



**PURCHASING SECTION**  
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**ADDENDUM #1**

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|------------------------------------------|----------------------------------------------------------------------|
| <b>REQUEST FOR QUOTATIONS (RFQ) NO.:</b> | <b>1220-040-2018-056</b>                                             |
| <b>TITLE:</b>                            | <b>PREVENTATIVE MAINTENANCE SERVICING OF<br/>STANDBY POWER UNITS</b> |
| <b>ADDENDUM ISSUE DATE:</b>              | <b>March 26, 2019</b>                                                |
| <b>CLOSING DATE:</b>                     | <b>prefer to receive Quotations on or before:<br/>April 5, 2019</b>  |

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### **INFORMATION FOR CONTRACTORS**

This Addendum is issued to provide additional information to the RFQ for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Contractor not being familiar with this Addendum. This Addendum No. 1 contains two (2) pages in total.

### **QUESTIONS AND ANSWERS:**

Q1: Do you know which site will require after hours planned services? If so which ones?

|            |               |                              |
|------------|---------------|------------------------------|
| <b>A1:</b> | <b>UNIT #</b> | <b>SITE NAME</b>             |
|            | 06R061        | RCMP HQ West (Old City Hall) |
|            | 13R068        | New City Hall                |
|            | 14R073        | Operations Centre            |

Q2: Do you have a specification for the requested fuel additives?

A2: The details are not available; however, the product has a cetane booster and breaks down water so it can be burnt as part of the diesel, this reduces the risk of algae.

Q3: Do any of the locations to be load test require more than 50ft of cable to reach from the Generator breaker to the load bank?

A3: Unfortunately, this information is not available.

Q4: Would you mind confirming the KW & Voltage for the RCMP and Repeater sites?

A4: Unfortunately, this information is not available.

Q5: 2.1, it mentions "(1) or more site visits per month". Please confirm the number of monthly PM inspections, per site, for the units on schedule A-1 & A-2.

A5: Delete and replace Section 2.1 with the following "The Contractor shall provide the following scheduled monthly PM Services once per month to all sites listed in Schedules A-1 and A-2:"

Q6: 2.1.1, it mentions "per City inspection form". Will there be a copy sent out so we can confirm we have all items covered? Or does the form include all these items?

A6: The form includes items listed in the RFQ. As the Contractor is an expert in this area, the City would expect the Contractor to provide a service/inspection that meets the requirements of a maintenance inspection and good industry practices.

Q7: 2.1.2 Battery Replacement, where do we put the price for replacing the batteries? Is it on page 42 of 46 in the "other" section?

A7: No, Contractor to provide an Hourly Labour Rate for this Service.

Q8: 2.1.4 Fluids & Filter Replacements as required, do we include the labour hours to replace oil, coolant & filters in the monthly PM inspection price?

A8: No, Contractor to provide an Hourly Labour Rate for this Service.

Q9: 2.1.5 Annual Fuel Polishing, do we put this price in the same "other" section on page 42?

A9: No, Contractor to provide an Hourly Labour Rate for this Service.

Q10: 2.1.6 Fuel Deliveries, typically we third party this out and provide the end user the contact information to set this up.

A10: The Contract allows for subcontractors. The Contractor will be responsible for this work whether subcontracted or completed using its own forces.

Q11: 2.1.7 Afterhours testing, which sites require afterhours servicing?

A11: Monthly PM Servicing can be completed during normal hours. Transfer switch would need to be completed afterhours.

Q12: 3.1 Annual Load Bank Testing, this sections say (2) personnel, the larger units would need (2) personnel but the smaller ones probably not. Would you like us to quote (2) personnel on all sites anyway?

A12: This is an estimate by the City. The Contractor is the expert in this field and should price and supply the appropriate staff to complete the work required.

Q13: 3.2. Afterhours testing, which sites require afterhours?

A13: Refer to A1.

#### END OF ADDENDUM #1