6188 176 St | Bi-weekly |  |  |  |
| Don Christian Rec Ctr | 6220 – 184th St | Bi-weekly |  |  |  |
| Elgin Centre | 3530 – 144 St | Bi-weekly |  |  |  |
| Elgin Community Hall | 14250 Crescent Rd | Bi-weekly |  |  |  |
| Fire Hall # 04 | 14586 108 Ave | Bi-weekly |  |  |  |
| Fire Hall # 08 | 17572 57 Ave | Bi-weekly |  |  |  |
| Fire Hall #9 | 14901 – 64th Ave | Bi-weekly |  |  |  |
| Fire Hall # 13 | 15155 18 Ave | Bi-weekly |  |  |  |
| Fleetwood Community Rec & Library | 15996 84 Ave | Bi-weekly |  |  |  |
| Guildford Library, Recreation and Pool | 15105 105 Ave | Weekly |  |  |  |
| 1912 Hall | 17651 56 Ave | Bi-weekly |  |  |  |
| Meridian Centre (Preschool) | 2040 150th St | Bi-weekly |  |  |  |
| Newton Wave Pool | 13730 72 Ave | Bi-weekly |  |  |  |
| Newton Arena/Community Centre | 7120 – 136B St | Bi-weekly |  |  |  |
| North Surrey Recreation Centre | 10275 City Parkway | Bi-weekly |  |  |  |
| Old City Hall | 14245 56 Ave | Bi-weekly |  |  |  |
| OCH – North Annex | 14255 56 Ave | Bi-weekly |  |  |  |
| OCH – Pondside | 14320 57 Ave | Bi-weekly |  |  |  |
| OCH – SD Trailer | 14225 56 Ave | Bi-weekly |  |  |  |
| Ops Centre - Fleet | 6651 148 St | Bi-weekly |  |  |  |
| RCMP HQ | 14355 – 57th Ave | Bi-weekly |  |  |  |
| South Surrey Ice Arena | 2201 148 St | Bi-weekly |  |  |  |
| South Surrey Rec/ Art Space | 14601 20 Ave | Bi-weekly |  |  |  |
| Stewart Farm House | 13723 Crescent Rd | Weekly |  |  |  |
| Sunnyside Community Hall | 1845 154 St | Bi-weekly |  |  |  |
| Surrey City Hall & Plaza | 13450 104 Ave | Bi-weekly |  |  |  |
| Surrey Museum | 17710 56A Ave | Bi-weekly |  |  |  |
| Surrey Sports & Leisure Complex | 16555 Fraser Hwy | Bi-weekly |  |  |  |
| CURRENCY: Canadian  Note: Overheads, General Conditions and Profit are to be included in the above amounts. | | **Sub-Total:** | |  |  |
| **Taxes:** | |  |  |
| **QUOTATION PRICE:** | |  |  |

**Additional Unit Treatment Rates**

|  |  |  |
| --- | --- | --- |
| **Pest Control services** | **Services** | **Price** |
| Rodents |  |  |
| Flies |  |  |
| Silverfish |  |  |
| Wasps - eradicate |  |  |
| Bees - relocate |  |  |
| Ants |  |  |
| Cockroaches |  |  |
| Birds, owls, ducks, swallows etc |  |  |
| Bats |  |  |
| Racoons, squirrels |  |  |
| Spiders/mites |  |  |

**Force Account Labour and Equipment Rates:**

* 1. Contractors should complete the following tables setting out the all-inclusive hourly labour rates including overhead and profit for approved extras/credits for all applicable categories of labour (use the spaces provided and/or attach additional pages, if necessary):

**Table 1 – Hourly Labour Rate Schedule For Services:**

|  |  |  |
| --- | --- | --- |
| Labour Category | Straight Time/hr  (Plus GST) | Overtime Rate/hr  (Plus GST) |
| .1 Superintendent | $ | $ |
| .2 Foreman | $ | $ |
| .3 Journeyman | $ | $ |
| .4 Apprentice | $ | $ |
| .5 Skilled Labourer | $ | $ |
| .5 | $ | $ |
| .6 | $ | $ |

**Table 2 – Hourly Equipment Rate Schedule:**

|  |  |  |
| --- | --- | --- |
| No. | Equipment Description *(State)* | Hourly Equipment Rate |
|  |  | $ |
|  |  | $ |

**Time Schedule:**

* 1. Contractors should provide an estimated schedule, with major item descriptions and times indicating a commitment to provide the Goods and perform the Services within the time specified (use the spaces provided and/or attach additional pages, if necessary).

MILESTONE DATES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY | SCHEDULE IN \_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
|  |  |  |  |  |  |  |  |  |  |  |
| SAMPLE |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

**Experience, Reputation and Resources:**

* 1. Contractor's relevant experience and qualifications in delivering Goods and Services similar to those required by the Agreement (use the spaces provided and/or attach additional pages, if necessary):

* 1. Contractor's references (name and telephone number) (use the spaces provided and/or attach additional pages, if necessary). The City's preference is to have a minimum of three references. Previous clients of the Contractor may be contacted at the City’s discretion.

* 1. Contractors should identify and provide the background and experience of all key personnel proposed to provide the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

**Key Personnel**

|  |  |
| --- | --- |
| Name: |  |
| Experience: |  |
| Dates: |  |
| Project Name: |  |
| Responsibility: |  |

* 1. Contractors should identify and provide the background and experience of all sub‑contractors and material suppliers proposed to undertake a portion of the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

|  |  |  |  |
| --- | --- | --- | --- |
| *Description of Goods & Services* | *Sub-Contractors & Material Suppliers Names* | *Years of Working with Contractor* | *Telephone Number and Email* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* 1. Contractor should describe their sustainability initiatives relating to the environmental impacts. The environmental attributes (green) of their Goods and Services. Anticipated objectives (e.g., carbon neutral by 2015). Information pertaining to their environmental policies, programs and practices. Confirm that the Contractor complies with any applicable objective (use the spaces provided and/or attach additional pages, if necessary):

* 1. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_.

**CONTRACTOR**

**I/We have the authority to bind the Contractor.**

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Legal Name of Contractor)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of Authorized Signatory)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Print Name and Position of Authorized Signatory) |