



**CITY OF SURREY**  
**Engineering Department**

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**Quotation for:**

**4722-003-11**  
**54 Avenue – Low Pressure Sanitary Sewer**

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# **SECTION A**

## **Instructions to Tenderers - Part I**

(TO BE READ WITH “INSTRUCTIONS TO TENDERERS - PART II” CONTAINED IN THE EDITION OF THE PUBLICATION “MASTER MUNICIPAL CONSTRUCTION DOCUMENTS” SPECIFIED IN ARTICLE 2.2 BELOW)

Owner: City of Surrey

Contract: 54 Avenue – Low Pressure Sanitary Sewer  
( TITLE OF CONTRACT )

Reference No. 4722-003-11  
( OWNER'S CONTRACT REFERENCE NO. )

- 1.0 Introduction**
- 1.1 These Instructions apply to and govern the preparation of tenders for this *Contract*. The *Contract* is generally for the following work:
- The City of Surrey is requesting a quotation for installation of 220m-75mm diameter low-pressure sanitary sewer system on 54 Avenue @ 12700 block as specified on the *Contract Drawings*.**
- 1.2 Direct all inquiries regarding the *Contract*, to:
- Ryan Icasiano, Project Supervisor  
P: 604-591-4284  
E: ryan.icasiano@surrey.ca**
- 2.0 Tender Documents**
- 2.1 The tender documents which a tenderer should review to prepare a tender consist of all of the *Contract Documents* listed in Schedule 1 entitled “Schedule of Contract Documents”. Schedule 1 is attached to the Agreement which is included as part of the tender package. The *Contract Documents* include the drawings listed in Schedule 2 to the Agreement, entitled “List of *Contract Drawings*”.
- 2.2 A portion of the *Contract Documents* are included by reference. Copies of these documents have not been included with the tender package. These documents are the Instructions to Tenderers - Part II, General Conditions, Specifications and Standard Detail Drawings. They are those contained in the publication entitled “Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings” and the latest edition of “City of Surrey Supplementary Master Municipal Construction Documents- Supplementary General Conditions, Supplementary Specifications, and Supplementary Standard Drawings”. Refer to Schedule 1 to the Agreement or, if not specified in Schedule 1, then the applicable edition shall be the most recent edition as of the date of the *Tender Closing Date*. All sections of this publication are by reference included in the *Contract Documents*.

INSTRUCTIONS TO TENDERERS PART I

- 2.3 Any additional information made available to tenderers prior to the *Tender Closing Time* by the *Owner* or representative of the *Owner*, such as geotechnical reports or as-built plans, which is not expressly included in Schedule 1 or Schedule 2 to the Agreement, is not included in the *Contract Documents*. Such additional information is made available only for the assistance of tenderers who must make their own judgment about its reliability, accuracy, completeness and relevance to the *Contract*, and neither the *Owner* nor any representative of the *Owner* gives any guarantee or representation that the additional information is reliable, accurate, complete or relevant.
- 3.0 Submission of Tenders** 3.1 Tenders should be emailed to Ryan Icasiano at the City of Surrey Engineering Department at [ryan.icasiano@surrey.ca](mailto:ryan.icasiano@surrey.ca).
- on or before:
- TENDER CLOSING TIME: 2:00 PM**  
**TENDER CLOSING DATE: November 1, 2022**
- 4.0 Additional Instructions to Tenderers** 4.1 In submitting a tender, the tenderer represents and warrants that:
- a) prior to submitting the tender, the tenderer has disclosed to the Owner in writing any actual or potential conflict of interest;
  - b) the tenderer has not and will not offer or provide any gifts or personal benefit to any elected or appointed representative or employee of the Owner;
  - c) except as disclosed in writing by the tenderer, no elected or appointed representative or employee of the Owner:
    - i) has any interest in the tenderer by way of ownership or management, or
    - ii) has or is entitled to have any interest in the Contract or any benefit arising therefrom; and
  - d) the tenderer has not and will not solicit or lobby any individual elected or appointed representative or employee of the Owner in regard to the award of the Contract.
- As a condition precedent to award of Contract, the successful tenderer must have or obtain a business license from the Owner.
- 4.2 Amendment to 5.1 of the Instructions to Tenderers-Part II, by deleting the first sentence and replacing with:
- “A tender should be on the Form of Tender as provided and be signed by the authorized signatory(s) as follows:”
- 4.3

INSTRUCTIONS TO TENDERERS PART I

- Amendment to 5.2 of the Instructions to Tenderers Part II by deleting paragraph 5.2 in its entirety.
- 4.4 Amendment to 5.3 of the Instructions to Tenderers - Part II , by
- a) deleting the first sentence and replacing with: A tender should include the following Appendices; and
  - b) deleting paragraph 5.3.2, 5.3.3, and 5.3.5.
- 4.5 Amendment to 5.4 of the Instructions to Tenderers Part II by deleting paragraph 5.4 and replacing it with:
- The successful tenderer will, within 15 Days of receipt of the written *Notice of Award*, be required to deliver to the Owner the items listed in FT5.1.1.
- 4.6 Amendment to 15.1 of the Instructions to Tenderers – Part II, by deleting the paragraph after 15.1.3, and replacing with:
- In exercising its discretion, the Owner will have regard to the information provided by the tenderer in the Appendices to the Form of Tender as described under IT5.3, and may also have regard to any information obtained by the Owner in evaluating such tender information, any information obtained by the Owner from any other person, firm or corporation relating to their previous experience with the tenderer, as well as the Owner's previous relevant experience, if any, with the tenderer. In exercising this discretion the Owner may consider, but is not limited to, the following criteria in addition to the Tender Price:
- a) the proven experience of the tenderer, and any listed subcontractors to do the Work;
  - b) the tenderer's ability to complete the Work within the Preliminary Construction Schedule including timeliness in completing deficient works;
  - c) the tenderer's ability to work effectively with the Owner, its consultants and representatives, and the public;
  - d) the tenderer's ability to manage and do the work effectively using the named superintendent and submitted subcontractors;
  - e) the tenderer's history on other projects including with respect to quality of work, changes in the work, force account work, and the contract administration costs of the Owner;
  - f) the nature of any legal proceedings undertaken by the tenderer, or any officer or director of the tenderer directly (or indirectly through another corporation) against the Owner within the last five years of the Invitation to Tender.

INSTRUCTIONS TO TENDERERS PART I

In no event shall the Owner be liable for the tenderer's costs of preparing a tender.

4.7 Amendment to 15.0 of the Instructions to Tenderers - Part II, add the following:

15.5 The Owner need not necessarily accept the Tender with the lowest Tender Price, or any Tender, and the Owner reserves the right to reject any and all Tenders at any time, or cancel the ITT process, without further explanation and to accept any Tender the Owner considers to be in any way advantageous to it. The Owner's acceptance of any Tender is contingent on having sufficient funding for the Work and a Contract with the Tenderer.

15.6 The Owner and its representatives, agents, Contract Administrators and advisors will not be liable to any Tenderer for any claims, whether for costs, expenses, losses, damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by a Tenderer in preparing and submitting a Tender, or participating in negotiations for a final Contract, or other activity related to or arising out of this ITT, including in the event the Owner accepts a non-compliant Tender or otherwise breaches the terms of this ITT.

4.8 Labour and Material, and Performance Bond is not required.

# **SECTION B**

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## **FORM OF TENDER**



FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.

Owner: City of Surrey  
( NAME OF OWNER )

Contract: 54 Avenue – Low Pressure Sanitary Sewer  
( TITLE OF CONTRACT )

Reference No. 4722-003-11  
( OWNER'S CONTRACT REFERENCE NO. )

**To Owner:**

**WE, THE  
UNDERSIGNED:**

- 1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the specified edition of the "Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings" and the following Addenda (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
( ADDENDA, IF ANY )

**ACCORDINGLY WE  
HEREBY OFFER**

- 1.2 have full knowledge of the *Place of the Work*, and the *Work* required; and
- 1.3 have complied with the Instructions to Tenderers; and
- 2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and
- 2.2 to achieve Substantial Performance of the Work on or before **30 Days**; and
- 2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "*Schedule of Quantities and Prices*", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "*Tender Price*" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes GST.

- WE CONFIRM:** 3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.
- WE CONFIRM:** 4.1 that the following appendices are attached to and form a part of this tender:
- 4.1.1 the appendices as required by paragraph 5.3 of the Instructions to Tenderers – Part II;
- WE AGREE:** 5.1 that this tender will be irrevocable and open for acceptance by the *Owner* for a period of 90 calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another tenderer is accepted by the *Owner*. If within this period the *Owner* delivers a written notice ("*Notice of Award*") by which the *Owner* accepts our tender we will:
- 5.1.1 within 14 *Days* of receipt of the written *Notice of Award* deliver to the *Owner*:
- a) a "clearance letter" indicating that the tenderer is in Worksafe BC compliance; and
- b) a copy of the insurance policies as specified in SGC 24 indicating that all such insurance coverage is in place and;
- 5.1.2 within 2 *Days* of receipt of written "*Notice to Proceed*", or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
- 5.1.3 sign the *Contract Documents* as required by GC 2.1.2.
- WE AGREE:** 6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:
- 6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or
- 6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,
- then such failure or refusal will be deemed to be a refusal by us to enter into the *Contract* and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount by

which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

**OUR ADDRESS IS AS  
FOLLOWS:**

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Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Attention: \_\_\_\_\_

This Tender is executed this  
\_\_\_\_\_ day of \_\_\_\_\_, 2022

*Contractor:*

\_\_\_\_\_  
(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

See paragraph 5.3.1 of the Instructions to Tenderers – Part II.

All prices and *Quotations* including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.

**Contract Number 4722-003-11**

**Schedule of Quantities and Prices**

| <i>Item No.</i>                           | <i>Section</i>    | <i>Specification Title</i>  | <i>Unit</i>   | <i>Quantity</i> | <i>Unit Price</i> | <i>Amount</i> |
|---|-------------------|---|---------------|-----------------|-------------------|---------------|
| <b>DIV 01 GENERAL REQUIREMENTS</b>        |                   |   |               |                 |                   |               |
|   | <b>01 55 00</b>   | <b>Traffic Control, Vehicle Access and Parking</b>  |               |                 |                   |               |
| 1.04                                      | (Refer to SS)     | Traffic Control, Vehicle Access and Parking   | Lump Sum      |                 |                   |               |
|   | <b>01 57 01</b>   | <b>Environmental Protection</b>   |               |                 |                   |               |
| 1.06                                      | (Refer to SS)     | Environmental Protection  | Lump Sum      |                 |                   |               |
| <b>DIV 32 ROADS AND SITE IMPROVEMENTS</b> |                   |   |               |                 |                   |               |
|   | <b>32 01 16.8</b> | <b>Restoration</b>  |               |                 |                   |               |
| 32.01                                     |                   | 35mm Mill & Overlay c/w Asphalt Tack Coat, as per CoS SSD G.5 (Local Road)                          | Square Meter  | 1050            |                   |               |
| <b>DIV 33 UTILITIES</b>                   |                   |   |               |                 |                   |               |
|   | <b>33 34 01</b>   | <b>Sewage Forcemains</b>  |               |                 |                   |               |
| 33.50                                     |                   | Forcmain Pipe HDPE 75 mm diameter, DR21 for all depth of main c/w trench restoration as per SSD-G.4 | Lineal Metres | 220             |                   |               |
| 33.51                                     |                   | Intermediate Cleanout chamber; as per SSD S.3.1.  | Each          | 2               |                   |               |
| 33.52                                     |                   | Terminal Cleanout chamber; as per SSD S.3.1.  | Each          | 1               |                   |               |
| 33.53                                     | (Refer to SS)     | Service connections c/w gate valve, service lead & cap  | Lineal Meter  | 63              |                   |               |
| 33.61                                     |                   | Forcmain Tie-In 75 mm diameter tie-in c/w inside drop structure into existing manhole               | Each          | 1               |                   |               |

|                                     |    |
|-------------------------------------|----|
| <b>Tender Price Subtotal</b>        | \$ |
| <i>GST</i>                          | \$ |
| <b>Tender Price (including GST)</b> | \$ |

Tenderer's Initials \_\_\_\_\_

Indicate Schedule with bar chart with major item descriptions and time.

| ACTIVITY<br>(Insert the following milestone dates) | Time from <i>Notice to Proceed</i> in Days |    |    |    |    |    |  |  |  |  |
|--|--|----|----|----|----|----|--|--|--|--|
|  | 5  | 10 | 15 | 20 | 25 | 30 |  |  |  |  |
| Milestone date (if any)                            |  |    |    |    |    |    |  |  |  |  |
| <i>Substantial Performance</i>                     |  |    |    |    |    |    |  |  |  |  |
|  |  |    |    |    |    |    |  |  |  |  |
|  |  |    |    |    |    |    |  |  |  |  |

Tenderer's Initials \_\_\_\_\_

**Name:** \_\_\_\_\_

**Experience:** \_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

References: \_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

References: \_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

References: \_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

References: \_\_\_\_\_

Tenderer's Initials \_\_\_\_\_

54 Avenue – Low Pressure Sanitary Sewer

( TITLE OF CONTRACT )

| PROJECT | OWNER / CONTACT NAME<br>PHONE             | WORK<br>DESCRIPTION & YEAR COMPLETED | VALUE (\$) |
|---------|---|--------------------------------------|------------|
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |
|         | Owner / Contract _____<br>Phone ( ) _____ |                                      |            |

Tenderer's Initials \_\_\_\_\_

54 Avenue – Low Pressure Sanitary Sewer

( TITLE OF CONTRACT )

| TENDER DIVISION | TRADE              | SUBCONTRACTOR NAME | PHONE NUMBER |
|-----------------|--------------------|--------------------|--------------|
| 01              | Traffic Management |                    |              |
| 31              | Landscaping        |                    |              |
| 32              | Paving             |                    |              |
| 33              | Utilities          |                    |              |
|                 |                    |                    |              |
|                 |                    |                    |              |
|                 |                    |                    |              |
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|                 |                    |                    |              |
|                 |                    |                    |              |

Tenderer's Initials \_\_\_\_\_



# **SECTION C**

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## **Form of Agreement**

BETWEEN OWNER AND CONTRACTOR

This agreement made in duplicate this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

*Contract:*

( TITLE OF CONTRACT )

Reference No.

( OWNER'S CONTRACT REFERENCE NO. )

BETWEEN:

The City of Surrey

\_\_\_\_\_  
( NAME OF OWNER )

(the "Owner")

AND:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
( NAME AND OFFICE ADDRESS OF CONTRACTOR )

(the "Contractor")

**The Owner and the Contractor agree as follows:**

- |  |     |  |
|--|-----|--|
| <b>Article 1 The Work Start / Completion Dates</b> | 1.1 | The <i>Contractor</i> will perform all <i>Work</i> and provide all labour, equipment and material and do all things strictly as required by the <u><i>Contract Documents</i></u> .   |
|  | 1.2 | The <i>Contractor</i> will commence the <i>Work</i> in accordance with the <u><i>Notice to Proceed</i></u> . The <i>Contractor</i> will proceed with the <i>Work</i> diligently, will perform the <i>Work</i> generally in accordance with the construction schedules as required by the <u><i>Contract Documents</i></u> and will achieve <u><i>Substantial Performance</i></u> of the <i>Work</i> on or before 30 days, subject to the provisions of the <u><i>Contract Documents</i></u> for adjustments to the <u><i>Contract Time</i></u> . |
|  | 1.3 | Time shall be of the essence of the <i>Contract</i> .  |

**Article 2 Contract Documents**

- 2.1 The "Contract Documents" consist of the documents listed or referred to in Schedule 1, entitled "Schedule of Contract Documents", which is attached and forms a part of this Agreement, and includes any and all additional and amending documents issued in accordance with the provisions of the Contract Documents. All of the Contract Documents shall constitute the entire Contract between the Owner and the Contractor.
- 2.2 The Contract supersedes all prior negotiations, representations or agreements, whether written or oral, and the Contract may be amended only in strict accordance with the provisions of the Contract Documents.

**Article 3 Contract Price**

- 3.1 The price for the Work ("Contract Price") shall be the sum in Canadian dollars of the following
- 1.1.1 the product of the actual quantities of the items of Work listed in the Schedule of Quantities and Prices which are incorporated into or made necessary by the Work and the unit prices listed in the Schedule of Quantities and Prices; plus
  - 1.1.2 all lump sums, if any, as listed in the Schedule of Quantities and Prices, for items relating to or incorporated into the Work; plus
  - 1.1.3 any adjustments, including any payments owing on account of Changes and agreed to Extra Work, approved in accordance with the provisions of the Contract Documents.
- 3.2 The Contract Price shall be the entire compensation owing to the Contractor for the Work and this compensation shall cover and include all profit and all costs of supervision, labour, material, equipment, overhead, financing, and all other costs and expenses whatsoever incurred in performing the Work.

**Article 4 Payment**

- 4.1 Subject to applicable legislation and the provisions of the Contract Documents, the Owner shall make payments to the Contractor.
- 4.2 At the substantial performance, a holdback will be made from the monthly progress payment to the Contractor. The holdback shall be the lesser of \$30,000 or 5% of the total Contract value including any change orders.
- This holdback shall be released upon the submission, by the Contractor, of sufficient field data, to the Contract Administrator, for the creation of as-constructed drawings. The sufficiency of data will solely be determined by the Contract Administrator before instructing the Owner, in writing, for the release of this holdback.

**Article 5 Rights and Remedies**

- 5.1 The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.
- 5.2 Except as specifically set out in the Contract Documents, no action or failure to act by the Owner, Contract Administrator or Contractor shall constitute a waiver of any of the parties' rights or duties afforded under the

*Contract*, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach under the *Contract*.

**Article 6 Notices**

6.1 Communications among the *Owner*, the *Contract Administrator* and the *Contractor*, including all written notices required by the *Contract Documents*, may be delivered by hand, or by fax, or by pre-paid registered mail to the addresses as set out below:

The *Owner*:

City of Surrey- Engineering Department

13450-104 Avenue

Surrey, B.C.

V3T 1V8

Attention: Ryan Icasiano

The *Contractor*:

Attention:

The *Contract Administrator*:

City of Surrey- Engineering Department

13450-104 Avenue

Surrey, B.C.

Attention: Ryan Icasiano

6.2 A communication or notice that is addressed as above shall be considered to have been received

1.1.4 immediately upon delivery, if delivered by hand; or

1.1.5 after 5 Days from date of posting if sent by registered mail.

6.3 The *Owner* or the *Contractor* may, at any time, change its address for notice by giving written notice to the other at the address then applicable. Similarly if the *Contract Administrator* changes its address for notice then the *Owner* will give or cause to be given written notice to the *Contractor*.

**Article 7 General**

7.1 This *Contract* shall be construed according to the laws of British Columbia.

7.2 The *Contractor* shall not, without the express written consent of the *Owner*, assign this *Contract*, or any portion of this *Contract*.

- 7.3 The headings included in the Contract Documents are for convenience only and do not form part of this *Contract* and will not be used to interpret, define or limit the scope or intent of this *Contract* or any of the provisions of the Contract Documents.
- 7.4 A word in the Contract Documents in the singular includes the plural and, in each case, vice versa.
- 7.5 This agreement shall ensure to the benefit of and be binding upon the parties and their successors, executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first written above.

*Contractor:*

\_\_\_\_\_  
(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY) (SIGN & PRINT NAME)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY) (SIGN & PRINT NAME)

\_\_\_\_\_  
(DATE)

*Owner:*

City of Surrey  
\_\_\_\_\_

\_\_\_\_\_  
(AUTHORIZED SIGNATORY) (SIGN, PRINT NAME & POSITION)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY) (SIGN, PRINT NAME & POSITION)

\_\_\_\_\_  
(DATE)

**Schedule 1 Schedule  
of Contract  
Documents**

The following is an exact and complete list of the Contract Documents, as referred to in Article 2.1 of the Agreement.

**NOTE:** The documents noted with “\*” are contained in the “Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings”, Platinum edition dated 2009, and the documents noted with “\*\*” are contained in the City of Surrey Supplementary Master Municipal Construction Documents, edition dated April 2020. All sections of this publication are included in the Contract Documents.

8.1 The following Addenda:

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( ADDENDA, IF ANY )

- 8.2 Supplementary General Conditions \*\*;
- 8.3 General Conditions\*;
- 8.4 Supplementary Specifications \*\*;
- 8.5 Specifications\*;
- 8.6 Supplementary Standard Detail Drawings\*\*;
- 8.7 Standard Detail Drawings\*;
- 8.8 Executed Form of Tender, including all Appendices;
- 8.9 Contract Documents listed in Schedule 2 to the Agreement –“List of Contract Documents”;
- 8.10 Instructions To Tenderers - Part I;
- 8.11 Instructions to Tenderers - Part II\*; and



# **SECTION D**

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**Supplementary General Conditions (Project)**

**and**

**Supplementary Specifications (Project)**



**SUPPLEMENTARY GENERAL CONDITIONS (PROJECT)**

| Section  | Title  | SSP   |
|----------|--|---|
| 01 55 00 | <b>Traffic Control, Vehicle Access and Parking</b> | <p>Amend 1.0.7 as follows:</p> <p>For work on Local Roads and Collector roads permits are required from the City with reference to the BC Traffic Control Manual however a formal Traffic Management Plan (TMP) is not required for submission to the City, with exception to the following instances:</p> <p>.1 Where traffic impacts resulting from the Work are within 50m of a signalized intersection.</p> <p>.2 Where the location of the Work is within 30m of a railway crossing.</p> <p>.3 Where the location of the Work is fronting a school. Note this exception will not apply when Work is scheduled during summer school recess.</p> <p>.4 Locations of Work on a Collector road where a proposed road closure is planned.</p> <p>For clarity, in these instances a formal TMP submission to the City will be required. For Work on Arterial Roads, the Contract shall prepare a TMP(s), and submit to the City for acceptance</p> |
| 01 55 00 | <b>Traffic Control, Vehicle Access and Parking</b> | <p>Add paragraph 1.0.9 as follows:</p> <p>Project specific traffic control requirements:</p> <ul style="list-style-type: none"> <li>• Single lane alternating traffic will be permitted on 54 Avenue between 7am and 5pm.</li> <li>• Access to residential driveways must be maintained.</li> </ul>   |

# **SECTION D**

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## **Quotation Documents**

- 1. Sample Insurance Certificate**

This certifies that policies of insurance as described below have been issued to the Insured named below and are in full force and effect at this time. It is understood and agreed that thirty (30) days' written notice of any cancellation or change in applicable limit of any of the policies listed below, with the exception of ICBC, will be given to the holder of this certificate.

**NOTE: PROOF OF INSURANCE WILL BE ACCEPTED ON THIS FORM ONLY. INSURANCE COMPANIES MUST BE LICENSED TO OPERATE IN CANADA.**  
 This Certificate is issued to: City of Surrey, 13450 104 Avenue, Surrey, B.C. V3T1V8

**Insured:** **Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

**Broker:** **Name:** \_\_\_\_\_ **Broker's Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Location, Project No. and nature of contract, permit, lease, license or operation to which this Certificate applies:**  
 \_\_\_\_\_

| Type of Insurance  | Company and Policy Number | Policy Term<br>yyyy/mm/dd | Limits of Liability/Amount   |
|--|---------------------------|---------------------------|--|
| <b>Section 1</b><br><input checked="" type="checkbox"/> Commercial General Liability<br><input type="checkbox"/> Wrap-up<br><input type="checkbox"/> Umbrella Liability<br><input type="checkbox"/> Excess Liability<br>Sudden & Accidental Pollution<br><input checked="" type="checkbox"/> \$ 2,000,000<br><input type="checkbox"/> \$ 20,000,000 (adjacent to Kinder Morgan Pipeline) |                           | From:<br><br>To:          | Bodily Injury, Death & Property Damage<br>\$ Per Occurrence<br>\$ Aggregate<br>\$ Deductible<br>\$ Umbrella Liability<br>\$ Excess Liability<br><input checked="" type="checkbox"/> MINIMUM \$5,000,000<br><input type="checkbox"/> MINIMUM \$10,000,000 |
| <b>Section 2</b><br>Automobile Liability (owned or leased vehicles)  |                           | From:<br><br>To:          | Bodily Injury & Property Damage<br>\$ Limit<br>MINIMUM \$3,000,000   |
| <b>Section 3</b><br><input type="checkbox"/> Professional Liability  |                           | From:<br><br>To:          | \$ Each Claim<br>\$ Aggregate<br>\$ Deductible<br>MINIMUM \$2,000,000  |
| <b>Section 4</b><br><input type="checkbox"/> Builder's Risk  |                           | From:<br><br>To:          | \$ Limit<br>\$ Deductible<br>MINIMUM: CONSTRUCTION VALUE   |
| <b>Section 5</b><br>Contractor's Equipment Insurance   |                           | From:<br><br>To:          | \$ Limit   |
| <b>Section 6</b><br><input type="checkbox"/> Boiler & Machinery Insurance  |                           | From:<br><br>To:          | \$ Limit<br>\$ Extra Expense Limit<br>\$ Deductible<br>MINIMUM: CONSTRUCTION VALUE   |

**Particulars of Wrap-up/Commercial General Liability Insurance (Sections 1 & 2): X indicates that the coverage is included.**

|  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> City of Surrey as Additional Insured         | <input checked="" type="checkbox"/> Attached Machinery              | <input type="checkbox"/> Removal or weakening of support of property, building or land whether the support is natural or otherwise      |
| <input checked="" type="checkbox"/> Contract Administrator as Additional Insured | <input checked="" type="checkbox"/> Broad Form Property Damage      | <input type="checkbox"/> Work below ground level over 3 meters (XCU extension)  |
| <input checked="" type="checkbox"/> Premises & Operations                        | <input checked="" type="checkbox"/> Non-Owned Automobile            | <input type="checkbox"/> Use of explosives for blasting   |
| <input checked="" type="checkbox"/> Broad Form Products & Completed Operations   | <input checked="" type="checkbox"/> Contingent Employer's           | <input checked="" type="checkbox"/> Vibration from pile driving or caisson work   |
| <input checked="" type="checkbox"/> Owners & Contractors Protective              | <input checked="" type="checkbox"/> Personal Injury                 | <input type="checkbox"/> Shoring, blasting, excavation, underpinning, demolition, debris removal, tunneling and grading (as applicable) |
| <input checked="" type="checkbox"/> Blanket Contractual                          | <input checked="" type="checkbox"/> Incidental Medical Malpractice  |   |
| <input checked="" type="checkbox"/> Cross Liability/Severability of Interests    | <input checked="" type="checkbox"/> 24 months Completed Operations  |   |
| <input checked="" type="checkbox"/> Employees as additional insured              | <input checked="" type="checkbox"/> Elevator & Hoist Liability      |   |
|  | <input checked="" type="checkbox"/> Operation of Attached Equipment |   |

**Particulars of Professional Liability Insurance (Sections 3): X indicates that the coverage is included.**

24 Months Maintenance Period  Insures all professionals on the project

**Particulars of Property Insurance (Sections 4,5 & 6): X indicates that the coverage is included**

|   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Builder's Risk (All Risks)      | <input checked="" type="checkbox"/> Breach of Conditions Clause                                  | <input checked="" type="checkbox"/> Materials On & Off Site & In Transit |
| <input checked="" type="checkbox"/> Flood & Earthquake              | <input checked="" type="checkbox"/> City as First Loss Payee to extent of its insurable interest |  |
| <input checked="" type="checkbox"/> 30 Days Testing & Commissioning |  |  |

It is understood and agreed any deductible or reimbursement clause contained in the policy shall be the sole responsibility of the Named Insured.

|  |                      |
|--|----------------------|
| _____<br>Authorized to Sign on Behalf of Insured                 | _____<br>Date Signed |
| _____<br>Authorized to Sign on Behalf of Insurers & Broker Stamp | _____<br>Date Signed |

